

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY  
BOARD OF DIRECTORS  
100 Elwood Davis Rd., N. Syracuse NY 13212 - OFFICE CONFERENCE ROOM**

**BOARD MEETING AGENDA**

**August 12, 2026 – 4:00 p.m.**

- I. ATTENDANCE/INTRODUCTION OF BOARD MEMBERS
  - a. PUBLIC PARTICIPATION
- II. APPROVAL/CORRECTION of July 08, 2026 Board Meeting Minutes
- III. DIRECTOR'S REPORT
- IV. REPORT OF THE TREASURER

**Reports-Committees & Resolutions:** \_\_\_\_\_ **Chair of Committee**

**A. Recycling and Operations Committee** \_\_\_\_\_ **L. Hradil**  
July 15, 2026 – *Report*

- a. **Resolution Authorizing Replacement of the Damaged DAT Stand and Foundation**
- b. **Resolution Authorizing Payment for Repairs to the KOMPTECH Crambo 5000 Slow Speed Shredder**

**B. Administration Committee** \_\_\_\_\_ **B. Page**  
July 28, 2026 – *Report*

- a. **Resolution Creating an Ad hoc Committee to Carryout Search for Executive Director**
- b. **Resolution Authorizing Change to the Agency's Civil Service Roster**
- c. **Resolution Authorizing Executive Director to Enter into Contract with Internet Provider**

**C. ED Succession Ad hoc Committee** \_\_\_\_\_ **J. Wood**  
July 8, 2026 – *Report*  
July 20, 2026 – *Report*

**D. Governance Committee** \_\_\_\_\_ **C. Dunham**  
July 8, 2026 - *Report*

**Miscellaneous:** \_\_\_\_\_

- I. UNFINISHED BUSINESS
- II. NEW BUSINESS
- III. ADJOURNMENT
- IV. CALENDAR

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**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY**

**July 08, 2026 BOARD MEETING MINUTES**

|                              |                                                                                                                                                       |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Board Members Present</b> | <b>E. Bough Martin, D. Daley, C. Dunham, I. Hradil, M. Jennings, B. Page, D. Quackenbush, J. Driscoll, J. Wood, D. Kranz, V. Mangan, A. Rodriguez</b> |
| <b>Board Members Absent:</b> | <b>B. Sekarore, G. Popp</b>                                                                                                                           |
| <b>Also Present:</b>         | <b>M. Cirino, M. Mokrkycki, K. Lawton, R. Czerwiak, C. Albunio, J. Gascon, D. Haas, T. Palmer, M. Ballard Fortin</b>                                  |
| <b>Guests:</b>               |                                                                                                                                                       |

The July 8, 2026, Board meeting was called to order at 4:01 p.m.

Roll was taken. Quorum is present.

A small change will be made to the minutes reflecting the Town of Canandaigua, not the county of.

The Board minutes from June were moved by B. Page seconded by D. Quackenbush.

Roll was taken and the minutes were approved.

M. Mokrzycki presented the Director's report.

- The WTE association, that OCRRA is a part of will be meeting on July 16<sup>th</sup> to review the MAC floor limits.
- OCRRA had a 'drive-thru' at Ley creek so drivers could see a potential layout of the new campus and how the traffic flow may be laid out.
- Budget season starts now. Managers will have their numbers in soon, workshops will be available to all Board members, committees will be kept updated on progress and a final budget resolution will be presented in October.
- Transfer season is in full swing. The \$80 C&D tipping fee has been implemented and things are going well.

D. Haas updated the Board on Transfer Operations:

- June was an exceptional month.
- In June, 10,672.98 tons of waste was received.
- 74.3% (7,932.69 tons) of all material was sent directly to the WTE facility. Roughly 20% of material brought to RCR is not combustible and is delivered to landfills.
- 52,631.63 tons of waste - year to date. 11% increase from 2024.

B. Page mentioned that it is nice to see landfill numbers decreasing.

The **TREASURER REPORT** was presented by M. Jennings.

- This report reflects May results.
- April tonnages were ahead of budget.
- May electricity rate was 3.53 c/kWh.
- May expenses continued to be impacted by fuel and bypass costs.
- The Agency began the year with \$18.1M in cash revenues.

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- The end of May was \$12M in operating cash and \$5.7M in Board Designated Cash, for a total of \$17.7M.
- The Agency has paid \$549,430 in recycling costs to the MRF.
- The Agency has collected \$459,000 from haulers for residential recycling.

D. Daley motioned and B. Page seconded to approve the report.

Roll was taken and the report was accepted as submitted.

The **ED SUCCESSION PLANNING AD HOC COMMITTEE** was presented by C. Dunham.

- The committee has met today to discuss and recommend a resolution to the Governance committee for consideration today.

The **GOVERNANCE COMMITTEE** was presented by C. Dunham.

- The committee has met today to discuss and move a resolution to the Board for consideration today.

**Resolution # 2569 – Resolution Authorizing the Hiring of Agency Executive Director** was moved by C. Dunham and seconded by B. Page.

At 4:16 PM V. Mangan motioned and L. Hradil seconded to go into Executive Session to discuss matters pertaining to the employment of a particular person.

At 5:12 PM D. Daley motioned and V. Mangan seconded to exit Executive Session and enter into the regular Board meeting. Executive Secretary R. Czerwiak was invited to call the vote and continue minutes.

D. Quackenbush noted that the resolution states the Ad hoc committee is moving the resolution, and it is in fact being moved through Governance. That amendment will be made.

Other items to be amended are:

- Chairman to Chair
- Ad hoc to Governance
- Board ‘Chair’ appointed
- And the addition of ‘pro-rated salary’

The resolution, as amended, did not pass 6 ayes, 5 nays, 1 abstention.

The **RECYCLING AND OPERATIONS COMMITTEE** was presented by D. Daley.

- The committee discussed a resolution authorizing the repair of truck #62.
- The committee reviewed the MRF report.

**Resolution #2570 – Resolution Authorizing Repairs to the 2025 Peterbilt Tractor Truck #62** was moved by D Daley and seconded by L. Hradil.

There was a brief discussion regarding the condition of the truck and how the repair became necessary.

The resolution was adopted 12 ayes, 0 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** was presented by B. Page.

- The committee discussed a resolution authorizing a Memorandum of Understanding with National Grid.
- The committee discussed the repair of OCRRA’s Vermeer grinder.

**Resolution #2571 – Resolution Authorizing Memorandum of Understanding with National Grid** was moved by B. Page and seconded by E. Bough Martin.

The resolution was adopted 12 ayes, 0 nays, 0 abstain

M. Cirino:

- Working with Board members on ABO training.

K. Lawton:

- A calendar of events has been added to the Board packet. This is a recycling department summer calendar that lists where OCRRA will be in the community this summer.

C. Albunio:

- In August there will be a Ley Creek Ad hoc meeting.

M. Ballard Fortin:

- Hiring continues.

D. Daley motioned and V. Mangan seconded to adjourn the meeting.

A collective 'aye' was heard.

The Board adjourned at 5:25 PM. into meeting with Counsel.

Board Minutes were taken by R. Czerwiak

## Treasurer Report

August 12, 2026

### **June 2026 Results:**

June tonnages were strong across the board, resulting in tipping fees approximately 11% ahead of budgeted amounts. For the year, Agency tipping fees are 2% ahead of budget. The budget outperformance is expected to grow throughout the summer as the new C&D tipping fee is implemented.

The June electricity rate was 4.51c/kWh, with volume production and pricing both very strong. The Agency is expecting continued elevated electricity revenue as NYISO spot rates continue to routinely be in the 4 to 5c/kWh range.

While June expenses were impacted by some bypass costs, the Agency's landfilling costs are down approximately \$756,000 from the prior June. This level of expense savings is realized from a combination of efficient transfer management, better plant throughput, and the priority the Agency placed on residential material when letting go of the Westrock processing.

### **Cash Flow:**

The Agency began the year with **\$18.1M** in cash reserves. At the end of June, the Agency had **\$11.2M** operating Cash, and **\$5.9M** Board Designated Cash, for a total of **\$17.1M**.

### **Recycling Revenues and Expenses:**

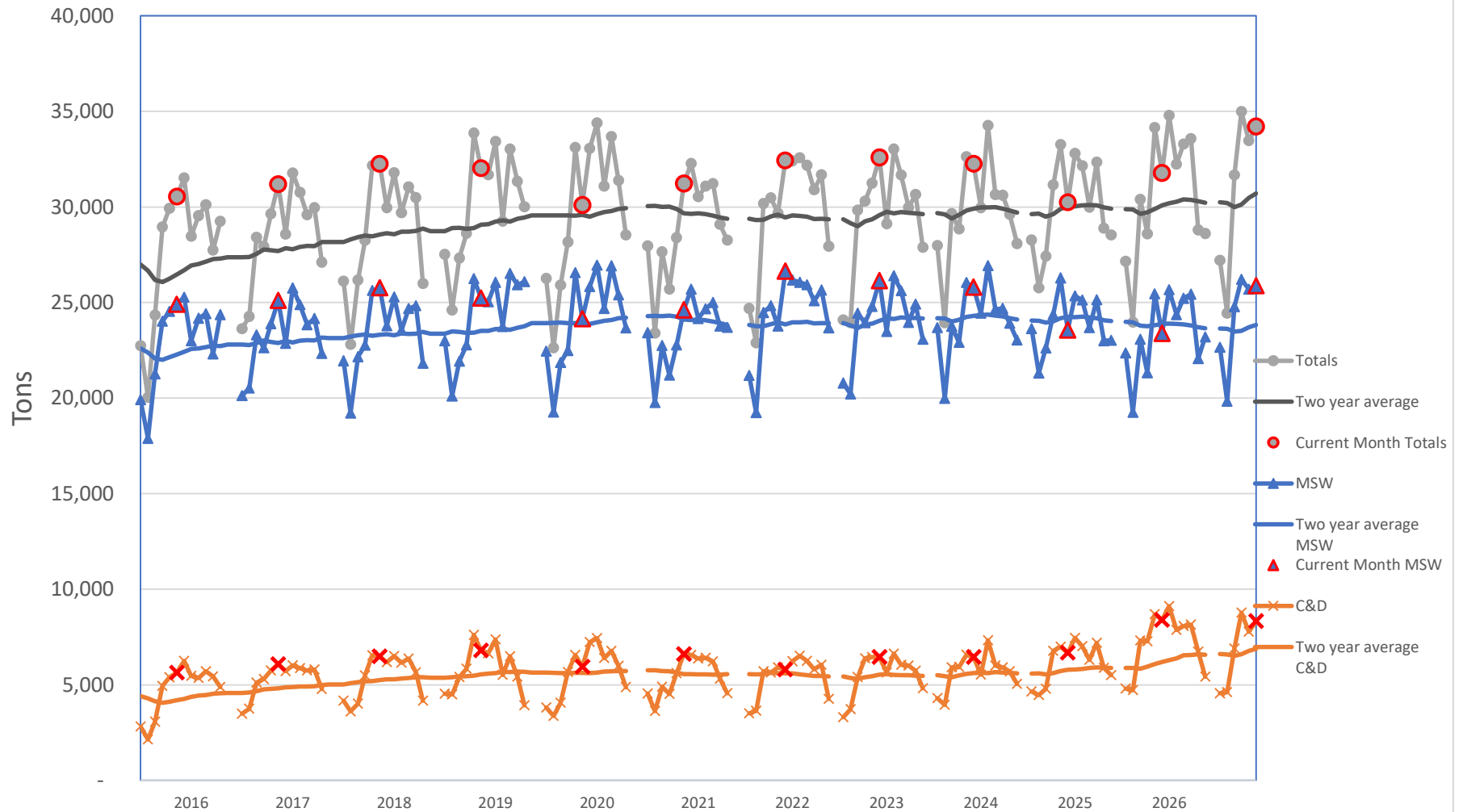
The Agency's payments for and revenue from residential recycling are summarized below. The income statement includes these amounts in "Other" (revenue) and "Recycling" (expense).

| Month         | Paid for Recycling | Received From MRF | Cumulative        |
|---------------|--------------------|-------------------|-------------------|
| January       | \$ 133,089         | -                 | \$ 133,089        |
| February      | 98,729             | -                 | 231,818           |
| March         | 115,658            | -                 | 347,476           |
| April         | 111,290            |                   | 458,766           |
| May           | 90,664             |                   | 549,430           |
| June (est)    | 89,000             |                   | 638,430           |
| July          |                    |                   |                   |
| August        |                    |                   |                   |
| September     |                    |                   |                   |
| October       |                    |                   |                   |
| November      |                    |                   |                   |
| December      |                    |                   |                   |
| <b>Totals</b> | <b>\$ 638,430</b>  | <b>-</b>          | <b>\$ 638,430</b> |

The Agency has billed haulers approximately \$556,294 in recycling tipping fees.

# Tonnage Data

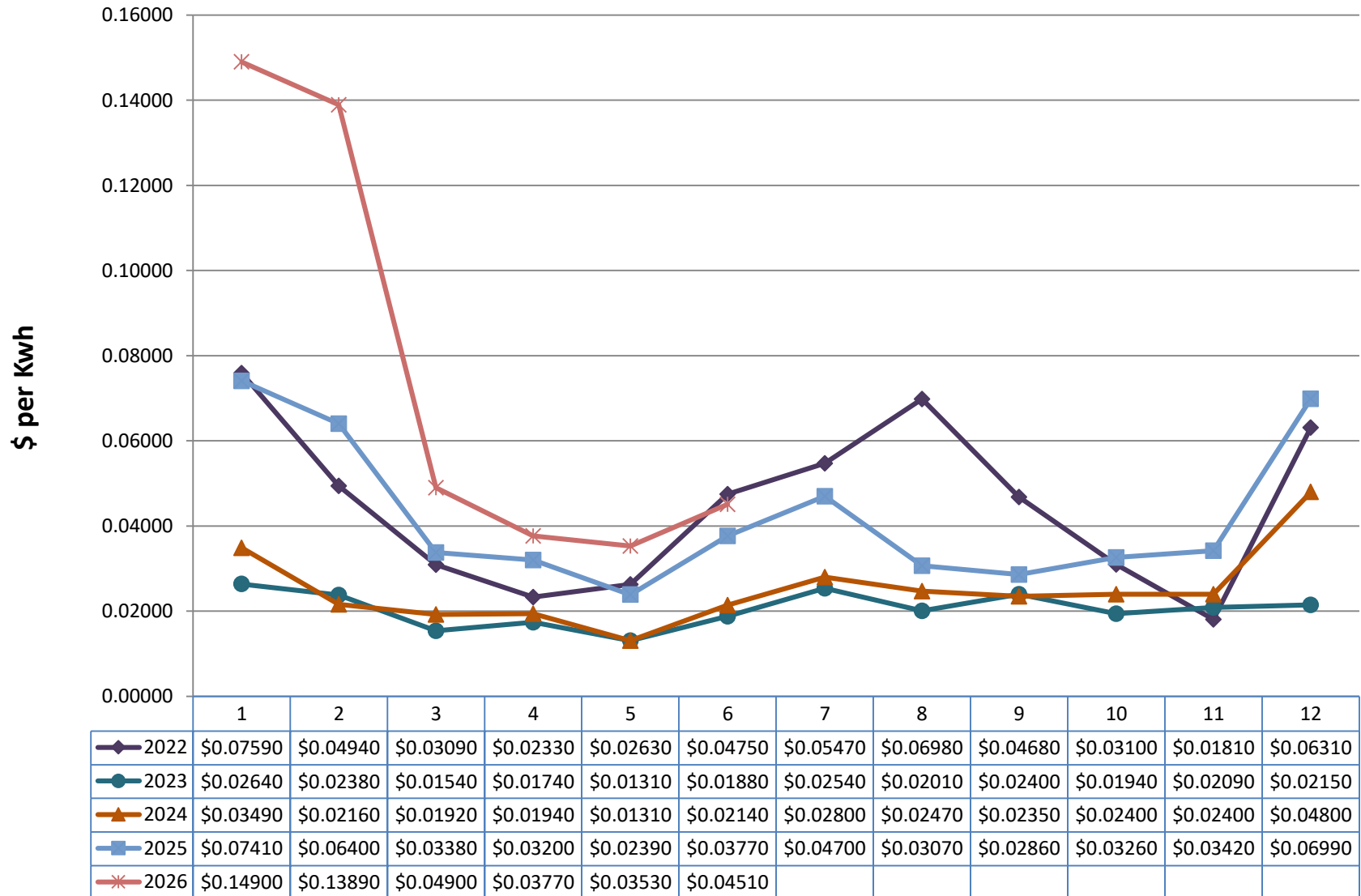
10 year trend



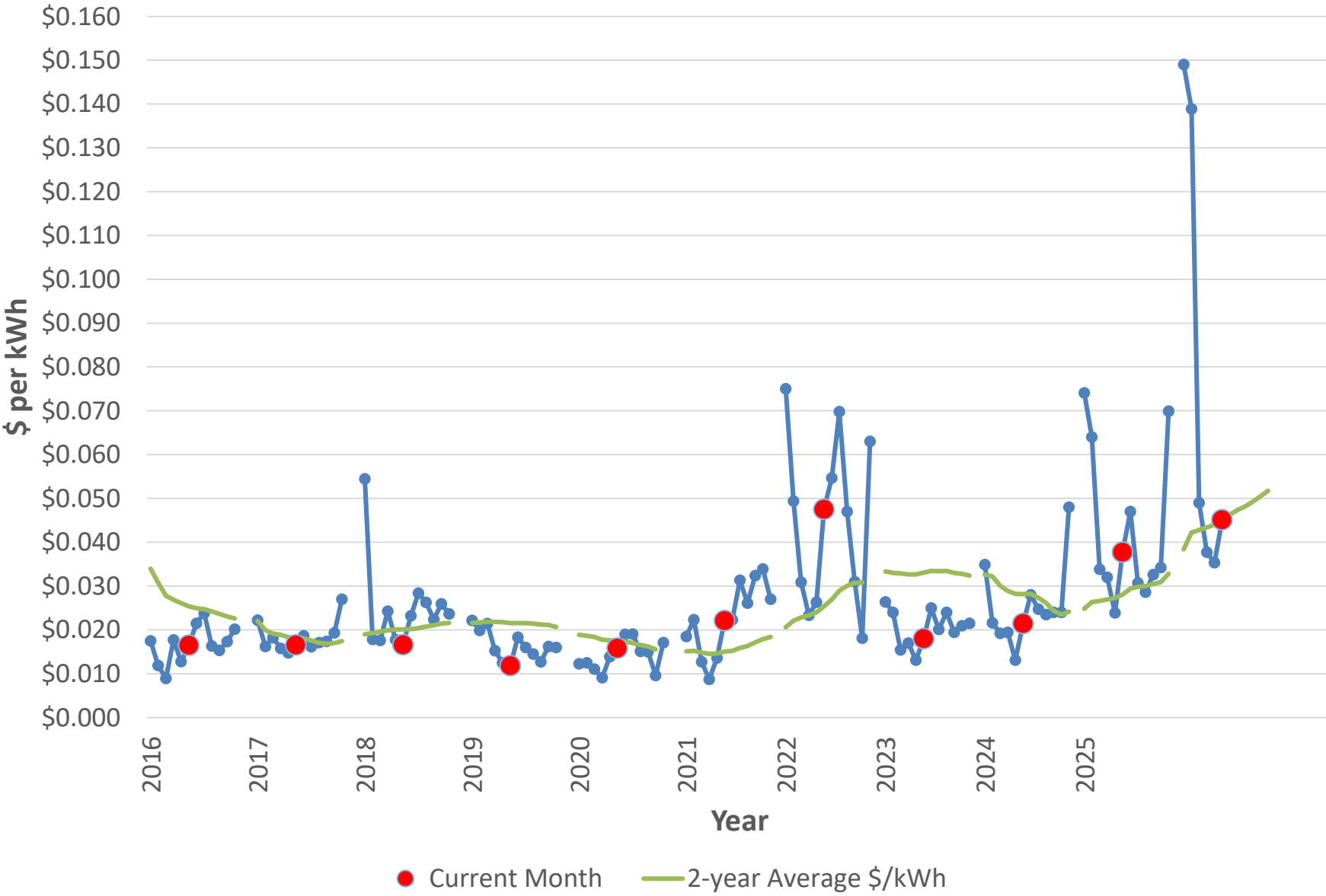
# Actual \$/Kwh

## 5-Year Comparison

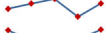
### 2022 - 2026



Actual \$ per kWh 2016 - 2026



**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY  
2026 MONTHLY INCOME STATEMENT (UNAUDITED)**

|                                    | ACTUAL           | BUDGET           | \$ Var           | %Var        | 5-year Trends |           |                                                                                       |
|------------------------------------|------------------|------------------|------------------|-------------|---------------|-----------|---------------------------------------------------------------------------------------|
|                                    | Jun 2026         | Jun 2026         |                  |             | Min           | Max       | Trendline                                                                             |
| <b>OPERATING REVENUES</b>          |                  |                  |                  |             |               |           |                                                                                       |
| Tipping Fees                       | 3,366,809        | 3,025,917        | 340,892          | 11%         | 2,889,943     | 3,366,809 |    |
| Electric Revenue                   | 799,801          | 500,000          | 299,801          | 60%         | 397,307       | 935,161   |    |
| Recovered Material Revenue         | 203,562          | 123,000          | 80,562           | 65%         | 111,927       | 334,660   |    |
| Grant Revenue                      | -                | -                | -                | 0%          | -             | 6,539     |    |
| Compost Revenue                    | 117,026          | 90,558           | 26,468           | 29%         | 74,356        | 118,166   |    |
| Other                              | 68,234           | 43,108           | 25,126           | 58%         | 46,447        | 98,328    |    |
| <b>Total Operating Revenues</b>    | <b>4,555,432</b> | <b>3,782,583</b> | <b>772,849</b>   | <b>20%</b>  |               |           |                                                                                       |
| <b>OPERATING EXPENSES</b>          |                  |                  |                  |             |               |           |                                                                                       |
| Personal Services                  | 658,323          | 619,110          | (39,213)         | 6%          | 468,687       | 658,323   |    |
| Contractual Services:              |                  |                  |                  |             |               |           |                                                                                       |
| Landfill Contracts                 | 337,178          | 169,699          | (167,479)        | 99%         | 242,040       | 1,074,125 |    |
| Other Contractual Services         | 17,332           | 13,350           | (3,982)          | 30%         | 7,639         | 20,653    |    |
| Materials and Supplies             | 86,426           | 50,550           | (35,876)         | 71%         | 41,914        | 86,426    |    |
| Professional Fees                  | 3,250            | 3,300            | 50               | 2%          | 3,250         | 76,990    |    |
| Recycling                          | 89,000           | 82,000           | (7,000)          | 9%          | -             | 127,333   |    |
| Composting                         | 127,873          | 42,973           | (84,900)         | 198%        | 14,229        | 127,873   |    |
| Hazardous Waste Disposal           | -                | -                | -                | #DIV/0!     | -             | 20,840    |    |
| Repairs and Maintenance            | 92,088           | 76,265           | (15,823)         | 21%         | 73,372        | 138,862   |    |
| Utilities                          | 7,438            | 8,557            | 1,119            | 13%         | 5,726         | 9,054     |    |
| Insurance                          | 52,176           | 51,040           | (1,136)          | 2%          | 43,144        | 52,176    |    |
| Operating Leases                   | 23,529           | 24,006           | 477              | 2%          | 8,451         | 23,529    |   |
| Depreciation and Amortization      | 150,432          | 143,384          | (7,048)          | 5%          | 119,141       | 150,432   |  |
| Payments to Host Communities       | 17,299           | 17,400           | 101              | 1%          | 16,600        | 18,360    |  |
| Other                              | 66,832           | 57,200           | (9,632)          | 17%         | 50,144        | 94,741    |  |
| Waste-to-Energy Operations Cost    | 1,943,534        | 2,068,959        | 125,425          | 6%          | 1,897,350     | 2,100,841 |  |
| <b>Total Operating Expenses</b>    | <b>3,672,710</b> | <b>3,427,793</b> | <b>(244,917)</b> | <b>7.1%</b> |               |           |                                                                                       |
| <b>OPERATING INCOME (LOSS)</b>     | <b>882,722</b>   | <b>354,790</b>   | <b>527,932</b>   | <b>149%</b> | (417,844)     | 1,440,514 |  |
| <b>OTHER REVENUE (EXPENSE)</b>     |                  |                  |                  |             |               |           |                                                                                       |
| Interest Income - cash             | 18,099           | 23,500           | (5,401)          | 23%         | 81            | 131,340   |  |
| Interest Income - non system       | 105,388          | 33,000           | 72,388           | 219%        | 930           | 106,847   |  |
| Interest Income - lease receivable | 93,806           | 103,000          | (9,194)          | 9%          | 93,806        | 135,639   |  |
| Interest Expense                   | (93,806)         | (93,806)         | -                | 0%          | (135,639)     | (93,806)  |  |
| Capital Lease Interest Expense     | -                | -                | -                | 0%          | (15,834)      | -         |  |
| 2019 Bond Interest Expense         | (19,799)         | (19,799)         | -                | 0%          | (30,194)      | (19,799)  |  |
| Gain on sale of PP&E               | -                | -                | -                | 0%          | -             | -         |  |
| Gain 2015 Deferred Inflow          | 5,869            | 5,800            | 69               | 1%          | 5,869         | 5,869     |  |
| <b>Other Revenue - NET</b>         | <b>109,557</b>   | <b>51,695</b>    | <b>57,862</b>    | <b>112%</b> |               |           |  |
| <b>CHANGE IN NET POSITION</b>      | <b>992,279</b>   | <b>406,485</b>   | <b>585,794</b>   | <b>144%</b> | (311,509)     | 1,401,366 |  |

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UNAUDITED

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY  
2026 YTD INCOME STATEMENT w/BUDGET (UNAUDITED)**

| YTD                                | ACTUAL<br>Jun 2026   | BUDGET<br>Jun 2026   | TOTAL<br>BUDGET      | \$ Var             | %Var         | 5-year Trends |            |                                                                                       |
|------------------------------------|----------------------|----------------------|----------------------|--------------------|--------------|---------------|------------|---------------------------------------------------------------------------------------|
|                                    |                      |                      |                      |                    |              | Min           | Max        | Trendline                                                                             |
| <b>OPERATING REVENUES</b>          |                      |                      |                      |                    |              |               |            |                                                                                       |
| Tipping Fees                       | 18,511,695           | 18,161,500           | 36,317,000           | 350,195            | 2%           | 15,843,474    | 18,511,695 |    |
| Electric Revenue                   | 5,266,687            | 3,000,000            | 6,000,000            | 2,266,687          | 76%          | 2,215,339     | 5,266,687  |    |
| Recovered Material Revenue         | 541,586              | 738,000              | 1,492,000            | (196,414)          | 27%          | 541,586       | 1,367,999  |    |
| Grant Revenue                      | 63,952               | 63,954               | 459,500              | (2)                | 0%           | -             | 435,977    |    |
| Compost Revenue                    | 543,412              | 528,050              | 1,024,200            | 15,362             | 3%           | 343,660       | 543,412    |    |
| Other                              | 346,706              | 277,548              | 571,000              | 69,158             | 25%          | 250,300       | 371,872    |    |
| <b>Total Operating Revenues</b>    | <b>25,274,038</b>    | <b>22,769,052</b>    | <b>45,863,700</b>    | <b>2,504,986</b>   | <b>11%</b>   |               |            |                                                                                       |
| <b>OPERATING EXPENSES</b>          |                      |                      |                      |                    |              |               |            |                                                                                       |
| Personal Services                  | 3,759,074            | 3,743,076            | 8,219,200            | (15,998)           | 0%           | 2,667,826     | 3,759,074  |    |
| Contractual Services:              |                      |                      |                      |                    |              |               |            |                                                                                       |
| Landfill Contracts                 | 2,943,923            | 1,609,206            | 3,227,000            | (1,334,717)        | 83%          | 1,227,570     | 3,642,919  |    |
| Other Contractual Services         | 97,675               | 69,400               | 136,300              | (28,275)           | 41%          | 50,594        | 97,675     |    |
| Materials and Supplies             | 423,346              | 300,390              | 601,500              | (122,956)          | 41%          | 325,917       | 450,424    |    |
| Professional Fees                  | 282,318              | 326,025              | 752,000              | 43,707             | 13%          | 170,354       | 497,002    |    |
| Recycling                          | 645,364              | 507,505              | 1,040,500            | (137,859)          | 27%          | 64,459        | 825,633    |    |
| Composting                         | 464,554              | 278,166              | 546,200              | (186,388)          | 67%          | 178,216       | 464,554    |    |
| Hazardous Waste Disposal           | 82,593               | 88,024               | 223,000              | 5,431              | 6%           | 43,549        | 82,593     |    |
| Repairs and Maintenance            | 675,526              | 616,837              | 1,280,000            | (58,689)           | 10%          | 431,807       | 729,629    |    |
| Utilities                          | 74,537               | 70,708               | 138,300              | (3,829)            | 5%           | 67,615        | 84,026     |    |
| Insurance                          | 310,383              | 299,581              | 641,800              | (10,802)           | 4%           | 251,056       | 310,383    |    |
| Operating Leases                   | 78,120               | 84,976               | 168,000              | 6,856              | 8%           | 52,465        | 81,799     |    |
| Depreciation and Amortization      | 901,160              | 853,904              | 1,738,100            | (47,256)           | 6%           | 646,152       | 901,160    |    |
| Payments to Host Communities       | 103,797              | 104,534              | 214,400              | 737                | 1%           | 88,750        | 103,797    |    |
| Other                              | 368,007              | 302,160              | 678,100              | (65,847)           | 22%          | 225,378       | 368,007    |    |
| Waste-to-Energy Operations Cost    | 12,755,159           | 12,518,738           | 25,583,800           | (236,421)          | 2%           | 11,456,677    | 12,755,159 |    |
| <b>Total Operating Expenses</b>    | <b>23,965,536</b>    | <b>21,773,230</b>    | <b>45,188,200</b>    | <b>(2,192,306)</b> | <b>10.1%</b> |               |            |                                                                                       |
| <b>OPERATING INCOME (LOSS)</b>     | <b>1,308,502</b>     | <b>995,822</b>       | <b>675,500</b>       | <b>(312,680)</b>   | <b>31%</b>   | (610,288)     | 3,976,691  |   |
| <b>OTHER REVENUE (EXPENSE)</b>     |                      |                      |                      |                    |              |               |            |                                                                                       |
| Interest Income - cash             | 145,637              | 141,000              | 287,000              | 4,637              | 3%           | 1,570         | 280,248    |  |
| Interest Income - non system       | 294,834              | 198,000              | 400,000              | 96,834             | 49%          | (14,645)      | 294,834    |  |
| Interest Income - lease receivable | 607,750              | 618,000              | 1,240,000            | (10,250)           | 2%           | 607,750       | 850,834    |  |
| Interest Expense                   | (607,750)            | (607,752)            | (1,171,000)          | 2                  | 0%           | (850,834)     | (607,750)  |  |
| Capital Lease Interest Expense     | (723)                | (723)                | (1,000)              | -                  | 0%           | (27,820)      | -          |  |
| 2019 Bond Interest Expense         | (129,961)            | (129,962)            | (355,000)            | 1                  | 0%           | (190,335)     | (129,961)  |  |
| Gain on sale of PP&E               | -                    | -                    | 175,000              | -                  | 0%           | -             | -          |  |
| Gain 2015 Deferred Inflow          | 35,214               | 34,800               | 70,000               | 414                | 1%           | 35,214        | 35,214     |  |
| <b>Other Revenue - NET</b>         | <b>345,001</b>       | <b>253,363</b>       | <b>645,000</b>       | <b>91,638</b>      | <b>36%</b>   |               |            |  |
| <b>CHANGE IN NET POSITION</b>      | <b>1,653,503</b>     | <b>1,249,185</b>     | <b>1,320,500</b>     | <b>404,318</b>     | <b>32%</b>   | (499,094)     | 3,800,980  |  |
| <b>NET POSITION - BOY</b>          | <b>37,948,586</b>    | <b>37,948,586</b>    | <b>37,948,586</b>    |                    |              |               |            |                                                                                       |
| <b>NET POSITION - EOY</b>          | <b>\$ 39,602,089</b> | <b>\$ 39,197,771</b> | <b>\$ 39,269,086</b> |                    |              |               |            |                                                                                       |

**T6**

**UNAUDITED**

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY  
2026 STATEMENT OF NET POSITION (UNAUDITED)**

|                                                                     | <u>6/30/2026</u>                |
|---------------------------------------------------------------------|---------------------------------|
| <b>ASSETS</b>                                                       |                                 |
| <b>CURRENT ASSETS:</b>                                              |                                 |
| Cash and cash equivalents                                           | 11,228,026                      |
| Cash and cash equivalents - Board Designated                        | 5,884,402                       |
| Accounts receivable (net of an allowance for bad debts of \$50,000) | 4,084,200                       |
| Electric Revenue Receivable                                         | 888,668                         |
| Metal Revenue Receivable                                            | 27,786                          |
| Prepaid expenses and other receivables                              | 1,007,461                       |
| Facility lease, current portion                                     | 2,695,000                       |
| <b>TOTAL CURRENT ASSETS</b>                                         | <b><u>25,815,543</u></b>        |
| <b>ASSETS LIMITED AS TO USE:</b>                                    |                                 |
| Investments held by trustee under indenture                         | 6,796,088                       |
| <br>PROPERTY, PLANT and EQUIPMENT, net                              | <br>23,399,490                  |
| <br>DEFERRED OUTFLOW                                                | <br>1,438,770                   |
| <br>FACILITY LEASE, net of current portion                          | <br>29,704,342                  |
| <b>TOTAL ASSETS</b>                                                 | <b><u><u>87,154,233</u></u></b> |
| <b>LIABILITIES AND NET POSITION</b>                                 |                                 |
| <b>CURRENT LIABILITIES:</b>                                         |                                 |
| Accounts Payable                                                    | 4,766,469                       |
| Accrued Interest                                                    | 283,336                         |
| Accrued Expenses and other current liabilities                      | 191,158                         |
| 2015 Bond Payable - Current                                         | -                               |
| 2019 Bond Payable - Current                                         | -                               |
| Capital Lease Liability-Current                                     | -                               |
| <b>TOTAL CURRENT LIABILITIES</b>                                    | <b><u>5,240,963</u></b>         |
| <b>LONG-TERM LIABILITIES:</b>                                       |                                 |
| Capital Lease Liability -Long Term                                  | -                               |
| Other Post Employment Benefits                                      | 88,176                          |
| Net Pension Liability                                               | 1,917,292                       |
| 2015 Deferred Inflow                                                | 651,419                         |
| 2015 Series A Bond Payable, net of current portion                  | 30,840,000                      |
| 2015 Bond Premium                                                   | 2,031,009                       |
| 2015 Capital Fund Liability                                         | 250,573                         |
| 2019 Bond Payable                                                   | 6,760,000                       |
| 2019 Bond Premium                                                   | 786,561                         |
| <b>TOTAL LIABILITIES</b>                                            | <b><u><u>48,565,993</u></u></b> |
| <b>NET POSITION</b>                                                 |                                 |
| Invested in capital assets                                          | 13,298,876                      |
| Unrestricted                                                        | 19,286,611                      |
| Restricted                                                          | 6,002,753                       |
| <b>TOTAL NET POSITION YTD</b>                                       | <b><u>38,588,240</u></b>        |
| <b>TOTAL</b>                                                        | <b><u><u>87,154,233</u></u></b> |

# STATEMENT OF CASH FLOWS OCRRA (UNAUDITED)

**YTD Through  
6/30/2026**

## **CASH FLOWS FROM OPERATING ACTIVITIES:**

|                                                |                  |
|------------------------------------------------|------------------|
| Receipts from tipping fees                     | \$18,095,906     |
| Receipts from electric revenue                 | 5,440,980        |
| Other operating receipts                       | 1,509,100        |
| Payments to vendors and suppliers              | (5,853,518)      |
| Payments to employees                          | (2,888,547)      |
| Payments for Waste-to-Energy Operations        | (10,662,443)     |
| Payments for insurance and employee benefits   | (1,161,742)      |
| <b>Net cash flow from operating activities</b> | <b>4,479,736</b> |

## **CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:**

|                                                                    |                    |
|--------------------------------------------------------------------|--------------------|
| Payments on bonds outstanding                                      | (3,365,000)        |
| Proceeds from the issuance of bonds                                | -                  |
| Payments on Capital Leases                                         | (76,840)           |
| Proceeds from the sale of machinery and equipment                  | -                  |
| Purchase of property, plant and equipment                          | (414,355)          |
| Payments for interest on bonds outstanding                         | (932,009)          |
| <b>Net cash flow from capital and related financing activities</b> | <b>(4,788,204)</b> |

## **CASH FLOWS FROM INVESTING ACTIVITIES:**

|                                                |                  |
|------------------------------------------------|------------------|
| Net change in investments                      | (1,104,713)      |
| Proceeds from interest on invested funds       | 440,471          |
| <b>Net cash flow from investing activities</b> | <b>(664,242)</b> |

**NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS (972,710)**

**CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR 18,085,138**

**CASH AND CASH EQUIVALENTS -YEAR-TO-DATE 17,112,428**

# STATEMENT OF CASH FLOWS OCRRA (UNAUDITED)

**YTD Through  
6/30/2026**

## RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FLOW FROM OPERATING ACTIVITIES

|                                                                                                  |                  |
|--------------------------------------------------------------------------------------------------|------------------|
| <b>Operating Income/(Loss)</b>                                                                   | 1,308,502        |
| <b>Adjustments to reconcile operating income to net cash<br/>flow from operating activities:</b> |                  |
| Depreciation and amortization                                                                    | 901,160          |
| Change in provision for bad debt expense                                                         | -                |
| WTE operations used to reduce lease costs                                                        | 2,092,717        |
| Other Post -Employment Benefits Expense less LT liability adj.                                   | -                |
| 2015 Bond Insurance Expense (no cash amortization expense)                                       | 19,497           |
| Change in Bad Debt Expense                                                                       | -                |
| Change in Prepaid Pension Expense                                                                | 180,907          |
| Change in NYSRS Retirement expense assoc. with GASB 68                                           | -                |
| <b>Changes in operating assets and liabilities:</b>                                              |                  |
| Accounts receivable                                                                              | (415,789)        |
| Other Receivables                                                                                | 187,736          |
| Prepaid expenses                                                                                 | 484,637          |
| Accounts payable and accrued expenses                                                            | (279,630)        |
| <b>Total Adjustments</b>                                                                         | <b>3,171,235</b> |
| <b>NET CASH FLOW FROM OPERATING ACTIVITIES</b>                                                   | <b>4,479,736</b> |

**Reserve Deposits:**

Resolution #2530 directed future receipts, equal to \$1 per ton of MSW and \$5 per ton of C&D received to the Ley Creek Reserve Fund

| <b>Month</b> | <b>Added to Reserve</b> | <b>2026 Cumulative</b> |
|--------------|-------------------------|------------------------|
| January      | \$ 44,833               | \$ 44,833              |
| February     | \$ 42,355               | \$ 42,355              |
| March        | \$ 56,897               | \$ 144,085             |
| April        | \$ 67,436               | \$ 211,521             |
| May          | \$ 61,385               | \$ 272,906             |
| June         | \$ 63,601               | \$ 336,507             |
| July         |                         |                        |
| August       |                         |                        |
| September    |                         |                        |
| October      |                         |                        |
| November     |                         |                        |
| December     |                         |                        |
| <b>Total</b> |                         | <b>\$ 336,507</b>      |

# **RECYCLING/OPERATIONS COMMITTEE MEETING MINUTES**

**July 15, 2026**

**Time: 4:00 p.m. / Location: 100 Elwood Davis Rd.,  
N. Syracuse NY 13212**

*Members: L. Hradil – Chair, D. Daley, V. Mangan, J. Wood, B. Sekarore, D. Quackenbush*

Present : D. Daley, D. Quackenbush, L. Hradil

Absent : V. Mangan, B. Sekarore, J. Wood

Also Attending: M. Mokrzycki, R. Czerwiak, T. Palmer, J. Gascon, M. Cirino, D. Haas, C. Albunio, K. Lawton

Guest(s):

The meeting was called to order at 4:10 PM.

Quorum is present.

D. Haas presented a resolution for DAT repair at Rock Cut Road. The purpose of this discussion is to obtain consensus to move the resolution to the full Board in August.

- The Agency utilizes truck scales at its facilities to accurately weigh incoming and outgoing material.
- In June, 2026 the Agency's outbound DAT and stand were damaged when struck by a customer vehicle.
- Following an evaluation of the damage, Rochester Scale Works, Inc provided a proposal.
- While the repair is being completed the Agency would also like to address the DAT pole and base on the inbound side of the scale.
- The total cost of the repair including freight is \$20,750.
- The Agency is processing a claim with the customer and is expected to recover approximately \$15,000.
- The Agency recommends authorizing Rochester Scale Works to replace the damaged inbound DAT stand, pole and concrete foundation.

There was a brief discussion regarding insurance coverage and responsibility.

D. Quackenbush motioned and D. Daley seconded to move the resolution to the full Board.

Roll was called and the resolution was moved unanimously to the full Board.

D. Haas presented a resolution authorizing payment for repairs to the Agency shredder. The purpose of this discussion is to obtain consensus to move the resolution to the full Board in August.

- The Agency utilizes a Komtech Crambo 5000 slow speed shredder to process and resize yard waste at both compost facilities.
- As part of the scheduled maintenance, the machine underwent inspection.
- During inspection, it was determined that the shredder required significant repairs to maintain reliable service.

- Viably LLC if Denver, CO, is the authorized service provider for Komtech equipment and provided a repair quote.
- During the repair process, additional costs were incurred due to increased shipping expenses, delays, and tariff-related impacts.
- Management recommends paying the total cost is not to exceed \$22,877.89 for the repair.

There was a brief discussion regarding the repair.

D. Daley motioned and D. Quackenbush seconded to move the resolution to the full Board.

Roll was called and the resolution was moved unanimously to the full Board.

D. Quackenbush motioned, and D. Daley seconded to adjourn the meeting.

A collective 'aye' was recorded.

The meeting was adjourned at 4:21 pm.

Meeting minutes were taken by R. Czerwiak

## **RESOLUTION AUTHORIZING REPLACEMENT OF THE DAMAGED DAT STAND AND FOUNDATION**

**WHEREAS**, the Onondaga County Resource Recovery Agency presently utilizes truck scales at its facilities to accurately weigh incoming and outgoing material; and

**WHEREAS**, the Agency's outbound DAT and stand were damaged when struck by a customer vehicle, resulting in damage to the DAT, indicator stand, supporting pole, and concrete foundation; and

**WHEREAS**, the damaged components must be replaced in order to restore safe and reliable operation of the truck scale system; and

**WHEREAS**, Rochester Scale Works Inc. of Rochester, New York, provided a proposal to remove the damaged foundation, maintain existing conduit and wiring, install a new concrete footing, and supply and install a new Rice Lake Safety Swing Pole at a cost not to exceed \$20,750.00 on an emergency basis. (with approximately \$15,000 being reimbursed by the customer); and

**WHEREAS**, while completing these repairs, the Agency will also address the DAT pole and base on the inbound side of the scale to provide additional protection against future vehicle impacts and improve the overall reliability of the scale system; and

**WHEREAS**, the Recycling and Operations Committee has reviewed the repair costs, have approved same, and have agreed that these repairs should commence; now therefore be it;

**RESOLVED**, that the Onondaga County Resource Recovery Agency does hereby authorize its Executive Director to contract with Rochester Scale Works Inc. of Rochester, New York, for replacement of the damaged DAT stand, pole, and foundation, including associated preventative improvements to the inbound DAT pole and base, at a cost not to exceed \$20,750.00. This resolution shall take effect immediately.

Resolution Adopted Date: \_\_\_\_\_

Vote: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

Signed: \_\_\_\_\_

# RESOLUTION BRIEF

## **Resolution Authorizing Executive Director to Purchase Inbound DAT Stand Replacement from Rochester Scale Works Inc of Rochester, NY** *August 12, 2026*

The Agency utilizes truck scales at its facilities to accurately weigh incoming and outgoing material. The inbound DAT (Digital Automated Terminal) is an essential component of the scale system, allowing customers and operators to complete weighing transactions efficiently and safely.

On June 26, 2026, the Agency's outbound DAT and stand were damaged when struck by a customer vehicle. The impact destroyed the DAT, damaged the supporting pole, and compromised the concrete foundation. To restore the scale system to safe and reliable operating condition, the damaged components must be removed and replaced.

Following an evaluation of the damage, Rochester Scale Works Inc. provided a proposal to remove the existing damaged pier foundation, maintain the existing conduit and wiring during removal, install a new concrete footing, and supply and install a new Rice Lake Safety Swing Pole. The replacement pole is designed to provide additional protection from future vehicle contact by allowing the assembly to swing away upon impact and return to position.

While this repair work is being completed, the Agency will also address the DAT pole and base on the inbound side of the scale. Updating these will provide additional protection against future vehicle impacts, improve the overall reliability of the scale system, and reduce the potential for similar damage in the future.

The Agency is processing a claim with the customer and is expected to recoup approximately \$15,000 – the cost of the work except for the upgraded swing pole.

Due to the operational importance of the inbound scale and the need to restore functionality promptly, management authorized an emergency purchase order with Rochester Scale Works Inc. The total cost of the replacement work, including freight, is \$20,750.00. The work includes removal of the damaged foundation, installation of a new footing, preservation of existing conduit and wiring, and installation of the replacement safety swing pole.

### **Facts at a Glance:**

Inbound DAT stand and  
foundation replacement by  
Rochester Scale Works Inc.

Price: \$20,750

In Capital Plan: No

Financing Options: Cash Purchase

### **Management Recommendation:**

Management recommends  
authorizing Rochester Scale Works  
Inc. to replace the damaged  
inbound DAT stand, pole, and  
concrete foundation to restore safe  
and reliable operation of the  
Agency's truck scale system.

**RESOLUTION AUTHORIZING PAYMENT FOR REPAIRS  
TO THE KOMPTECH CRAMBO 5000 SLOW SPEED  
SHREDDER**

**WHEREAS**, the Onondaga County Resource Recovery Agency presently utilizes a Komptech Crambo 5000 slow speed shredder to process and resize yard waste at the Agency's composting facilities; and

**WHEREAS**, as part of routine maintenance and inspection of the equipment, it was determined that significant repairs were necessary to maintain acceptable production levels, ensure safe operation, and extend the useful life of the equipment; and

**WHEREAS**, Viably LLC of Denver, Colorado, is the authorized service provider for Komptech equipment and has provided an initial quote for the necessary repairs in the amount of \$17,766.34, plus shipping as a sole source provider; and

**WHEREAS**, due to the critical role of the shredder in the Agency's composting operations and the need to return the equipment to service, management authorized the repairs to proceed, as the initial quoted amount was within the Executive Director's signing authority; and

**WHEREAS**, during completion of the repairs, additional costs were incurred due to increased shipping expenses, delays, and tariff-related impacts. Viably LLC worked with the Agency to reduce certain costs associated with these increases; however, the final cost of the completed repairs totaled \$22,877.89, including shipping, which exceeds the Executive Director's signing authority; and

**WHEREAS**, the Recycling and Operations Committee has reviewed the repair costs, have approved same, and have agreed that payment for these repairs should commence; now therefore be it;

**RESOLVED**, that the Onondaga County Resource Recovery Agency does hereby authorize its Executive Director to approve payment to Viably LLC of Denver, Colorado, for repairs completed on the Komptech Crambo 5000 slow speed shredder at a cost not to exceed \$22,877.89. This resolution shall take effect immediately.

Resolution Adopted Date: \_\_\_\_\_

Vote: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

Signed: \_\_\_\_\_

# RESOLUTION BRIEF

## Resolution Authorizing Executive Director to Issue Payment for Komptech Crambo 5000 Slow Speed Shredder Repairs by Viably LLC of Denver, CO

*August 12, 2026*

The Agency utilizes a Komptech Crambo 5000 slow speed shredder to process and resize yard waste at its composting facilities. This piece of equipment is a critical component of the Agency's composting operation, allowing the Agency to efficiently process incoming yard waste and maintain acceptable production levels for residents and customers.

As part of routine scheduled maintenance, the Komptech Crambo 5000 underwent inspection to prepare the equipment for continued operation. During the inspection process, it was determined that the shredder required significant repairs to maintain reliable production, ensure safe operation, and prevent additional equipment issues.

Viably LLC of Denver, Colorado, is the authorized service provider for Komptech equipment and provided an initial repair quote totaling \$17,766.34, plus applicable shipping costs. Based on the anticipated repair cost being within the Executive Director's signing authority and the importance of returning the shredder to service, management authorized the repairs to proceed.

During the repair process, additional costs were incurred due to increased shipping expenses, delays, and tariff-related impacts. Viably LLC worked with the Agency to reduce certain costs associated with these increases; however, the final repair cost totaled \$22,877.89, including shipping. Because the final cost exceeded the Executive Director's authorization limit, Board approval is required.

The repairs were necessary to return the Komptech Crambo 5000 to service and ensure the continued operation of the composting facilities. Completing the repairs allowed the Agency to resume processing operations and continue providing service to residents and customers without extended equipment downtime.



### Facts at a Glance:

Original Quote: \$17,766.34  
Final Repair Costs: \$22,877.89  
In Capital Plan: No  
Financing Options: Cash Purchase

### Management Recommendation:

Management recommends authorizing payment to Viably LLC for repairs completed on the Komptech Crambo 5000 slow speed shredder at a total cost not to exceed \$22,877.89.

# ADMINISTRATION COMMITTEE MEETING MINUTES

July 28, 2026

Time: 4:00 p.m. / Location: 100 Elwood Davis Rd., N. Syracuse NY 13212

Admin Members: *B. Page (Chair), J. Driscoll, M. Jennings, E. Bough Martin, D. Kranz  
A. Rodriguez, G. Popps*

Attending: B. Page, G. Popps, D. Kranz, A. Rodriguez, E. Bough Martin

Absent: J. Driscoll

Also Attending: J. Gascon, M. Cirino, D. Haas, M. Mokrzycki, C. Albunio, K. Lawton, T. Palmer, M. Ballard  
Fortin

Guests:

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The meeting was called to order by Chair B. Page at 4:00 PM.

Roll was called; quorum is present.

B. Page presented a resolution establishing an official Ad hoc committee to help choose the next Executive Director. The purpose of this discussion is to obtain consensus to move the resolution to the full Board.

There is a current Ad hoc committee that was formed by Board Chair, C. Dunham, but because it was not formed under resolution that committee is not able to move resolutions through to the Board. Having this resolution pass will allow the committee the ability to move resolutions.

D. Kranz asked why this had not been formed via resolution in the beginning.

B. Page responded that there was not clear guidance stating whether or not an official committee, appointed by resolution was necessary. The Board Chair can form Ad hoc committees and that Ad hoc committee can still move resolutions to a standing committee, who can then move to that resolution to the full Board. Other Board members had expressed that they would like to have an official committee formed.

There was a brief discussion regarding how the Agency handled the previous Executive Director searches and what committee handled that task.

M. Jennings motioned and G. Popps seconded to move the resolution to the full Board.

Roll was called – 4 ayes, 2 nays, 0 abstain.

The resolution will be presented to the full Board in August.

M. Mokrzycki presented a resolution authorizing change to the Agency's civil service roster. The purpose of this discussion is to obtain consensus to move the resolution to the full Board.

The Agency would like to reorganize its business unit to meet the needs of the Agency.

To do this, the Agency would like to create two new non-represented positions and to abolish to Account Clerk I and II positions.

The new positions would be at a grade 30 salary range of \$47,444 to \$64,189.

There was a brief discussion regarding salary grades.

G. Popp motioned and E. Bough Martin seconded to move the resolution.

Roll was called – 6 ayes, 0 nays, 0 abstain.

The resolution will be presented to the full Board in August.

M. Mokrzycki presented a resolution authorizing contract with internet provider.

OCRRA currently has a 36-month contract with Spectrum. The contract expires October 31, 2026.

The new contract would have approximately \$2,000 savings.

The new contract would begin at the time of signing.

There will be a slight language change to the resolution.

G. Popp motioned and E. Bough Martin seconded to move the resolution to the full Board.

Roll was called – 6 ayes, 0 nays, 0 abstain.

M. Mokrzycki presented the small contracts report.

There was a brief discussion regarding the DAT box that had been damaged by a customer. A DAT box allows OCRRA customers to use their system card to weigh in and out of our facility, which then produces an invoice for billing.

M. Mokrzycki updated the committee that the Union is prepared to begin negotiations. The Union has sent a formal letter to the Agency. Once negotiations begin M. Mokrzycki will keep the Administration committee updated.

At 4:32 D. Kranz motioned and A. Rodriguez seconded to adjourn the meeting.  
A collective 'aye' was recorded.  
Meeting minutes taken by R. Czerwiak

Resolution No. \_\_\_\_\_, 2026

## **RESOLUTION CREATING AN AD-HOC COMMITTEE TO CARRYOUT SEARCH FOR EXECUTIVE DIRECTOR**

**WHEREAS**, By-law 5.3 of the Onondaga County Resource Recovery Agency authorizes the Agency to form such Special Committees as it deems desirable to advise the Agency on any matter incident to the functions of the Agency; and

**WHEREAS**, the Agency Board wishes to create an Ad hoc Committee, to be known as the Executive Director Succession Planning Ad hoc Committee, to evaluate candidates for the Agency's Executive Director position, and to review the Agency's executive succession plans; and

**WHEREAS**, section 8 of the OCRRA Corporate Governance Principles permits the Board to approve the Board Chairs appointment of the committee Chair, Board members to the committee, and non-members to the committee, provided the non-Board members are not permitted to vote; now therefore be it

**RESOLVED**, that the Onondaga County Resource Recovery Agency Board does hereby authorize and create an Ad hoc Committee, to be known as the Executive Director Succession Planning Ad hoc Committee, to evaluate candidates for the Agency's Executive Director position, and to review the Agency's executive succession plans. The Agency's Board Chair is authorized to designate a Board member as Chair of this Ad hoc Committee and to assign Board members and any non-members (without the right to vote), to such Committee. The Committee shall continue in existence until it issues its final report to the Board. This Resolution shall take effect immediately.

**Resolution Adopted Date:** \_\_\_\_\_

**Vote:** Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_

**Signed:** \_\_\_\_\_

**RESOLUTION AUTHORIZING CHANGE TO THE AGENCY'S CIVIL SERVICE ROSTER**

**WHEREAS**, the Onondaga County Resource Recovery Agency presently operates transfer stations, compost sites and transports ash from the Waste-to-Energy Facility to a private landfill; and

**WHEREAS**, as part of those operations the Agency has office operations to support all of its solid waste facilities and functions; and

**WHEREAS**, the Agency is seeking to reorganize its business unit to meet the needs of the Agency; and

**WHEREAS**, to accomplish this, the Agency wishes to create two new non-represented positions on its Civil Service Roster, namely "Account Clerk II – HELP Program" and "Clerk II – HELP Program". Both positions are at a Grade 30 salary range of \$47,444 to \$64,189. And to abolish the positions of "Account Clerk II", a grade 30 position, and "Clerk I", a grade 20 position with a salary range of \$40,282 to \$54,500; and

**WHEREAS**, the Agency wishes to fund these new positions for the remainder of 2026, at an estimated pro-rated base salary of \$27,500; now therefore be it

**RESOLVED**, that the Onondaga County Resource Recovery Agency does hereby authorize the addition and funding of one (1) Account Clerk II – HELP Program and (1) Clerk II – HELP Program. Both positions are at a Grade 30 salary range of \$47,444 to \$64,189. And the elimination of one (1) Account Clerk II and (1) Clerk I on said roster from its Agency Civil Service Roster. The Executive Director is authorized to fill these positions at their discretion. This Resolution shall take effect immediately.

**Resolution Adopted Date:** \_\_\_\_\_

**Vote:** Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

**Signed:** \_\_\_\_\_

**RESOLUTION AUTHORIZING EXECUTIVE  
DIRECTOR TO ENTER INTO CONTRACT WITH  
INTERNET SERVICE PROVIDER**

**WHEREAS**, the Onondaga County Resource Recovery Agency requires internet capabilities to exchange data between network locations as well as off network; and

**WHEREAS**, in 2023 the Board approved a 36-month contract with Spectrum Enterprise, at New York State contract pricing, for an annual contracted cost of \$72,600, expiring October 31, 2026; and

**WHEREAS**, the Agency's Administration Committee has now recommended that the Agency enter into a second contract with Spectrum Enterprise for a term of 36-months, at New York State contract pricing, for a total contracted cost not to exceed \$70,200; now therefore be it

**RESOLVED**, that the Onondaga County Resource Recovery Agency hereby authorizes its Executive Director to enter into a contract with Spectrum Enterprise for a term of 36-months, at a total cost not to exceed \$70,200. This Resolution shall take effect immediately.

**Resolution Adopted Date:** \_\_\_\_\_

**Vote:** Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_

**Signed:** \_\_\_\_\_

## Resolution Brief

### Spectrum Communications Internet Service Agreement (Three-Year Term) - Renewal / Upgrade

#### Purpose

To approve a three-year service agreement with **Spectrum Communications**, the Agency's current internet service provider, to renew / upgrade internet connectivity services at key facilities in response to increased network utilization, expanded security infrastructure, and growing operational demands.

#### Background

Spectrum Communications currently provides internet services to the Agency. Recent network usage trends indicate the need for additional bandwidth to support daily operations, cloud-based applications, remote access requirements, security systems, camera systems, and future growth.

Spectrum Communications has a New York State Office of General Services (NYS OGS) Information Technology Umbrella Contract number PS68706 (Group 77017, Award 23100, Lot 1,2), attached.

At **100 Elwood Davis Road (Main Office)**, internet utilization regularly reaches **85% to 95% of available bandwidth**, creating potential performance constraints during peak periods. At **6296 Airport Road (Amboy Compost)**, the existing **20 Mbps connection** has experienced service degradation due to the addition of network-connected security cameras and increased data traffic.

Remaining with Spectrum Communications allows the Agency to maintain continuity of service while increasing available bandwidth, improving network performance, and continuing to leverage MX Firewall security services across all locations.

#### Proposed Service Levels

##### 100 Elwood Davis Road (Main Office)

- 200 Mbps Internet Service with MX Firewall
- Monthly Cost: **\$810**
- Bandwidth doubles from current service
- Approximately **\$23 less per month than current cost**

##### 5808 Rock Cut Road (Rock Cut)

- 100 Mbps Internet Service with MX Firewall
- Monthly Cost: **\$570**
- Service level remains unchanged
- **\$204 less per month than current cost**

### **6296 Airport Road (Amboy)**

- 100 Mbps Internet Service with MX Firewall
- Monthly Cost: **\$570**
- Bandwidth increases fivefold from current service
- **\$158 increase per month**

### **Financial Impact**

- **Proposed Monthly Cost:** \$1,950
- **Current Monthly Cost:** \$2,019
- **Monthly Savings:** \$69

### **Three-Year Cost Comparison**

- Proposed Annual Cost: **\$23,400**
- Proposed Three-Year Cost: **\$70,200**
- Current Annual Cost: **\$24,228**
- Current Three-Year Cost: **\$72,684**
- Estimated Three-Year Savings: **\$2,484**

### **Term**

- Summer 2026 to Summer 2029, depending upon approval.

### **Recommendation**

Approval is recommended for the Spectrum Communications three-year renewal / upgrade agreement. This proposal addresses current and anticipated bandwidth requirements, improves service reliability at high-utilization locations, supports the Agency's expanding technology and security infrastructure, and maintains continuity with an existing, trusted provider. The proposed agreement enhances overall network performance while reducing the Agency's overall telecommunications costs over the three-year term.

## SERVICE ORDER

THIS SERVICE ORDER ("Service Order") is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below), and is governed by and subject to the applicable Spectrum Business - Enterprise Commercial Terms of Service posted at <https://enterprise.spectrum.com/legal/terms-and-conditions.html> (or successor URL) or, if applicable, an existing service agreement executed by the parties (each, as appropriate, the "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

| Spectrum Contact Information                                                        |  |
|-------------------------------------------------------------------------------------|--|
| Contact: Renato Cedillo                                                             |  |
| Telephone: 315-634-6110                                                             |  |
| Email: <a href="mailto:renato.cedillo@spectrum.com">renato.cedillo@spectrum.com</a> |  |

| Customer Information                                        |                                                                    |                                                                    |
|-------------------------------------------------------------|--------------------------------------------------------------------|--------------------------------------------------------------------|
| Customer Name<br>OCRRA                                      | Order #<br>15617210                                                |                                                                    |
| Address<br>100 Elwood Davis Rd North Syracuse NY 13212      |                                                                    |                                                                    |
| Telephone<br>(315) 295-0736                                 | Email:<br><a href="mailto:cmickle@ocrra.org">cmickle@ocrra.org</a> |                                                                    |
| Contact Name<br>Charlie Mickle                              | Telephone<br>(315) 295-0736                                        | Email:<br><a href="mailto:cmickle@ocrra.org">cmickle@ocrra.org</a> |
| Billing Address<br>100 Elwood Davis Rd North Syracuse 13212 |                                                                    |                                                                    |
| Billing Contact Name                                        | Telephone                                                          | Email:                                                             |

| NEW AND REVISED SERVICES AT 5808 Rock Cut Rd Unit Fiber, Jamesville NY 13078 |            |          |                             |                                   |
|------------------------------------------------------------------------------|------------|----------|-----------------------------|-----------------------------------|
| Service Description                                                          | Order Term | Quantity | Monthly Recurring Charge(s) | Total Monthly Recurring Charge(s) |
| Managed Network Edge 100 Mbps                                                | 36 Months  | 1        | \$120.00                    | \$120.00                          |
| Dedicated Fiber Internet 100Mbps                                             | 36 Months  | 1        | \$450.00                    | \$450.00                          |
| <b>TOTAL</b>                                                                 |            |          |                             | <b>\$570.00</b>                   |

| NEW AND REVISED SERVICES AT 100 Elwood Davis Rd Unit 1, Syracuse NY 13212 |            |          |                             |                                   |
|---------------------------------------------------------------------------|------------|----------|-----------------------------|-----------------------------------|
| Service Description                                                       | Order Term | Quantity | Monthly Recurring Charge(s) | Total Monthly Recurring Charge(s) |
| Dedicated Fiber Internet 200Mbps                                          | 36 Months  | 1        | \$650.00                    | \$650.00                          |
| Managed Network Edge 200 Mbps                                             | 36 Months  | 1        | \$160.00                    | \$160.00                          |
| <b>TOTAL</b>                                                              |            |          |                             | <b>\$810.00</b>                   |



| NEW AND REVISED SERVICES AT 6296 Airport Rd Unit FIA, Syracuse NY 13209 |            |          |                                   |                                         |
|-------------------------------------------------------------------------|------------|----------|-----------------------------------|-----------------------------------------|
| Service Description                                                     | Order Term | Quantity | Monthly<br>Recurring<br>Charge(s) | Total Monthly<br>Recurring<br>Charge(s) |
| Dedicated Fiber Internet 100Mbps                                        | 36 Months  | 1        | \$450.00                          | \$450.00                                |
| Managed Network Edge 100 Mbps                                           | 36 Months  | 1        | \$120.00                          | \$120.00                                |
| <u>TOTAL</u>                                                            |            |          |                                   | \$570.00                                |



1. **TOTAL CHARGE(S).** Total monthly recurring charges and total one-time charges are due in accordance with the monthly invoice.
2. **TAXES.** Plus applicable taxes, fees, and surcharges as presented on the respective invoice(s).
3. **SPECIAL TERMS.**

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**Enterprise Trunk Minutes.**

Any additional Domestic and International long distance calls exceeding the minutes of use package will be charged at the rates listed at <https://enterprise.spectrum.com/products/voice-collaboration/trunking/enterprise-trunking/rates.html> (or successor URL). Toll Free calls exceeding the minutes of use package will be charged at the Toll Free rate plan associated with the Toll Free number.

**By signing below, the signatory represents they are duly authorized to execute this Service Order**

**Customer**

**Signature:** \_\_\_\_\_

**Printed Name:** Charlie Mickle

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Charter Communications Operating, LLC**

**By: Charter Communications, Inc., its Manager**

**Signature:** \_\_\_\_\_

**Printed Name:** Christopher Hughes

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# Spectrum Business

## Service Level Agreement for Enterprise Services: Managed Network Edge and Enterprise Network Edge

This document outlines the Service Level Agreement ("SLA") for Managed Network Edge ("MNE") Service and Enterprise Network Edge ("ENE") Service (collectively, the "Network Edge Services," and each a "Network Edge Service").

This SLA is a part of, and is hereby incorporated by reference into, the Spectrum Business Agreement for Enterprise Services (including the terms and conditions, attachments, and Service Orders described therein, the "Agreement"). To the extent any provision of this SLA conflicts with the Agreement, this SLA shall control. Any applicable credits are issued only for the affected Network Edge Service(s) (the "Affected Service"). Capitalized words used, but not defined herein, shall have the meanings given to them in the Agreement.

### I. On-Time Provisioning

The On-Time Provisioning SLA target measures on-time achievement of Spectrum-committed scheduled activation of a new ENE Service. Scheduled activation date is established following completion of all needed site surveys, pre-wiring steps and confirmation of equipment and technician availability. When multiple Network Edge Services are ordered at a Customer location there may be individual activation dates established for each Service. Notwithstanding anything to the contrary herein, the On-Time Provisioning SLA does not apply to MNE Teleworker, MNE AnyConnect, MNE Virtual Edge (vMX), or ENE Virtual Machine Services.

| On-Time Provisioning SLA                                  | Service Credit                               |
|-----------------------------------------------------------|----------------------------------------------|
| Spectrum and Customer agreed upon Service activation date | 50% of the standard NRC installation charge* |

\* Not applicable for non-standard NRC Network Edge Service installation charge (e.g., construction or access charges).

If the agreed upon Service activation date is missed due to Spectrum's failure, Customer will be eligible for a Service Credit.

### II. Service Availability

The ENE Service offers a Service Availability SLA target for each of the unique Network Edge Service offerings which require customer premises equipment ("CPE") to deliver the Service (i.e., MNE/ENE Network Edge, MNE/ENE Switch, MNE/ENE WiFi, and MNE Camera). Notwithstanding anything to the contrary herein, the Service Availability SLA does not apply to the MNE Teleworker or MNE AnyConnect Services.

Network Edge Service "Service Availability" is based on the individual Network Edge Service offering and is based on the total number of minutes in a calendar month during which the ENE Service is available to exchange data between Network Edge Service devices and is calculated by taking the total number of minutes of Service availability (Service uptime) and divided by the total number of possible minutes in that month. Service Disruptions, subject to Excluded Disruptions, as each defined below, shall be used to determine downtime for each of the unique Network Edge Service offering.

A "Service Disruption" is defined as loss of connection to an individual Network Edge Service CPE device for a duration that makes the Service no longer available to the customer. The Service Disruption period begins on the earlier of (i) when Spectrum opens a trouble ticket in connection with a Service Disruption that Spectrum detects and verifies, or (ii) when Customer reports a Service Disruption by contacting Customer Care, and then Spectrum validates that the Service is affected and creates a corresponding trouble ticket. The Service Disruption ends when the affected Service has been restored.

“Excluded Disruptions” means (i) planned outages, (ii) routine or urgent maintenance, (iii) time when Spectrum is unable to gain access to Customer’s premises to troubleshoot, repair or replace equipment or the Service, (iv) Service problems resulting from acts or omissions of Customer or Customer’s representatives or agents, (v) Customer equipment failures, power, or battery failures, (vi) Customer is not prepared to release the Service for testing, Service problems resulting from an outage of or disruption to the underlying Internet access service, and (vii) Force Majeure Events.

This SLA only applies when the Service Disruption is caused by the individual Network Edge Service CPE device. In the event the Network Edge Service is not available due to downtime caused by Spectrum’s Internet Service which qualifies for Service Credits, then Service Credits will not be available for the same event causing the downtime.

| Duration of Service Disruption              | Credit Amount is Percentage of One Month’s MRC |
|---------------------------------------------|------------------------------------------------|
| ≤5 minutes<br>(99.99% Service Availability) | N/A                                            |
| > 5 minutes and ≤ 4 hours                   | 10%                                            |
| > 4 hours and ≤ 8 hours                     | 15%                                            |
| > 8 hours and ≤ 12 hours                    | 20%                                            |
| > 12 hours and ≤ 16 hours                   | 30%                                            |
| >16 hours and ≤ 24 hours                    | 40%                                            |
| >24 hours                                   | 50%                                            |

Credits for Service Disruptions will be offered as a percent of the individual Network Edge Service MRC.

### III. On-Site CPE Replacement

The ENE Service offers an On-site CPE Replacement SLA target. In the event of a Service Disruption caused by a faulty or defective ENE Service CPE, Spectrum’s target to repair or replace such CPE is within 4 hours. Customer must contact the Spectrum Network Operations Center (“NOC”) to open a trouble ticket of which Spectrum Business will determine if the CPE is the source of the Service Disruption.

| CPE Replacement SLA Target                        |                                                                                                                  |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| On-site with replacement Network Edge Service CPE | Within 4 hours after the determination has been made by Spectrum NOC that the issue is CPE related. (365x24x7)** |

\*\* Notwithstanding anything to the contrary herein, (i) Hawaii locations will be excluded from the On-site CPE Replacement SLA, (ii) the On-Site CPE Replacement SLA does not apply to MNE AnyConnect Service, MNE vMX Service, or ENE Virtual Machine Service, and (iii) MNE Teleworker and MNE sensor replacement CPE will be shipped via overnight courier within 24 hours of Spectrum’s determination that CPE needs to be replaced.

### IV. Mean Time to Restore (“MTTR”)

The ENE Service has a Mean Time to Restore (MTTR) target of four hours to restore Service in the event of a Service failure not associated with the respective access service. Notwithstanding anything to the contrary herein, the MTTR SLA does not apply to MNE sensors, MNE Teleworker or MNE AnyConnect Services.

MTTR per calendar month is calculated as follows:

|                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div style="display: flex; align-items: center; justify-content: center;"> <div style="text-align: center; flex: 1;"> Total cumulative length of time to restore Network Edge Services </div> <div style="border-bottom: 1px solid black; width: 50%; margin: 0 10px;"></div> <div style="text-align: center; flex: 1;"> Total number of trouble tickets per Network Edge Service </div> </div> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| MTTR                                                                                   | Target  |
|----------------------------------------------------------------------------------------|---------|
| Mean Time to Restore is the average time it takes to restore the Network Edge Service. | 4 Hours |

## V. Proactive Outage Notification

The ENE Service provides proactive monitoring for the individual CPE devices that are deployed within a Service location. If a Service Disruption arises with respect to an individual Network Edge Service, Spectrum will assess the situation and if necessary will open a trouble ticket and will notify the Customer's designated technical contact via email. If Spectrum fails to notify Customer (e.g. via email) of a Service Disruption, then Customer will qualify for a credit which is a percentage of the MRC. Proactive notifications are delayed when SNMP is not enabled on client provided access circuits, and in that circumstance Customer shall not be eligible for a credit. Notwithstanding anything to the contrary herein, the SLA in this section does not apply to MNE Teleworker or MNE AnyConnect Services.

Credits for Proactive Outage Notification are as follows:

| Proactive Outage Notification SLA                                                                               | Credit Amount  |
|-----------------------------------------------------------------------------------------------------------------|----------------|
| Once a Service Disruption has been identified by Spectrum, Customer will be notified by email within 15 minutes | 10% of the MRC |

## VI. Incident Response

Spectrum monitors the availability and health of the Network Edge Service CPE devices deployed to Service Locations. In the event of an unplanned incident that results in a Service Disruption, Spectrum will assess the situation and if necessary open a trouble ticket on Customer's behalf to resolve the issue. Customer will be notified via email of the incident and will prioritize based the criteria specified below.

Incident Response Criteria for Network Edge Services:

| Incident Severity | Definition                                                                                                                                                            | Notification Target |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| High              | An incident in which one or many Network Edge Service CPE devices are unreachable and may affect the overall performance of the network.                              | Within 15 minutes   |
| Medium            | An incident in which the Network Edge Service CPE are reporting degraded performance. An example of this type of incident would be packet loss errors on the network. | Within 20 minutes   |
| Low               | An incident where sensors or other individual Network Edge Service CPE is affected and having a minimal impact to the overall network.                                | Within 30 minutes   |

## **VII. Configuration Change Requests**

The ENE Service offers a configuration change request acknowledgement target and configuration change target. The targets are only available for non-Service Disruption configuration changes submitted by an authorized Customer contact. Configuration change requests can be submitted by contacting the Spectrum NOC or via the Spectrum web portal 365x24x7.

### **Configuration Change Request Acknowledgement Target:**

Spectrum will use commercially reasonable efforts to acknowledge a Customer submitted service configuration change request within two (2) hours of receiving the request via the Spectrum web portal.

### **Configuration Change Target:**

For configuration changes, Spectrum has a target completion timeframe of within twenty-four (24) hours following Spectrum's acknowledgment of the properly submitted configuration change request. However, some configuration changes may require additional investigation and collaboration, for which a completion timeframe of greater than twenty-four (24) hours may be required.

## **VIII. Network Maintenance**

### **Maintenance Notice:**

Customer understands that from time to time, Spectrum will perform network maintenance for network improvements and preventive maintenance. In some cases, Spectrum will need to perform urgent network maintenance, which will usually be conducted within the routine maintenance windows. Spectrum will use reasonable efforts to provide advance notice of the approximate time, duration, and reason for any urgent maintenance outside of the routine maintenance windows.

### **Maintenance Windows:**

Routine maintenance may be performed Monday – Friday, 12 a.m. – 6 a.m. local time.

## **IX. Remedies**

### **Service Credits:**

If the actual performance of a Network Edge Service during any calendar month is less than the SLA assurances outlined within this document and Customer is in compliance with the terms of the Agreement and this SLA, then Customer may request credit equal to the corresponding percentage of MRCs for the Affected Service as set forth in this SLA. Any credit to be applied will be off-set against amounts due from Customer to Spectrum in the billing cycle following the date Spectrum makes its credit determination. Credit requests must be submitted to Spectrum within thirty (30) days following the calendar month in which the SLA target was missed. Spectrum will exercise commercially reasonable efforts to respond to such credit requests within thirty (30) days of receipt thereof.

SLA targets set forth herein that do not have corresponding financial credits are pursued by Spectrum as service level objectives on a commercially reasonable efforts basis, and no financial consequences or liability shall accrue to Spectrum for missing such SLA targets.

Customer may request only one credit per SLA herein per month for the Affected Service. Additionally, should one event impact more than one Network Edge Service hereunder, Customer shall receive the single highest of the qualifying credits only. Except as set forth below, the credits described in this SLA shall constitute Customer's sole and exclusive remedy, and Spectrum sole and exclusive liability, with respect to any missed SLA targets. Service Credits hereunder shall not be cumulative per Service.



## CUSTOMER POINT OF CONTACT INFORMATION

|                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                  |                              |                                                                                                                                                                                                                                                                                                                                                                                             |                                        |                                |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------------------|
| <b>Spectrum Business Point of Contact Information Sheet</b> | <b>What?:</b> This sheet is to facilitate the expeditious fulfillment of your order with Spectrum Business.<br><b>Why?:</b> Completion of this form will assist with accurate and timely installation times and construction<br><b>How?:</b> Please provide a Local and/or Technical contact for your Service Location(s).                                                                                                                    |                                  |                              | <b>Is site specific contact info needed?</b>                                                                                                                                                                                                                                                                                                                                                |                                        |                                |
| <b>Charter Contact (Sales)</b>                              | Renato Cedillo                                                                                                                                                                                                                                                                                                                                                                                                                                |                                  | <b>Service Order Number:</b> | 06656338                                                                                                                                                                                                                                                                                                                                                                                    | <b>Do all sites share one contact?</b> |                                |
| <b>Service Location</b>                                     | <b>Local Site Contact Information:</b> The Local contact at the Service Location must be available: <ul style="list-style-type: none"><li>To provide access to the technician during the arrival window.</li><li>To be available throughout the installation to answer any questions the technician may have.</li><li>To confirm the service is operational.</li><li>Local Contact may be same as Technical, please indicate if so.</li></ul> |                                  |                              | <b>Technical Contact Information (ie. Phone/Data Vendor):</b> The Technical contact at the Service Location must be able: <ul style="list-style-type: none"><li>To coordinate with our Spectrum Project Manager</li><li>To work with our network design team</li><li>To rate your installation experience.</li><li>Technical Contact may be same as Local, please indicate if so.</li></ul> |                                        |                                |
| <b>Street Address</b>                                       | <b>Site Contact Name</b>                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Site Contact Phone Number</b> | <b>Site Contact Email</b>    | <b>Technical Contact Name</b>                                                                                                                                                                                                                                                                                                                                                               | <b>Technical Contact Phone Number</b>  | <b>Technical Contact Email</b> |
| 100 Elwood Davis Rd<br>Unit 1, Syracuse NY<br>13212         | <div></div> <div></div> <div></div>                                                                                                                                                                                                                                                                                                                                                                                                           |                                  |                              | <div></div> <div></div> <div></div>                                                                                                                                                                                                                                                                                                                                                         |                                        |                                |
| 5808 Rock Cut Rd<br>Unit Fiber, Jamesville<br>NY 13078      | <div></div> <div></div> <div></div>                                                                                                                                                                                                                                                                                                                                                                                                           |                                  |                              | <div></div> <div></div> <div></div>                                                                                                                                                                                                                                                                                                                                                         |                                        |                                |
| 6296 Airport Rd Unit<br>FIA, Syracuse NY<br>13209           | <div></div>                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                  |                              | <div></div>                                                                                                                                                                                                                                                                                                                                                                                 |                                        |                                |



## CUSTOMER POINT OF CONTACT INFORMATION

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## Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | [customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov) | 518-474-6717

# Contract Award Notification

|                                |   |                                                                                                                                  |
|--------------------------------|---|----------------------------------------------------------------------------------------------------------------------------------|
| <b>Title</b>                   | : | <b>Group 77017 - Telecommunication Connectivity Services (Statewide and County)</b><br>Classification Code(s): 43, 45, 81 and 83 |
| <b>Award Number</b>            | : | <b>(Replaces Award 20268)</b><br><a href="#">23100</a>                                                                           |
| <b>Contract Period</b>         | : | <b>September 16, 2019 – September 15, 2029</b>                                                                                   |
| <b>Bid Opening Date</b>        | : | <b>June 5, 2019</b>                                                                                                              |
| <b>Date of Issue</b>           | : | <b>September 9, 2019 (Revised March 25, 2025)</b>                                                                                |
| <b>Specification Reference</b> | : | <b>As Incorporated in The Solicitation</b>                                                                                       |
| <b>Contractor Information</b>  | : | <b>Appears on Page 2 of this Award</b>                                                                                           |

### Address Inquiries To:

| State Agencies & Vendors |                                                                                                          | Political Subdivisions & Others                   |                                                                                  |
|--------------------------|----------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------------------------------------|
| Name                     | : Steven Charles                                                                                         | <b>Procurement Services<br/>Customer Services</b> |                                                                                  |
| Title                    | : Contract Management Specialist                                                                         |                                                   |                                                                                  |
| Phone                    | : 518-486-5354                                                                                           | Phone                                             | : 518-474-6717                                                                   |
| E-mail                   | : <a href="mailto:ogs.sm.SST_Telecommunications@ogs.ny.gov">ogs.sm.SST_Telecommunications@ogs.ny.gov</a> | E-mail                                            | : <a href="mailto:customer.services@ogs.ny.gov">customer.services@ogs.ny.gov</a> |

**Procurement Services values your input.  
Complete and return "Contract Performance Report" at end of document.**

### Description

The Telecommunication Connectivity Services (Statewide and County) Contract provides Authorized Users with Telecommunication Connectivity Services necessary to support their needs while also recognizing the ever-expanding telecommunications industry. This Centralized Contract offers telephone, internet, data over radio signal, satellite, television, various non-cloud managed services and mobile connectivity signals (services). This Contract is designed to work in conjunction with other OGS's Centralized Contracts for Information Technology. Products required by an Authorized User can be obtained via a competitive Request for Quotes process. Authorized User Agreements awarded as a result of RFQs under this Centralized Contract will be awarded based on Lowest Price.

PR # 23100

**GROUP 77017****AWARD PAGE 3**

|                    |                                                                                                                                 |                         |                                        |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------------------------------------|
| PS68701            | MCI Communications Services, Inc.<br>dba Verizon Business Services<br>aka Verizon<br>One Verizon Way<br>Basking Ridge, NJ 07920 | 518-708-4971            | 47-0751768 /<br>1000009377             |
| PS68702            | Manhattan Telecommunications<br>Corporation dba MetTel<br>55 Water St 32nd Fl<br>New York, NY 10041                             | 212-607-2150            | 51-0374236 /<br>1100026774             |
| PS68703            | Spectrotel Inc.<br>dba Spectrotel of New York, LLC<br>3535 Route 66, Building 7<br>Neptune, NJ 07753                            | 919-457-9196            | 22-3721842 /<br>1100190043             |
| PS68704            | Spok, Inc.<br>6850 Versar Center, Suite 420<br>Springfield, VA 22151                                                            | 952-230-5389            | 91-1199104 /<br>1000005045             |
| PS68707            | T-Mobile USA, Inc.<br>12920 SE 38th Street<br>Bellevue, WA 98006                                                                | 201-233-8519            | 91-1983600 /<br>1000053202             |
| PS68706            | Time Warner Cable Northeast, LLC<br>dba Spectrum<br>12405 Powerscourt Drive<br>St. Louis, MO 63131                              | 518-698-9082            | 45-4593341 /<br>1100188307             |
| PS68708<br>SBE     | Westelcom Network Inc.<br>2 Champlain Ave.<br>Westport, NY 12993                                                                | 315-785-3914            | 14-1775887 /<br>1000019012             |
| <del>PS68709</del> | <del>Windstream Services, LLC<br/>4001 Rodney Parham Road<br/>Little Rock, AR 72212</del>                                       | <del>518-560-6769</del> | <del>20-0792300 /<br/>1000016539</del> |
| PS70526            | Windstream Services, LLC<br>4001 Rodney Parham Road<br>Little Rock, AR 72212                                                    | 518-560-6769            | 85-2049794<br>1000016539               |

# ED SUCCESSION AD HOC COMMITTEE MEETING MINUTES

**July 08, 2026**

Time: 3:00 am / Location: 100 Elwood Davis Rd., N. Syracuse NY 13212

Committee Members: *J. Wood (Chair), M. Jennings, B. Page, D. Daley, C. Dunham, V. Mangan*

Attending: J. Wood, B. Page, D. Daley, M. Jennings, V. Mangan, C. Dunham, D. Quackenbush, E. Bough Martin, A. Rodriguez

Absent:

Also Attending: M. Ballard Fortin, K. Lawton, R. Czerwiak, C. Albinio, J. Gascon, T. Palmer

Guests:

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The meeting was called to order by Chair J. Wood at 3:10 pm.

Quorum was present.

The purpose of this meeting is to discuss and move the resolution hiring a new Agency Executive Director to the Governance committee for consensus to then move to the full Board today at 4pm.

C. Dunham explained that only a Board approved standing committee can move a resolution to the full Board for consideration.

J. Wood asked why this resolution is having to be moved through another committee before being presented to the Board.

J. Gascon explained that this Ad hoc committee was created by the Board Chair, which is permissible per OCRRA By Laws, but not created as a Board approved Ad hoc committee, so a standing committee such as Governance would need to move the resolution through to the Board.

The last two Executive Director resolutions were moved through the Administration committee. It does not matter which committee moves the resolution as long as it is through a standing committee.

J. Gascon added that there was some confusion as to how the Ad hoc committee voted on this resolution in June and therefore today the procedure will be corrected.

There was a brief discussion regarding OCRRA By Laws and voting procedures. A future Governance committee will be held to review the voting procedures and to make an necessary amendments.

B. Page added that the resolution is being moved through Governance because that committee is required to meet twice a year and this was a valid reason for holding a Governance committee meeting.

E. Bough Martin asked why the Administration committee isn't moving this resolution like it has in the past.

B. Page and C. Dunham responded that the Governance committee meeting is required to meet twice a year. The Governance committee is a standing committee, able to move resolutions, and so it was decided to use the Governance committee to move this resolution.

B. Page motioned and M. Jennings seconded to recommend the resolution to the Governance committee.

Roll was called and the resolution will be moved to the Governance committee.

B. Page motioned and J. Wood seconded to adjourn the meeting at 3:21 pm.  
A collective 'aye' was recorded.  
Meeting minutes taken by R. Czerwiak

# ED SUCCESSION AD HOC COMMITTEE MEETING MINUTES

**July 20, 2026**

Time: 4:00 am / Location: 100 Elwood Davis Rd., N. Syracuse NY 13212

Committee Members: *J. Wood (Chair), M. Jennings, B. Page, D. Daley, C. Dunham, V. Mangan*

Attending: B. Page, D. Daley, M. Jennings, C. Dunham, V. Mangan, E. Bough Martin, G. Popps, J. Wood (via ZOOM)

Absent:

Also Attending: M. Ballard Fortin, J. Lacelle, M. Cirino, D. Haas, T. Palmer, J. Gascon

Guests:

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In the absence of Chair J. Wood, D. Daley motioned and B. Page seconded Board Chair C. Dunham conduct the meeting.

A collective 'aye' was recorded.

Roll was called.

The meeting was called to order at 4:04 pm.

Quorum was present.

The purpose of this meeting is to decide next steps after the resolution appointed M. Mokrzycki was not adopted at the Board meeting last week.

D. Daley motioned and B. Page seconded to enter into Executive Session to discuss matters leading to the appointment or promotion of a new Executive Director.

There was a brief discussion regarding Open Meetings Law.

A collective 'aye' was recorded.

D. Daley motioned and B. Page seconded to exit Executive Session.

There was no further discussion.

A collective 'aye' was recorded at 4:40 pm.

B. Page motioned and V. Mangan seconded to adjourn the meeting.

A collective 'aye' was recorded.

The meeting was adjourned at 4:53 pm.

# GOVERNANCE COMMITTEE MEETING MINUTES

**July 8, 2025**

**Time: 3:30 p.m. / Location: 100 Elwood Davis Rd., Conference Room**

*Members: C. Dunham (Chair) B. Page, M. Jennings, J. Driscoll, L. Hradil, D. Daley*

Attending: C. Dunham, D. Daley, J. Driscoll, M. Jennings, L. Hradil, B. Page, D. Quackenbush, E. Bough Martin, J. Wood, V. Mangan, A. Rodriguez

Also Attending: M. Cirino, K. Lawton, R. Czerwiak, C. Alunio, J. Gascon, D. Haas, T. Palmer

Guest(s):

The meeting was called to order at 3:39 PM

Quorum is present.

The committee is meeting to discuss and move a resolution to hire a new Agency Executive Director.

C. Dunham presented the resolution.

This resolution has been recommended by the ED Succession Planning Ad hoc committee.

B. Page motioned and D. Daley seconded to move the resolution to the full Board today at 4:00pm.

There was a brief discussion regarding salary.

E. Bough Martin asked J. Gascon to explain why this resolution was being presented out of Governance instead of the Administration committee.

J. Gascon responded that per OCRRA's By Laws, any standing committee can pass through a resolution and therefore this resolution can move through Governance.

Roll was called.

The resolution moved through unanimously.

B. Page motioned, and L. Hradil seconded to adjourn the meeting.

A collective 'aye' was recorded.

The meeting was adjourned at 3:434 pm.

Meeting minutes were taken by R. Czerwiak

**SCHEDULED MEETING CALENDAR**

Onondaga County Resource Recovery Agency (OCRRA)  
100 Elwood Davis Road, North Syracuse, NY 13212-4312  
www.ocrra.org (315) 453-2866

**2026**

| <b>DATE</b>              | <b>COMMITTEE</b>                    | <b>DAY OF MONTH</b>  | <b>MEETING TIME</b> |
|--------------------------|-------------------------------------|----------------------|---------------------|
| <b>August 12, 2026</b>   | <b>Board Meeting</b>                | <b>2nd Wednesday</b> | <b>4:00 PM</b>      |
| August 19, 2026          | Ley Creek Planning Ad hoc Committee |                      | 3:00 PM             |
| August 19, 2026          | Recycling and Operations Committee  | 3rd Wednesday        | 4:00 PM             |
| August 25, 2026          | Administration Committee            | Last Tuesday         | 4:00 PM             |
|                          |                                     |                      |                     |
| <b>September 9, 2026</b> | <b>Board Meeting</b>                | <b>2nd Wednesday</b> | <b>4:00 PM</b>      |
| September 16, 2026       | Recycling and Operations Committee  | 3rd Wednesday        | 4:00 PM             |
| September 22, 2026       | Administration Committee            | Last Tuesday         | 4:00 PM             |
|                          |                                     |                      |                     |
| <b>October 14, 2026</b>  | <b>Board Meeting</b>                | <b>2nd Wednesday</b> | <b>4:00 PM</b>      |
| October 21, 2026         | Recycling and Operations Committee  | 3rd Wednesday        | 4:00 PM             |
| October 27, 2026         | Administration Committee            | Last Tuesday         | 4:00 PM             |
|                          |                                     |                      |                     |
| <b>November 11, 2026</b> | <b>Board Meeting</b>                | <b>2nd Wednesday</b> | <b>4:00 PM</b>      |
| November 18, 2026        | Recycling and Operations Committee  | 3rd Wednesday        | 4:00 PM             |
| November 24, 2026        | Administration Committee            | Last Tuesday         | 4:00 PM             |

**PUBLIC NOTICE:**

PUBLIC AGENCIES PLEASE POST

cc:

**OCRRA employees, Board of Directors, Covanta Energy, Public Notice/Agencies/Haulers**