

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
BOARD OF DIRECTORS
100 Elwood Davis Rd., N. Syracuse NY 13212 - OFFICE CONFERENCE ROOM**

BOARD MEETING AGENDA

September 11, 2024 – 4:00 p.m.

- I. ATTENDANCE/INTRODUCTION OF BOARD MEMBERS
 - a. PUBLIC PARTICIPATION
- II. APPROVAL/CORRECTION of July 17, 2024 and August 14, 2024 Board Meeting Minutes
- III. REPORT OF THE EXECUTIVE DIRECTOR
- IV. REPORT OF THE TREASURER

Reports-Committees & Resolutions: _____ Chair of Committee

A. Recycling and Operations Committee _____ D. Daley

August 21, 2024 – Report

a. Resolution Amending Resolution 2428 of January 2024 Authorizing Executive Director to Contract for Private Hauling Services

b. Resolution Authorizing Executive Director to Enter into Contract for Existing Ley Creek Transfer Station Demolition and Site Restoration

c. Resolution Authorizing Agency’s Executive Director to Enter into Contract for Purchase of Prepaid Fluorescent Bulb Shipping Boxes/Recycling Services 2024

d. Resolution Authorizing Agency’s Executive Director to Enter into Contract for Purchase of Prepaid Fluorescent Bulb Shipping Boxes/Recycling Services 2025

e. Resolution Authorizing Agency’s Executive Director to Enter into Contract for Collection and Disposal of Household Hazardous Waste and Toxins

f. Resolution Authorizing Executive Director to Contract with Barton & Loguidice Engineers for Permit Renewal of Site 31 Landfill

B. Ley Creek Ad hoc Planning Committee _____ D. Lawless

August 27, 2024 – Report

a. Resolution Accepting and Approving the Cornerstone Conceptual Design and Preliminary Feasibility Report for the Additional Property at Ley Creek

B. Administration Committee _____ B. Page

August 27, 2024 – Report

Miscellaneous: _____

I. UNFINISHED BUSINESS

II. NEW BUSINESS

III. ADJOURNMENT

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ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
July 17, 2024 BOARD MEETING MINUTES

Board Members Present	B. Page, D. Daley, J. Driscoll, C. Dunham, D. Lawless, N. Jankowski, J. McMahon, N. Zaccaria
Board Members Absent:	G. Popps, R. Raman, L. Colon-Torres
Also Present:	M. Cirino, M. Mokrzycki, K. Lawton, K. Spillane, R. Czerwiak, J. Gascon, C. Albuino, T. Palmer, D. Haas
Guests:	

The July 17, 2024, Board meeting was called to order at 4:04 p.m.

Roll was taken. Quorum is present.

D. Daley motioned and N. Zaccaria seconded to approve both the June 12th Board meeting minutes.

Roll was called and the minutes were approved as submitted.

K. Spillane presented the Executive Director’s report.

OCRRA has had a kickoff meeting regarding the landfill feasibility study for Wastebed 12 with the Town of Camillus. The County and Honeywell were in attendance.

K. Spillane mentioned that the demolition at Ley Creek is underway.

Engineering:

- OCRRA has been meeting quarterly with Reworld (Covanta) to discuss items of importance at the waste-to-energy facility.
- The wastewater system modification project at Amboy is underway.
- Pillar evaluation at Ley Creek is underway, as well as the demolition of the above ground fuel tank.
- Site 31 permit renewal continues.

Transfer and Compost:

- D. Haas has been focused on the continuity and accountability of time with the employees at the RCR transfer station.
- D. Haas and A. Semabia have been working at evaluating processes at RCR, emphasizing waste removal and meeting customer expectations.
- As evaluation continues, including equipment needs, the Transfer team is also looking at some changes and new recommendations as part of the capital planning for 2025 and beyond.

Recycling:

- Paige Bell has joined the Recycling Team. She will help manage OCRRA’s programs, procurements, billing, data and more.
- L. Piering recently submitted a NYSDEC Equipment Grant for a shredder that was purchased in 2023.
- M. Bianchetti continues to manage OCRRA’s Household Hazardous Waste (HHW) and Battery Recycling programs, recently issuing new RFQ’s for management of these services.

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- ESF interns E. Borys and A. Gill are providing much needed assistance on various recycling projects including HHW appointment managing, recycling supply order fulfillment, Clearstream summer recycling event container loan program, mailing of OCRRA newsletters to town/village clerks and DPW's and contact database updating.

Public Information:

- T. Palmer has been focused of food reduction and the benefits of composting. She has been on News Channel 9 to review what can and cannot go into the compost pile.
- A social media series was created for Waste and Recycling Workers Week and featured multiple OCRRA employees.
- T. Palmer has connected with clerks in several municipalities that already have recycling carts to update our records on their methods of communication with residents.
- T. Palmer also created a Ley Creek album to document the demolition and rebuilding of the site.

Engagement, Outreach and New Opportunities:

- M. Mokrzycki and K. Spillane met with the County's Economic Development Director and attorney's representing OCIDA in preparation for a discussion with MICRON regarding their waste disposal needs as they develop their Environmental Impact Statement for the project.
- K. Spillane continues to engage with local communities in New York that have waste to energy facilities to discuss the upcoming changes to emission standards in New York and in the country.
- OCRRA now has four communities participating in the newly formed Waste to Energy Coalition in New York.
- K. Spillane will be meeting with the EPA regarding their most recent regulatory proposals.

A brief discussion followed.

The **TREASURER REPORT** was presented by J. McMahon

- This report reflects data from May 2024.
- Tipping volumes were approximately 13% ahead of budget.
- The electricity rate was 1.9c/kWh.
- Compost revenues remain strong with combined compost revenues 60% ahead of budget.
- Increased tonnages are resulting in significantly higher landfilling costs.
- The Agency cash balance at the end of May was \$21.7M.
- The Agency began the year with \$21.9M in cash reserves.
- At the start of July, the Agency fully funded the Board approved Capital Reserve Account. Reserve Funds are reported as "Assets Limited As to Use" in the financial statements.
- The Agency has bill haulers approximately \$343,000 in recycling tipping fees.
- The Agency has paid the MRF approximately \$225,392.

B. Page motioned and N. Jankowski seconded to approve the Treasure's Report.

Roll was taken and the report was approved as submitted.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by D. Daley

- The committee discussed the MRF Audit.
- The committee discussed the Draft Strategic Planning process.
- The committee was presented with a resolution for fuel tank removal at Ley Creek.
- The committee was presented with a resolution to proceed with the contract for paving at RCR.
- The committee was presented with a resolution to purchase trailers from Spector Manufacturing.
- T. Palmer gave an update on current events.

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Resolution #2449 – Resolution Authorizing Executive Director to Enter Into Contract for Fuel Tank Removal was moved by D. Daley and seconded by B. Page.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

Resolution #2450 – Resolution Authorizing Executive Director to Proceed with Contract for Paving at Rock Cut Road Facility was moved by D. Daley and seconded by J. Driscoll.

There was a brief discussion on the contingency clause in the resolution.

There was a brief discussion regarding how long ago the paving was last done at RCR and if the Agency expects to have to continue to maintain the asphalt on a regular basis.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

Resolution #2451 – Resolution Authorizing Executive Director to Purchase Transfer Trailers from Spector Manufacturing was moved by D. Daley and seconded by N. Zaccaria.

There was no further discussion.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

Before moving on with the agenda, Board Chair C. Dunham pauses the meeting to consult with Counsel on a personnel issue.

The Board meeting paused at 4:21pm and resumed at 4:47pm.

The **ADMINISTRATION COMMITTEE** report was presented by B. Page.

- The committee was presented with a resolution allowing the hire of outside Counsel to assist in a personnel investigation.
- The committee was presented with a resolution to continue the purchase of all risk property insurance policies for the Waste-To-Energy facility.
- K. Spillane presented the Draft Strategic Planning process.

Resolution #2452 – Resolution Authorizing Hiring Outside Counsel to Assist in Personnel Investigation was moved by B. Page and seconded by D. Daley.

There was no further discussion.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

Resolution #2453 – Resolution Authorizing and Affirming Executive Director’s Continuing Purchase of All Risk Property Insurance Policies for Waste to Energy Facility was moved by B. Page and seconded by J. Driscoll.

There was no further discussion.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

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K. Spillane reminded the Board that the Annual Board/Employee appreciation Picnic is coming up on August 7th at 5:00pm.

T. Palmer:

- Film plastics are the focus in the most current Newsletter.
- OCRRA's YouTube page has been updated with the latest message on film plastics. T. Palmer shared the clips.

C. Albunio:

- Throughput is an issue at the WTE facility – the Agency is working with Reworld to address the problem.

D. Haas:

- Moving and managing trash continues to be a priority.

K. Lawton:

- The recycling team continues to work with municipalities with the introduction of carts.
- The team has also met with folks from City Line in an effort to help streamline and re-educate on some trash and recycling topics where there was some confusion.

M. Cirino:

- Audit committee will be meeting soon.
- An RFP will be issued regarding a new Audit firm for the upcoming year.

J. Driscoll moved, and D. Daley seconded to adjourn the meeting.

A unanimous aye voice vote was recorded.

The Board adjourned at 4:54 p.m.

Board Minutes were taken by R. Czerwiak

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ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
August 14, 2024 BOARD MEETING MINUTES

Board Members Present	B. Page, D. Daley, J. Driscoll, D. Lawless, V. Mangan, E. Bough Martin, G. Popps, N. Zaccaria
Board Members Absent:	L. Colon-Torres, N. Jankowski, D. Lawless, R. Raman
Also Present:	M. Cirino, M. Mokrzycki, K. Lawton, K. Spillane, R. Czerwiak, J. Gascon, C. Alunio, D. Haas, M. Ballard Fortin, L. Hradil
Guests:	

The August 14, 2024, Board meeting was called to order at 4:15 p.m.

Roll was taken. Quorum is present, however this is the first attendance of new Board members V. Mangan and E. Bough Martin and therefore they will not be asked to vote on the resolutions presented today. The resolutions from the Recycling and Operations committee will be tabled until the September Board meeting.

D. Daley motioned and B. Page seconded to table the July 17th Board meeting minutes.

Roll was called and the minutes were tabled until the September Board meeting.

K. Spillane presented the Executive Director report.

C. Alunio gave an update on the WTEF and the throughput issues that have been ongoing.

Engineering:

- OCRRA has been working with Reworld to resolve throughput issues at the facility.
- The flue issue is nearing conclusion.
- The wastewater conveyance system at Amboy and getting the demolition of the above ground fuel tank at Ley Creek are both underway.

Transfer and Compost:

- Waste had been backed up do to issues at Reworld.
- The department has been working to address the impact of the problems of throughput.
- The department continues to evaluate current and future equipment needs.

Recycling:

- The Recycling, Business and Transfer departments have been working on training the new Recycling Clerk.
- L. Piering is working with area colleges to ensure they have the most updated recycling message.
- M. Bianchetti has completed the detailed task of responding to the NYSDEC’s feedback to out Local Solid Waste Management Plan (LSWMP) extension request.
- If the extension is approved this will provide OCRRA with an additional two years to generate a complete 10-year LSWMP.

Public Information:

- The department has been working on OCRRA’s fall campaign.

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- Messaging platforms will remain on social media channels, newsletter, media appearances and others.
- A quiz has been developed reinforcing the plastic message and gives people a fun way to learn.

Engagement, Outreach and New Opportunities:

- K. Spillane recently met with the Deputy County Executive regarding Ley Creek.
- OCRRA continues to discuss how the County could assist with the financing of this important project.
- Engagement continues with the EPA.

K. Spillane mentioned the presence of three new Board members. L. Hradil will take her Oath and be an official member next month.

A brief discussion followed.

The **TREASURER REPORT** was presented by M. Mokrzycki.

- This report reflects data from June 2024.
- Tipping volumes were approximately 9% below budget.
- The electricity rate was 2.1c/kWh.
- Expense were high.
- The Agency cash balance at the end of June was \$14.6M.
- The Agency began the year at \$21.9M. The reduction of \$5M relates to the full funding of the Board approved Capital Reserve Account.
- The Agency paid the MRF \$253,757 for residential recycling.
- The Agency collected approximately \$443,000 from haulers in residential recycling tipping fees.

A discussion followed.

G. Popp motioned and J. Driscoll seconded to approve the Treasurer's Report.

Roll was taken and the report was approved as submitted.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by D. Daley

- The committee discussed a resolution amending resolution #2428 to contract for private hauling services.
- The committee discussed a resolution to enter into contract for demolition and site restoration at Ley Creek.
- The committee was updated on OCRRA's Strategic Plan.

D. Daley motioned and N. Zaccaria seconded to table **Resolution Amending Resolution #2428 of January 2024 Authorizing Executive Director to Contract for Private Hauling Services.**

The resolution was tabled 8 ayes, 0 nays, 0 abstain.

D. Daley motioned and N. Zaccaria seconded to table **Resolution Authorizing Executive Director to Enter into Contract for Existing Ley Creek Transfer Station Demolition and Site Restoration.**

The resolution was tabled 8 ayes, 0 nays, 0 abstain.

The **LEY CREEK PLANNING ADHOC COMMITTEE** report was presented by C. Albunio.

C. Albunio updated the new Board members on the progress of Ley Creek so far and what the vision is for the future site.

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- The committee began with an update on the demolition of the Ley Creek transfer station.
- Cornerstone presented the Ley Creek North review of the conceptual site plan.

The **ADMINISTRATION COMMITTEE** report was presented by B. Page.

- The committee was given an update on Strategic Planning.
- The committee discussed small contracts.
- The committee discussed the 1st Quarter Investment Report.
- The committee discussed OCRRA's upcoming 2025 budget.

K. Lawton:

- OCRRA continues outreach with communities regarding the roll out of the new recycling carts.

D. Haas:

- OCRRA shall continue to focus on efficiency at the transfer station.

C. Albunio:

- An Air Inspection was completed at the site this week. The inspection went very well. The new emissions monitoring system has proved to be impressive.
- The Title V Air Permit expires in January 2026. Permit renewal will begin early in 2025.

M. Mokrzycki:

- Office updates continue. New carpet was installed in the front office.

M. Ballard Fortin:

- Transfer is well staffed.
- There are several employees retiring soon.

K. Spillane:

- Thank you to everyone who came to the BBQ.

R. Czerwiak:

- Meeting calendar invites for the next three months will go out tomorrow.

M. Cirino:

- Possible Audit committee dates will be sent out this week. The meeting will need to be before the next September Board meeting.

T. Palmer:

- A new quiz about sorting plastic was just posted this week.
- The location of the quiz is [OCRRA.org/quiz](https://ocrra.org/quiz).
- This month OCRRA will focus on recycling plastics properly.

G. Pops moved, and J. Driscoll seconded to adjourn the meeting and to enter in meeting with Counsel.

A unanimous aye voice vote was recorded.

The Board adjourned at 5:00 p.m.

Board Minutes were taken by R. Czerwiak

Executive Director's Report

September 2024

As we have been detailing to the Board, and at the Committee level, we have had some very difficult issues at the Waste to Energy facility this year. These issues, either with the flue issue earlier in the year or with the recent summer throughput issue, our haulers have experienced significant delays at the facility. They have incurred thousands of dollars in additional costs for overtime and have expressed that frustration to me for several months. However, OCRRA does not have much leverage over Reworld and their floor operations at the facility. We have made some early hours available to the haulers, but it has not appeased them. I am equally concerned as we come to the outages planned for maintenance in the fall. These annual shutdowns will cause even further delays and greater levels of frustration. There has been some talk of short paying the Agency based on each individual haulers perceived losses this year. I have expressed that this is not how this works and reminded them that this would potentially jeopardize their hauler in good standing discount. I am detailing this information so that the Board is aware of the level of frustration from our customers as we move through the outages this month.

One aspect that can help us in the future with additional capacity is the project at Ley Creek. Before the Board tonight is a resolution accepting the conceptual plan for Ley Creek. I think it is an exciting project that will bring relief to the problems that we have experienced this year at the Waste to Energy facility, however, the project is also going to cost a great deal of money, and we are making every effort to raise some additional funds to reduce what the Agency would otherwise have to borrow to complete the project. None the less, I am excited by the project as we continue to make steps along the path to a comprehensive solid waste campus at Ley Creek as was directed by the Board in the 2022 Strategic Plan.

Speaking of strategic planning, the update to 2022 Strategic Plan is progressing through the Committees. I anticipate having a draft of the new plan out to the full Board in October and a half day retreat sometime in the latter half of that month to finalize the plan before a referral to the full Board for review and approval. We have had robust discussions in each of the standing committees and I look forward to having the full Board weigh in on the growth and direction of the Agency for the next several years.

Engineering

The Director of Engineering has worked diligently with Reworld (Covanta) to ensure that they were dedicating the resources necessary to resolve the issue with throughput that began back in June. We are now past that issue, the problems were caused by a fan that needed to be replaced, and Cristina also focused on our Agencies efforts to secure our rights within the agreement with Reworld and ensure that the Agency would not be held accountable to a required number of tons at the end of the year if Reworld was

unable to process the material even if we were prepared to deliver it. Coming to an understanding of the number of tons that OCRRA has available at transfer each month will also be integral once we discuss the resolution to the settlement on the flue repairs.

Also, Cristina has been working to move the permit renewal process for Site 31 landfill along as the deadline for the renewal request will be in 2025; beginning the demolition of the tank at Ley Creek project; and hopefully at this meeting, to get approval from the Board for the demolition of the Transfer facility at Ley Creek as well. After the building is down, engineering will also be focused on the upcoming Geotech design and pillar evaluation at Ley Creek.

In addition, the Board has the conceptual site development plan for the entire Ley Creek campus to approve at this meeting. The Ad-Hoc committee has been working diligently with Cristina and our consultant engineers toward the completion of this plan. As previously stated, this is an important project and a cornerstone in the Agency's efforts to increase its capacity to handle waste in our community.

Transfer and Compost

The Transfer Director, Dan Haas, has been working to address the waste disposal issues that have resulted from the throughput problem at the Waste to Energy facility. The outcome of this effort has been the use of outside haulers much more than we had anticipated this year and you will see a revised resolution in your packet that adds more money to the resolution approving the payment for outside hauling. Dan and Andy Semabia, the Assistant Transfer Director, have also put in a lot of effort into the Capital Plan and completing their first OCRRA budget for the Transfer department. As has been mentioned at the Committees Dan is trying to replenish our tractor fleet, which was last updated in 2016 when new tractors were bought for the ash fleet. This effort will reduce our cash on hand but is a necessary step to address our operational needs at Transfer.

In addition, Dan and Andy have been working with Maria Bianchetti, Recycling Operations Manager, to address a recent Notice of Violation (NOV) we received for both of our compost sites. The NOV was focused only on the size of the piles we have at our sites. The problem is that the market for green waste disposal changed significantly in Central New York when an incinerator at Fort Drum that used a lot of this green waste as a fuel for generating energy on the base, was shut down by the NYSDEC over emissions. This has had a dramatic effect on the market and many of the places that were accepting green waste have stopped accepting material or have gone out of business. This has left only a few sites that are accepting more and more materials, such as our two sites, and we are inundated with material. We will work diligently to try and meet the NYSDEC expectations, but that does not address the larger underlying cause of the difficulty or the long-range plans for our program.

Much effort, coordination, and outreach has been done to address the NYSDEC Notice of Violation that OCRRA received at our Compost Sites regarding material pile size and placement. Maria Bianchetti, the Recycling Operations Manager, is working diligently

with internal staff and outside parties to reach a solution before the October 14, 2024, deadline.

Recycling

The OCRRA recycling team and public information officer continue to meet with City of Syracuse team members to maximize outreach and education on recycling rules as the fall recycling cart roll out approaches. This is of major importance as more than 50% of the City's population was not previously participating in blue bin curbside recycling, so education is key.

OCRRA conducted an in-person training session for all CityLine employees (team members who field resident inquiries by phone), and provided them a digital reference guide that focused on answers to the FAQs they receive pertaining to trash/recycling.et with DPW Recycling Crews who do collection to stress the importance of "Oops" sticker application (in an effort to educate residents on unacceptable items they are placing in their blue bins, in advance of cart roll out / when item visibility is highest for crews, as blue bins are open-top and smaller than carts. We continue to coordinate with the City Communications team as future mailings and outreach are developed so we can increase resident awareness as recycling cart roll outs approach.

In August, the recycling team said goodbye to our wonderful ESF interns, Emma Borys and Andrew Gill. Both were a pleasure to work with and provided much needed assistance. They helped OCRRA do tasks that exceeded staff's normal bandwidth such as HHW materials tracking, ClearStream event recycling bin loan program improvement, municipal outreach and fact checking, newsletter mailings, and more, all while learning about OCRRA programs and how a public benefit corporation works.

Public Information

The Public Information Officer has finalized work on a multilingual page for the website. After noticing that we had some multilingual resources about food waste and composting on our website that would be difficult for a non-English speaker to find, Tammy decided to create a central page where all of our materials in Spanish, Arabic, Nepali, Somali and Swahili could be found in one place, with a link or QR code, so those speakers aren't forced to navigate English portions of our site to find what they need.

At the same time, the PIO noticed the materials we had in those other languages did not include a recycling guide. Steps to translate guides are now complete. The city of Syracuse has graciously offered to let us include an English recycling guide in an upcoming city mailing, giving Tammy an opportunity to include a QR code to the multilingual page.

Promotions for the Mercury Thermometer & Vape Collection Event included finalizing digital ads that promote both and also ads just for the Mercury drop-offs in case the

vape slots are filled. The event will be promoted, as needed - as not to overfill, using the newsletter, social media, an email blast and possibly a news release.

Tammy also finished a long-form video that took weeks to put together, explaining how plastics need to be sorted by shape at the curb, between trash and recycling (with a mention for film plastic drop-offs). This is the topic we're focusing on for educational outreach this quarter. The 6.5-minute video has been published on YouTube to complement the full-page plastics sorting guide in the newsletter.

Engagement, Outreach and New Opportunities

I have met again with the County Executive's team regarding Ley Creek and their possible financial support of our project. I am hopeful that we will get some commitment, but it is an ongoing effort.

I also continue to engage our local communities in New York that have waste to energy facilities to discuss the upcoming changes to emission standards in New York and in the country. We had our first Board meeting of the now five communities that have joined the incorporated New York State Waste to Energy Coalition and we are focused on recent New York State Cap and Invest efforts, comments are due at the end of the month, and the EPA's upcoming potential issuance of new emission standards in November.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Kevin".

Treasurer Report

September 11, 2024

July 2024 Results:

July tipping fees rebounded and were roughly in line with the budget. In particular, C&D volumes were noticeably higher, as haulers were able to more easily utilize the transfer station .

The electricity rate was 2.8c/kWh, roughly consistent with recent historical averages. Compost revenue remains strong, with Compost revenues nearly 70% ahead of budget year-to-date.

On the expense side, landfilling and maintenance costs continue to exceed planned amounts as the tonnages / green waste volumes handled by OCRRA personnel remain elevated compared to expectations.

Cash Flow:

The Agency began the year with **\$21.9M** in cash reserves. At the end of July, the Agency had **\$15.7M** of operating Cash, and **\$5.1M** of Board Designated Cash, for a total of **\$20.8M**. The Statement of Net Position has been updated to reflect this new classification going forward.

Recycling Revenues and Expenses:

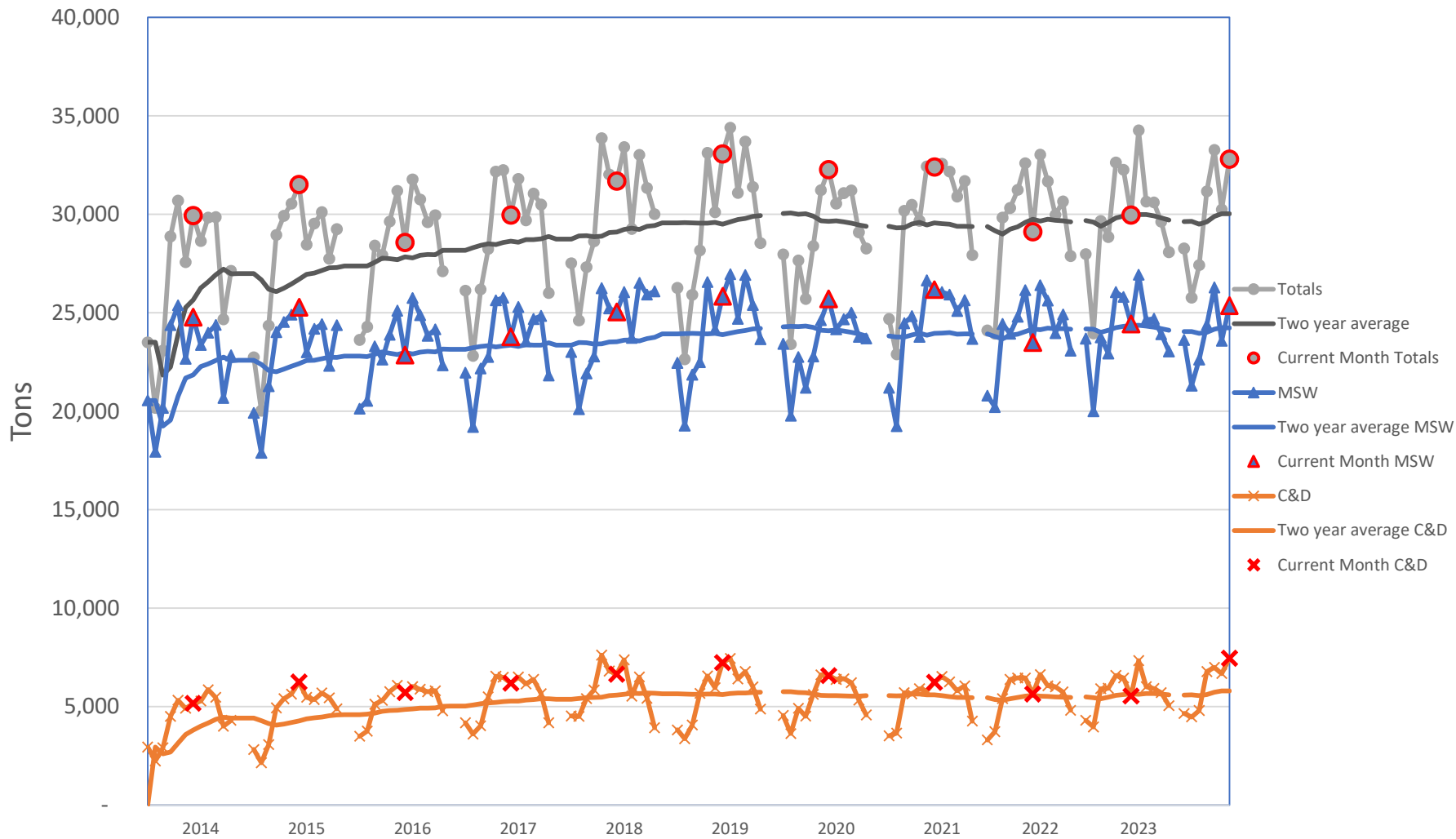
The Agency’s payments for and revenue from residential recycling are summarized below. The income statement includes these amounts in “Other” (revenue) and “Recycling” (expense).

Month	Paid to MRF	Received From MRF	Cumulative
January	\$ 71,646	-	\$ 71,646
February	\$ 43,467	-	\$115,113
March	\$ 38,817	-	\$153,930
April	\$ 41,279	-	\$195,209
May	\$ 30,183	-	\$ 225,392
June	\$ 28,365	-	\$ 253,757
July	\$ 34,900	-	\$ 288,657
August	-	-	-
September	-	-	-
October	-	-	-
November	-	-	-
December	-	-	-
Totals	\$288,657	-	\$288,657

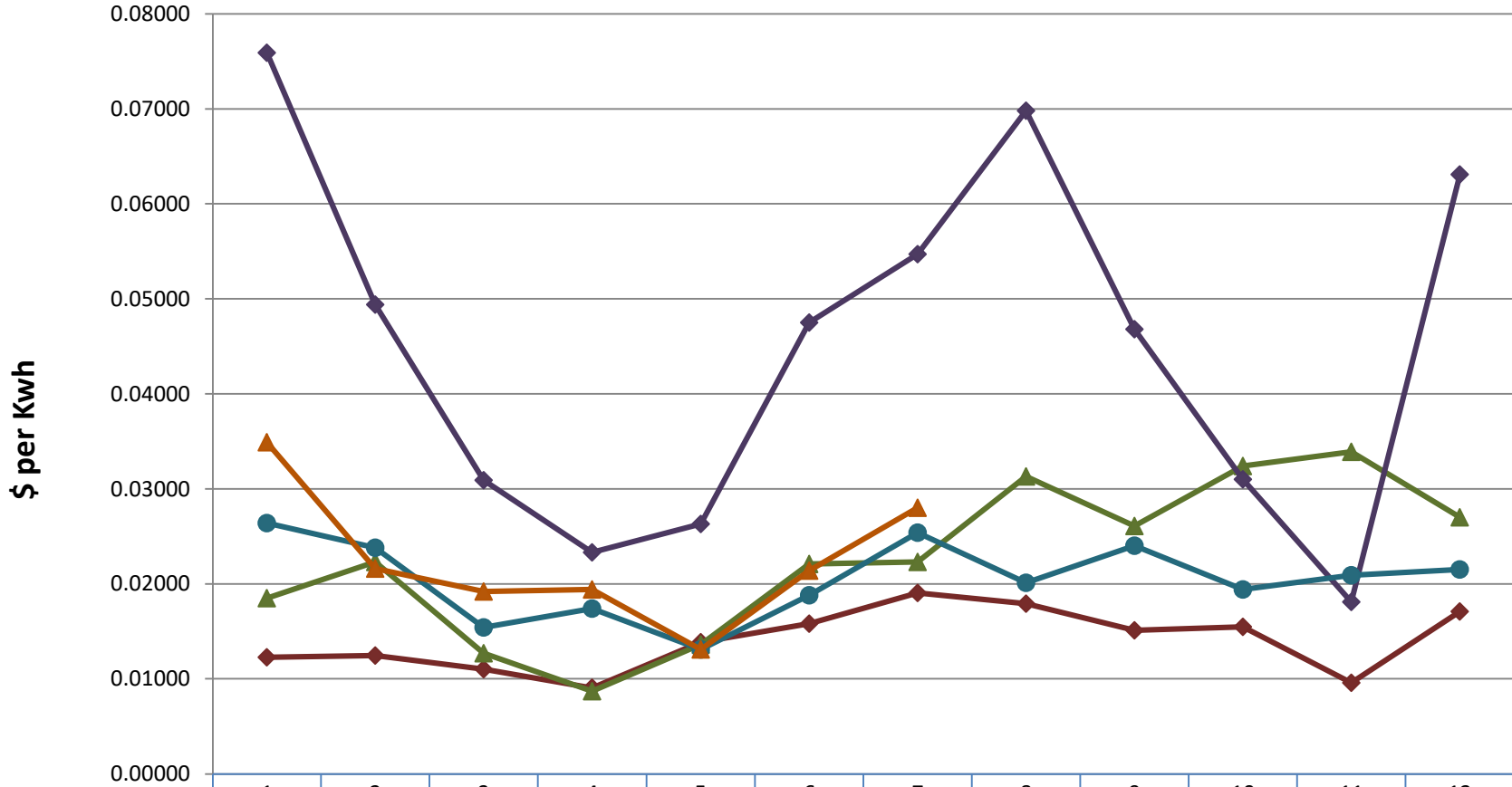
The Agency has billed haulers approximately \$534,371 in recycling tipping fees.

Tonnage Data

10 year trend

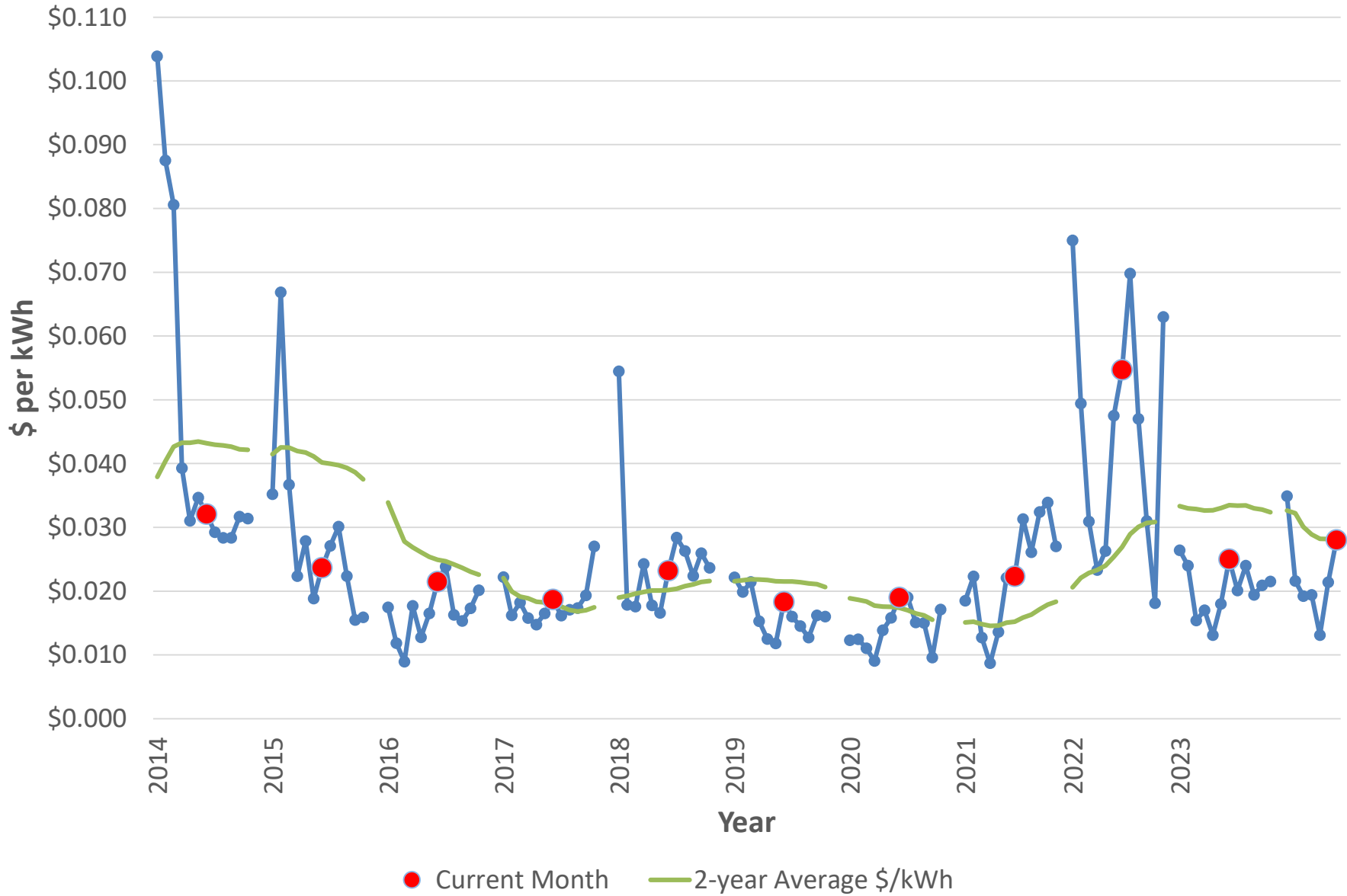


Actual \$/Kwh 5-Year Comparison 2020 - 2024
































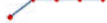





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2020	\$0.01228	\$0.01246	\$0.01103	\$0.00906	\$0.01386	\$0.01580	\$0.01904	\$0.01790	\$0.01510	\$0.01546	\$0.00958	\$0.01710
2021	\$0.01850	\$0.02230	\$0.01270	\$0.00870	\$0.01360	\$0.02210	\$0.02230	\$0.03130	\$0.02610	\$0.03240	\$0.03390	\$0.02700
2022	\$0.07590	\$0.04940	\$0.03090	\$0.02330	\$0.02630	\$0.04750	\$0.05470	\$0.06980	\$0.04680	\$0.03100	\$0.01810	\$0.06310
2023	\$0.02640	\$0.02380	\$0.01540	\$0.01740	\$0.01310	\$0.01880	\$0.02540	\$0.02010	\$0.02400	\$0.01940	\$0.02090	\$0.02150
2024	\$0.03490	\$0.02160	\$0.01920	\$0.01940	\$0.01310	\$0.02140	\$0.02800					

Actual \$ per kWh 2014 - 2024



**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
2024 MONTHLY INCOME STATEMENT (UNAUDITED)**

	ACTUAL	BUDGET	\$ Var	%Var	5-year Trends		
	Jul 2024	Jul 2024			Min	Max	Trendline
OPERATING REVENUES							
Tipping Fees	3,129,367	3,129,000	367	0%	2,686,355	3,129,367	
Electric Revenue	494,853	400,000	94,853	24%	358,221	1,094,120	
Recovered Material Revenue	180,464	124,500	55,964	45%	72,469	244,204	
Grant Revenue	-	-	-	0%	-	617,355	
Compost Revenue	81,748	35,900	45,848	128%	35,402	81,748	
Other	78,658	55,400	23,258	42%	47,095	83,944	
Total Operating Revenues	3,965,090	3,744,800	220,290	6%			
OPERATING EXPENSES							
Personal Services	554,481	655,845	101,364	15%	473,432	554,481	
Contractual Services:							
Landfill Contracts	360,192	274,300	(85,892)	31%	186,556	360,192	
Other Contractual Services	6,004	8,800	2,796	32%	3,540	11,659	
Materials and Supplies	82,637	62,350	(20,287)	33%	27,370	82,637	
Professional Fees	50,729	69,965	19,236	27%	14,875	102,703	
Recycling	35,515	161,430	125,915	78%	18,860	194,524	
Composting	41,294	12,850	(28,444)	221%	17,544	41,294	
Hazardous Waste Disposal	20,115	16,700	(3,415)	20%	1,968	26,560	
Repairs and Maintenance	101,560	75,472	(26,088)	35%	46,472	161,874	
Utilities	9,066	10,040	974	10%	7,814	12,173	
Insurance	48,642	53,865	5,223	10%	43,144	51,816	
Operating Leases	9,553	12,300	2,747	22%	7,968	22,808	
Depreciation and Amortization	113,295	135,350	22,055	16%	106,356	153,832	
Payments to Host Communities	18,360	18,050	(310)	2%	16,550	18,360	
Other	34,610	75,900	41,290	54%	26,717	56,472	
Waste-to-Energy Operations Cost	2,081,092	2,043,800	(37,292)	2%	1,807,298	2,081,092	
Total Operating Expenses	3,567,145	3,687,017	119,872	3.3%			
OPERATING INCOME (LOSS)	397,945	57,783	(340,162)	589%	214,546	1,548,285	
OTHER REVENUE (EXPENSE)							
Interest Income - cash	18,595	3,750	14,845	396%	96	18,595	
Interest Income - non system	86,071	53,000	33,071	62%	604	86,071	
Interest Income - lease receivable	115,743	116,000	(257)	0%	115,743	153,702	
Interest Expense	(115,743)	(116,000)	257	0%	(153,702)	(115,743)	
Capital Lease Interest Expense	-	-	-	0%	-	-	
2019 Bond Interest Expense	(25,257)	(35,000)	9,743	28%	(34,237)	(25,257)	
Gain on sale of PP&E	-	-	-	0%	(84,055)	-	
Gain 2015 Deferred Inflow	5,869	5,800	69	1%	5,869	5,869	
Other Revenue - NET	85,278	27,550	57,728	210%			
CHANGE IN NET POSITION	483,223	85,333	397,890	466%	103,318	1,522,367	

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
2024 YTD INCOME STATEMENT w/BUDGET (UNAUDITED)**

YTD	ACTUAL	BUDGET	TOTAL	\$ Var	%Var	5-year Trends		
	Jul 2024	Jul 2024	BUDGET			Min	Max	Trendline
OPERATING REVENUES								
Tipping Fees	20,137,047	19,536,000	34,494,000	601,047	3%	16,985,844	20,137,047	
Electric Revenue	2,749,311	2,800,000	4,750,000	(50,689)	2%	1,503,312	5,467,731	
Recovered Material Revenue	1,048,355	871,500	1,500,000	176,855	20%	572,406	1,579,030	
Grant Revenue	435,977	220,000	220,000	215,977	0%	-	701,562	
Compost Revenue	547,971	326,300	474,000	221,671	68%	355,325	547,971	
Other	396,357	271,300	416,500	125,057	46%	297,395	437,007	
Total Operating Revenues	25,315,018	24,025,100	41,854,500	1,289,918	5%			
OPERATING EXPENSES								
Personal Services	3,641,638	3,857,275	7,034,000	215,637	6%	3,076,835	3,641,638	
Contractual Services:								
Landfill Contracts	2,239,190	1,625,600	3,085,000	(613,590)	38%	1,132,222	2,239,190	
Other Contractual Services	64,919	66,600	109,500	1,681	3%	58,289	81,879	
Materials and Supplies	447,301	441,300	760,000	(6,001)	1%	289,364	506,501	
Professional Fees	547,731	499,637	843,000	(48,094)	10%	176,437	547,731	
Recycling	305,507	1,110,465	1,944,500	804,958	72%	83,319	1,304,421	
Composting	270,294	212,150	285,600	(58,144)	27%	118,106	270,294	
Hazardous Waste Disposal	99,489	107,732	200,000	8,243	8%	21,885	99,489	
Repairs and Maintenance	657,074	403,942	774,000	(253,132)	63%	411,351	689,809	
Utilities	76,682	100,680	166,000	23,998	24%	73,475	92,261	
Insurance	314,447	377,055	644,400	62,608	17%	294,200	324,742	
Operating Leases	91,352	86,100	148,500	(5,252)	6%	60,235	91,352	
Depreciation and Amortization	812,352	947,450	1,628,300	135,098	14%	754,634	1,172,916	
Payments to Host Communities	107,111	126,350	214,700	19,239	15%	107,111	117,279	
Other	312,442	335,600	639,400	23,158	7%	162,102	312,442	
Waste-to-Energy Operations Cost	14,188,782	14,255,200	24,763,600	66,418	0%	12,362,996	14,188,782	
Total Operating Expenses	24,176,310	24,553,136	43,240,500	376,826	1.5%			
OPERATING INCOME (LOSS)	1,138,708	(528,036)	(1,386,000)	(1,666,744)	316%	(645,426)	5,036,458	
OTHER REVENUE (EXPENSE)								
Interest Income - cash	298,844	66,250	115,000	232,594	351%	710	298,844	
Interest Income - non system	71,423	371,000	630,000	(299,577)	81%	4,584	149,791	
Interest Income - lease receivable	850,952	852,000	1,430,000	(1,048)	0%	850,952	1,109,494	
Interest Expense	(850,952)	(852,000)	(1,430,000)	1,048	0%	(1,109,494)	(850,952)	
Capital Lease Interest Expense	(7,761)	(7,761)	(9,000)	-	0%	(46,145)	(7,761)	
2019 Bond Interest Expense	(186,885)	(245,000)	(420,000)	58,115	0%	(244,706)	-	
Gain (loss) on sale of PP&E	-	-	100,000	-	0%	(234,405)	-	
Gain 2015 Deferred Inflow	41,083	40,600	70,000	483	1%	41,083	41,083	
Other Revenue - NET	216,704	225,089	486,000	(8,385)	4%			
CHANGE IN NET POSITION	1,355,412	(302,947)	(900,000)	1,658,359	547%	(919,161)	4,839,145	
NET POSITION - BOY	35,841,568	35,841,568	35,841,568					
NET POSITION - EOY	\$ 37,196,980	\$ 35,538,621	\$ 34,941,568					

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
2024 STATEMENT OF NET POSITION (UNAUDITED)**

	<u>7/31/2024</u>
ASSETS	
CURRENT ASSETS:	
Cash and cash equivalents	15,673,198
Cash and cash equivalents - Board Designated	5,098,468
Accounts receivable (net of an allowance for bad debts of \$50,000)	3,933,245
Electric Revenue Receivable	549,837
Metal Revenue Receivable	65,628
Prepaid expenses and other receivables	2,023,898
Facility lease, current portion	2,445,000
TOTAL CURRENT ASSETS	29,789,274
ASSETS LIMITED AS TO USE:	
Investments held by trustee under indenture and board restricted funds	4,607,310
PROPERTY, PLANT and EQUIPMENT, net	21,737,320
NET PENSION ASSET	-
DEFERRED OUTFLOW	1,846,118
FACILITY LEASE, net of current portion	35,489,212
TOTAL ASSETS	93,469,234
LIABILITIES AND NET POSITION	
CURRENT LIABILITIES:	
Accounts Payable	4,053,243
Accrued Interest	509,834
Accrued Expenses and other current liabilities	164,067
2015 Bond Payable - Current	2,445,000
2019 Bond Payable - Current	-
Capital Lease Liability-Current	73,678
TOTAL CURRENT LIABILITIES	7,245,822
LONG-TERM LIABILITIES:	
Capital Lease Liability -Long Term	227,329
Other Post Employment Benefits	172,994
Net Pension Liability	2,280,946
2015 Deferred Inflow	913,857
2015 Series A Bond Payable, net of current portion	33,660,000
2015 Bond Premium	2,471,712
2015 Capital Fund Liability	250,573
2019 Bond Payable	8,070,000
2019 Bond Premium	979,017
TOTAL LIABILITIES	56,272,250
NET POSITION	
Invested in capital assets	11,335,698
Unrestricted	21,506,410
Restricted	4,354,876
TOTAL NET POSITION YTD	37,196,984
TOTAL	93,469,234

STATEMENT OF CASH FLOWS OCRRA (UNAUDITED)

YTD Through
7/31/2024

CASH FLOWS FROM OPERATING ACTIVITIES:

Receipts from tipping fees	\$19,588,260
Receipts from electric revenue	2,652,776
Other operating receipts	2,383,928
Payments to vendors and suppliers	(5,924,144)
Payments to employees	(2,905,508)
Payments for Waste-to-Energy Operations	(11,746,203)
Payments for insurance and employee benefits	(1,178,018)
Net cash flow from operating activities	2,871,091

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:

Payments on bonds outstanding	(3,050,000)
Proceeds from the issuance of bonds	-
Payments on Capital Leases	(72,653)
Proceeds from the sale of machinery and equipment	-
Purchase of property, plant and equipment	(1,894,149)
Payments for interest on bonds outstanding	(1,092,696)
Net cash flow from capital and related financing activities	(6,109,498)

CASH FLOWS FROM INVESTING ACTIVITIES:

Net change in investments	1,750,763
Proceeds from interest on invested funds	370,270
Net cash flow from investing activities	2,121,033

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS (1,117,374)

CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR 21,889,040

CASH AND CASH EQUIVALENTS -YEAR-TO-DATE 20,771,666

STATEMENT OF CASH FLOWS OCRRA (UNAUDITED)

YTD Through
7/31/2024

**RECONCILIATION OF OPERATING INCOME (LOSS) TO NET
CASH FLOW FROM OPERATING ACTIVITIES**

Operating Income/(Loss)	1,138,708
Adjustments to reconcile operating income to net cash flow from operating activities:	
Depreciation and amortization	812,352
Change in provision for bad debt expense	-
WTE operations used to reduce lease costs	2,442,579
Other Post -Employment Benefits Expense less LT liability adj.	-
2015 Bond Insurance Expense (no cash amortization expense)	22,746
Change in Prepaid Pension Expense	123,913
Change in NYSRS Retirement expense assoc. with GASB 68	-
Changes in operating assets and liabilities:	
Accounts receivable	(548,787)
Other Receivables	(141,267)
Prepaid expenses	(616,567)
Accounts payable and accrued expenses	(362,586)
Total Adjustments	1,732,383
NET CASH FLOW FROM OPERATING ACTIVITIES	2,871,091

Finance Lease Balances as of September 11, 2024:

<u>Equipment Schedule</u>	<u>Initial Principal</u>	<u>Total Interest</u>	<u>Balance (Prin. + Int.)</u>	<u>Payment Amount</u>	<u>Payments Left</u>	<u>Lease Beg / End</u>	<u>Int. Rate</u>
#1 – 5 Tractors and Trailers	\$1,050,398	\$51,400	Paid off 03/31/2021				1.75%
#2 - 2 Tractors and 1 Loader	\$ 554,288	\$28,117	Paid off 08/31/2021				1.81%
#3 - Grinder and Roll-Off	\$ 903,471	\$52,115	Paid off 8/15/2019				2.28%
#4 – Shredder, Mat. Handler, and Dump Truck	\$1,089,510	\$61,295	Paid off 03/31/2021				2.20%
#5 – 2 Dumps, 4 Trailers	\$ 577,983	\$35,096	Paid off 09/15/2022				2.5%
#6 – 1 Loader	\$ 476,095	\$52,087	Paid off 04/05/2023				3.38%
#7 – 1 Loader, 3 Dumps	\$ 968,207	\$81,935	Paid off 08/31/2023				3.31%
#8 – 1 Loader, 2 Dumps	\$ 722,043	\$57,200	\$233,475	\$77,825	3/10	4/2021 – 4/2026	2.80%
Total Balance	\$6,341,995	\$419,244	\$233,475				

RESOLUTION AMENDING RESOLUTION 2428 OF JANUARY 2024 AUTHORIZING EXECUTIVE DIRECTOR TO CONTRACT FOR PRIVATE HAULING SERVICES

WHEREAS, the Onondaga County Resource Recovery Agency may be in the need for hauling services from a private vendor for waste materials from its Rock Cut Road Transfer Stations and ash from the Waste To Energy Facility; and

WHEREAS, the Onondaga County Resource Recovery Agency has signed a collective bargaining agreement with Local 158 International Union of Operating Engineers AFL-CIO authorizing the use of these private haulers under certain situations and specific times of the year; and

WHEREAS, the Onondaga County Resource Recovery Agency authorized an agreement with Riccelli Enterprises for the fiscal year 2024 by Resolution Number 2428 of January 10, 2024; and

WHEREAS, due to unforeseen additional bypassing of waste from the Waste to Energy facility and the need to utilize private haulers for ash removal to supplement operations during this time, it is necessary to increase the amount of money authorized for the use of private haulers for the remainder of 2024; and

WHEREAS, the Recycling/Operations Committee has recommended that the Board authorize the Agency’s Executive Director to amend the purchase order with Riccelli Enterprises of Syracuse, New York by increasing said purchase order by \$100,000; now, therefore be it

RESOLVED, that the Onondaga County Resource Recovery Agency hereby authorizes the Executive Director to amend the purchase order agreement with Riccelli Enterprises of Syracuse, New York for private hauling of waste and ash materials as needed for an additional \$100,000 for a new cost not to exceed \$200,000 for the year 2024. This Resolution shall take effect immediately.

Resolution Adopted Date _____

Vote: Ayes: _____ Nays: _____ Abstentions: _____

Signature : _____

RESOLUTION BRIEF

Contract Hauling

September 11, 2024

To meet the commitment to remove ash from the Reworld site and continue to remove waste from the Rock Cut Transfer station, the Agency has had to utilize a private hauler, as allowed under conditions outlined in our collective bargaining agreement with Local 158. During the multiple downtimes at Reworld this past spring due to the damaged flues and subsequent repairs, the Agency had to bypass waste significantly more than anticipated for this year's budget.

Our focus has been prioritizing waste removal from the facility and assigning staff to be focused on the transfer station operations and waste hauling to landfills. By doing this we have been able to maintain waste levels in the facility, reducing customer wait times, while using the outside carriers to maintain ash removal from Reworld

The throughput issue in June and July was not anticipated and came immediately following the flue repairs, which required the Agency to expend further money on outside haulers to move waste effectively and bypass the Waste to Energy facility due to the long wait times.

The current existing PO for utilizing outside carriers is \$100,000 and the Agency anticipates exceeding that amount in 2024. As we move forward for the remainder of the year, we plan to continue to drive the focus on the optimization and operations at the transfer station, moving waste to WTE as much as possible and bypassing it when necessary. As this focus continues to be driven on site it will create situations where we will continue to need to utilize outside carriers to maintain our commitment to hauling ash. Therefore, management recommends the approval of an additional \$100,000 for contract hauling services through the end of 2024.

**RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR
TO ENTER INTO CONTRACT FOR EXISTING LEY CREEK TRANSFER STATION
DEMOLITION AND SITE RESTORATION**

WHEREAS, the Ley Creek Ad-Hoc Committee has been reviewing plans to revitalize the Ley Creek Facility; and

WHEREAS, the Onondaga County Resource Recovery Agency desires to remove all equipment and structures associated with the current transfer station prior to the start of any new construction; and

WHEREAS, Cornerstone, PLLC has prepared a demolition and removal design to ensure proper removal of the existing structures and provide site restoration; and

WHEREAS, the Onondaga County Resource Recovery Agency, pursuant to its procurement policy, put out a bid for the removal and disposal of the existing structures at the Ley Creek Transfer Station and provide site restoration to aid in future construction of a new facility; and

WHEREAS, the Agency received competitive bids and has determined that the rates of the lowest bidder are competitive, and the Recycling and Operations Committee has recommended that the Agency authorize its Executive Director to execute a contract with the lowest responsible bidder, Ritter & Paratore Contracting Inc. of Utica, at a cost (allowing for a 5% contingency factor applied to the bids received) not to exceed \$1,032,799; now therefore be it

RESOLVED, that the Onondaga County Resource Recovery Agency hereby authorizes its Executive Director to enter into a contract with Ritter & Paratore Contracting Inc. of Utica, New York for the removal of the existing structures at its Ley Creek Transfer Station and provide site restoration for a cost of \$983,599 and further that the Executive Director has authority for an additional 5% contingency for a total not to exceed \$1,032,799. This Resolution shall take effect immediately.

Resolution Adopted Date: _____

Vote: Ayes: _____ **Nays:** _____ **Abstentions:** _____

Signed: _____

RESOLUTION BRIEF

Ley Creek Building Demolition (Construction)

September 11, 2024

The existing Ley Creek transfer building and other ancillary structures (such as the scale, scale house, attendant sheds, etc.) will not be reused for the modified Ley Creek Transfer Station and the site should be cleared for future redevelopment. This is one of the steps necessary to prepare the area for the new transfer station building. This project was budgeted as part of capital projects. As discussed with the committee in April 2024, Cornerstone completed the design documents for this project. OCRRA prepared the bid/contract documents. The bid/contract documents included provisions for exploration, removal and retention of certain subsurface structural foundations and piles that complement future construction activities.



The bid/contract documents were publicly advertised in accordance with OCRRA's procurement policy and advertised on Syracuse Builder's Exchange. In addition, OCRRA sent the bid/contract documents to 20 contractors. Contractors had the opportunity to visit the site and ask questions and a non-mandatory pre-bid meeting was held on June 13, 2024. An Addendum was issued on June 26, 2024. On July 8, 2024 two bids were received and opened at 2 pm. The lowest responsible bidder was determined to be Ritter & Paratore Contracting, Inc. for a total bid amount of \$983,599. It should be noted that this cost is consistent with Cornerstone's October 2023 Opinion of Probable Construction Cost Association for the Advancement of Cost Engineering (ACE) Class 4 Estimate of \$990,600 (high range, ACE: +30%). OCRRA management recommends that the Board authorize a contract with Ritter & Paratore Contracting, Inc. for an amount not to exceed \$1,032,799 which allows for a 5% contingency on the total bid amount.

The transfer station's permit application is under review with the NYSDEC. The NYSDEC was notified about this demolition project on June 17, 2024.

It should be noted that in July 2023, OCRRA's Board approved a contract with Cornerstone that included construction oversight related to demolition and pile/geotech investigations as the project's Engineer of Record. It is anticipated that additional support may be needed based on the contractor's activities and schedule. The Committee will be provided with more detailed information regarding this potential change once the contractor's schedule has been defined.

**RESOLUTION AUTHORIZING AGENCY'S EXECUTIVE DIRECTOR
TO ENTER INTO CONTRACT FOR PURCHASE OF PREPAID FLUORESCENT
BULB SHIPPING BOXES / RECYCLING SERVICES - 2024**

WHEREAS, the Onondaga County Resource Recovery Agency conducts a program for the collection of fluorescent bulbs in conjunction with local hardware stores; and

WHEREAS, in 2023 the Agency put out a request for quotes pursuant to the Agency's Procurement Policy for the purchase of prepaid shipping boxes and the services to recycle household fluorescent bulbs for the fiscal year 2024 and 2025; and

WHEREAS, American Lamp Recycling (ALR) of Marlboro, NY was the selected vendor for 2024 and the PO governing that purchase was drafted for just under \$20,000 based on the number of boxes purchased in 2023; and

WHEREAS, based on current requests from hardware stores, it is anticipated that 56 more boxes will be needed by the end of 2024, which will constitute 11 more than originally anticipated. Buying this total number of boxes will exceed the current purchase order by approximately \$1,300, and the additional amount will exceed the Executive Director's signing authority. Management seeks authorization for an additional \$1,300 to purchase fluorescent bulb recycling boxes for a total 2024 cost not to exceed \$21,500; now, therefore be it

RESOLVED, that the Onondaga County Resource Recovery Agency hereby authorizes its Executive Director to purchase 56 additional prepaid fluorescent bulb recycling boxes from American Lamp Recycling of Marlboro, New York for household fluorescent bulb recycling for an additional 11 boxes at a price of \$118 per box, with a total not to exceed cost for fiscal year 2024 of \$21,500. This Resolution shall take effect immediately.

Resolution Adopted Date: _____

Vote: Ayes _____ Nays _____ Abstentions _____

Signed: _____

RESOLUTION BRIEF

Fluorescent Program - Prepaid Boxes and Recycling Services

September 11, 2024

2024

Since 2007, OCRRA has collected fluorescent bulbs, which contain mercury, in partnership with local hardware stores (2-foot, 4-foot, U-shaped, circular, and CFL bulbs are accepted).

Hardware stores receive prepaid shipping boxes upon request from a vendor selected through OCRRA's procurement process. After hardware stores fill a box with bulbs dropped off by residents, they ship it back to the vendor for recycling. The metal caps, glass, and mercury phosphors in the bulbs are recycled. The boxes OCRRA buys include both the shipping and recycling costs.



So far in 2024, 124 boxes have been purchased from the vendor that was selected through a competitive quote process in November 2023.

Based on current requests from hardware stores, it is anticipated that 56 more boxes will be needed through the end of 2024, or 11 more than originally anticipated. Buying this total number of boxes will exceed the current purchase order authorization by about \$1,300.

Management seeks authorization for an additional \$1,300 to purchase fluorescent bulb recycling boxes for a total 2024 cost not to exceed \$21,500.

Fluorescent bulb boxes purchased YTD in 2024	124
Total 2024 boxes needed based on current use	180
Original 2024 purchase order authorization amount	\$20,000
2024 cost per box	\$118
Additional funds needed over original PO to accommodate usage pattern	\$1,300
Total NTE for 2024 with additional boxes included	\$21,500

**RESOLUTION AUTHORIZING AGENCY'S EXECUTIVE DIRECTOR
TO ENTER INTO CONTRACT FOR PURCHASE OF PREPAID FLUORESCENT
BULB SHIPPING BOXES / RECYCLING SERVICES - 2025**

WHEREAS, the Onondaga County Resource Recovery Agency conducts a program for the collection of fluorescent bulbs in conjunction with local hardware stores; and

WHEREAS, in 2023 the Agency put out a request for quotes pursuant to the Agency's Procurement Policy for the purchase of prepaid shipping boxes and the services to recycle household fluorescent bulbs for the fiscal year 2024 and 2025; and

WHEREAS, American Lamp Recycling (ALR) has agreed to hold their current 2024 pricing of \$118 per prepaid shipping box, which includes recycling services, for the boxes needed in 2025 if the Agency pre-purchases the boxes within 30 days of any 2025 FedEx rate increases, instead of at the quoted price of \$126.26 price for 2025, which even at the higher price would still be the lowest quote per bulb in 2025 fiscal year per the quote process; and

WHEREAS, the Agency desires to purchase additional fluorescent bulb boxes to serve the program at the lowest possible cost for 2025 through ALR of Marlboro, NY, at a cost of \$118 for each prepaid shipping box, including the bulb recycling services, now, therefore be it

RESOLVED, that the Onondaga County Resource Recovery Agency hereby authorizes its Executive Director to purchase household fluorescent bulb recycling services for fiscal year 2025 from American Lamp Recycling of Marlboro, New York for household fluorescent bulb recycling at a cost of \$118 per box, with a total cost not to exceed \$23,000. This Resolution shall take effect immediately.

Resolution Adopted Date: _____

Vote: Ayes _____ Nays _____ Abstentions _____

Signed: _____

2025

RESOLUTION BRIEF

Fluorescent Program-Prepaid Boxes and Recycling Services

September 11, 2024

Under the original quote submission, the 2024 selected vendor, American Lamp Recycling (ALR), agreed to continue their contract with stipulations for 2025. They indicated they could provide boxes in 2025 for a 7% increase in cost (\$126.26 per box).

When management inquired about the 2025 rate in July 2024, ALR indicated that they would be willing to enter into a 2025 contract with OCRRA at 2024 pricing and if FedEx increased their rate, there would be a 30-day window in which OCRRA could buy out the remainder of the 2025 contract at the 2024 box price. Pre-purchasing the boxes would save OCRRA about \$1,500 in box costs in 2025. OCRRA has pre-purchased boxes in the past to maximize our purchase.

2024 box price	\$118.00
2025 box price	\$126.26
Estimated cost of 180 boxes using 2024 pricing	\$21,240
Estimated cost of 180 boxes using 2025 pricing	\$22,727
Estimated savings potential if pre-purchased in 2024	\$1,487

RECOMMENDATION:

OCRRA recommends increasing the 2024 fluorescent bulb recycling box purchase amount by \$1,300, for a total 2024 not-to-exceed amount of \$21,500.

OCRRA further recommends entering a one-year contract in 2025 with American Lamp Recycling for fluorescent bulb boxes and recycling services for \$118 per box, with the option to purchase the full contract out ahead of time if shipping costs increase before the contract ends; requested not-to-exceed expenditure of \$23,000 in 2025. These purchases are eligible for 50% grant reimbursement from the NYSDEC.

**RESOLUTION AUTHORIZING AGENCY'S EXECUTIVE DIRECTOR
TO ENTER INTO CONTRACT FOR COLLECTION AND DISPOSAL OF
HOUSEHOLD HAZARDOUS WASTE AND TOXINS**

WHEREAS, the Onondaga County Resource Recovery Agency conducts a program for the collection of Household hazardous waste and toxins through a year round, scheduled drop off service; and

WHEREAS, the Agency put out a request for proposals pursuant to the Agency's Procurement Policy for the cost for this service for the fiscal year 2025 and 2026; and

WHEREAS, Miller Environmental Group (MEG) is the lowest qualified vendor that submitted a proposal for this service; and

WHEREAS, the Recycling and Operations Committee has reviewed this proposal for both fiscal year 2025 and 2026 and recommends that the Agency enter into an agreement with Miller Environmental Group for the collection and disposal of household hazardous waste at a cost of \$97.98 per vehicle for 2025 with a total estimated annual cost of approximately \$183,000 and \$107.78 per vehicle for 2026 for an estimated annual cost of approximately \$200,000; now, therefore be it

RESOLVED, that the Onondaga County Resource Recovery Agency hereby authorizes its Executive Director to enter into an agreement for household hazardous waste collection and disposal from Miller Environmental Group of Syracuse, NY for a cost of \$97.98 per vehicle in 2025 and \$107.78 per vehicle in 2026. This Resolution shall take effect immediately.

Resolution Adopted Date: _____

Vote: Ayes _____ Nays _____ Abstentions _____

Signed: _____

RESOLUTION BRIEF

Household Hazardous Waste Services

September 11, 2024

Materials such as pool chemicals and driveway sealers are considered household hazardous waste by New York State and should never go in the trash nor down the drain. OCRRA's NYSDEC operating permit for the WTE Facility states that hazardous waste must be excluded from the Facility and that OCRRA must provide management of these items.

OCRRA offers Onondaga County residents a convenient, year-round drop-off program to manage household hazardous waste. This is especially helpful when family is cleaning out a deceased loved one's home and has time constraints.

Miller Environmental Group (MEG) currently holds OCRRA's contract for HHW services; the contract ends on December 30, 2024.

On July 1, 2024, OCRRA sent out a Request for Proposals for Household Hazardous Waste Disposal Services that sought pricing for a year-round drop-off in 2025 with an option to provide pricing for 2026. The RFP went out to five environmental waste management companies; one response was received from MEG.

In 2024, MEG charged OCRRA \$95.60 per carload. The proposed price for 2025 is \$97.98 per carload. MEG stated an optional 10% increase for a collection for 2026, for a price of \$107.78 per carload.

Over the last ten years, on average, has OCRRA served roughly 1,715 residents a year.

Year	Cost Per Carload	EST. Annual Cost	Appointments
2024	\$95.60	\$180,000	1,882
2025	\$97.98	\$183,000	1,867
2026	\$107.78	\$195,000	1,809



A Miller Environmental Group employee emptying a resident's vehicle of household hazardous waste .

RECOMMENDATION:

OCRRA recommends entering a two-year contract with Miller Environmental Group for household hazardous waste services with an annual estimated cost of \$183,000 for 2025 and \$195,000 for 2026. These costs are eligible for 50% grant reimbursement by the NYSDEC.

**RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO CONTRACT
WITH BARTON & LOGUIDICE ENGINEERS FOR PERMIT RENEWAL
OF SITE 31 LANDFILL SITE**

WHEREAS, the Onondaga County Resource Recovery Agency completed a final design of a 52 acre landfill on the Site 31 location in the Town of Van Buren in 1994 and was issued a permit for the landfill by the NYSDEC; and

WHEREAS, the permit for said landfill site will expire in February of 2026 and the renewal for this permit must be submitted one hundred and eighty days in advance of its expiration; and

WHEREAS, following an RFP process, conducted pursuant to the Agency procurement requirements for the permit renewal of the landfill site, which will also include updating of the permit to meet current NYSDEC Part 360 Regulations, the Recycling and Operations Committee has reviewed the responses to this request and recommends that the Agency contract with Barton and Loguidice Engineers for a price not to exceed \$69,300.00; now therefore be it

RESOLVED, that the Agency's Executive Director is hereby authorized to enter into a contract with Barton and Loguidice Engineers, of Syracuse, New York, to complete a request for the permit renewal of the Site 31 Landfill, including updating said permit to meet all current NYSDEC Part 360 regulations, for a fee not to exceed \$69,300.00. This resolution shall take effect immediately.

Resolution Adopted Date: _____

Vote: Ayes _____ Nays _____ Abstentions _____

Signed: _____

RESOLUTION BRIEF

Site 31 Permit Renewal

September 11, 2024

As discussed with the Recycling and Operations Committee in April 2024, OCRRA developed a Request for Proposals (RFP) to renew the Site 31 Landfill's Solid Waste Permit. OCRRA's solid waste permit for the Site 31 landfill provides a 25-year capacity of 500 tons per day of municipal solid waste and residue from WTE ash, C&D, recycling and composting. It is in OCRRA's best interest to retain the Site 31 permit. Site 31 is permitted for approximately 3.45 million tons of airspace. Assuming a \$100/ton tipping fee, that would equate to \$345 million of revenue (or saved expenses) related to tipping fees. In the mid-90's it was estimated that there would be a \$75 million development cost over the life of the facility.

The design of the 52-acre landfill was completed in May 1994 by William F. Cosulich Associates, PC. The permit expires in February 2026. The current design of the landfill does not reflect changes made by NYSDEC's revised Part 360 regulations implemented in 2017 and 2023. Preparation of permit renewal documents will need to be prepared prior to the permit renewal deadline in August 2025. The work is budgeted as part of professional fees related to engineering.

In June 2024, OCRRA distributed the RFP to 23 engineering firms and advertised the RFP consistent with procurement requirements. Potential proposers were given an opportunity to visit Site 31 and ask questions related to the RFP. On August 7, 2024 two proposals were received.

It is recommended that Baron & Loguidice, D.P.C. be selected to complete the Site 31 permit renewal for an amount not to exceed \$69,300.

LEY CREEK AD-HOC COMMITTEE MEETING MINUTES

August 27, 2024

Time: 3:00 p.m. / Location: 100 Elwood Davis Rd., Liverpool NY 13212

Ad-Hoc Members: *D. Lawless - Chair, B. Page, D. Daley, C. Dunham*

Attending: D. Lawless, B. Page, D. Daley, C. Dunham

Absent:

Also Attending: M. Mokrzycki, K. Spillane, R. Czerwiak, C. Alburnio, K. Lawton, T. Palmer, D. Haas, J. Connery

D. Lawless called the meeting to order at 3:04 pm.

Quorum is present.

C. Alburnio presented a resolution accepting the Cornerstone conceptual design and preliminary feasibility report for Ley Creek.

- Some items this report includes:
 - Existing site conditions.
 - Ley Creek North design parameters.
 - Site & property considerations.
 - Permitting & Regulatory considerations.
 - Site & building/structure design.
 - Eco-drop/HHW facility operations.
 - Future considerations.
- The report included detailed drawings and updated cost estimates for all phases of the project.

The committee discussed funding/financing options and the pros and cons of each suggestion.

The committee discussed construction priorities in developing Ley Creek North and the main Transfer Station.

B. Page mentioned that he is pleased with Cornerstone and the work that has been completed so far.

B. Page motioned and D. Daley seconded to move the resolution to the full Board.

A collective aye was recorded.

C. Alburnio updated the committee on Ley Creek North next steps.

- OCRRA is working to complete the Conceptual Design & Preliminary Feasibility Report for the proposed Ley Creek North property development.
- OCRRA's RFP in August of 2023 and Cornerstone's related proposal from October 2023 for work related to Ley Creek North defined three phases and ten tasks.

- Phase I, approved by the Board in November 2023, culminating with the report that is nearing completion.
- Work is planned to continue with Phase II.
- As described in the RFP, upon completion of Phase I, the Agency intended to ask the Board-approved engineering firm to provide a proposed budget for Phase II.
- Board consideration and authorization of Phase II's work will be required before proceeding with any tasks.
- OCRRA has begun considering what next steps will be taken to proceed with a SEQRA review.
- OCRRA has also pursued multiple funding opportunities.

A discussion followed.

K. Spillane gave an update/presentation on Strategic planning.

- The committee discussed the threats and weaknesses of Ley Creek and the proposed new transfer station since the completion of the conceptual site plan outlined many of the projects strengths and opportunities.
- The committee discussed managing materials that are brought on site in a way that would be most beneficial to not only the County but to the waste system in general. Separating materials – C&D, organics, etc, and to recycle or dispose of each material in an efficient way.
- The committee discussed flow control and how haulers and other users could be incentivized to segregate materials before they are delivered to the site.

B. Page motioned and C. Dunham seconded to adjourn the meeting.

A collective 'aye' was recorded.

The meeting was adjourned at 3:57 pm.

Meeting minutes were taken by R. Czerwiak

ADMINISTRATION COMMITTEE MEETING MINUTES

August 27, 2024

Time: 4:00 p.m. / Location: 100 Elwood Davis Rd., N. Syracuse NY 13212

Admin Members: *B. Page (Chair), D. Lawless, J. Driscoll, M. Jennings, E. Bough Martin, G. Poppo*

Attending: D. Lawless, G. Poppo, M. Jennings, L. Bough Martin, B. Page, J. Driscoll, C. Dunham

Absent:

Also Attending: M. Mokrzycki, J. Gascon, C. Albuino, R. Czerwiak, K. Lawton, T. Palmer. D. Haas, M. Bianchetti, K. Spillane

Guests:

The meeting was called to order by Chair B. Page at 4:01 PM.

Quorum was present.

The meeting was paused to enter into meeting with Counsel at 4:03pm.

Meeting with Counsel concluded at 4:18pm and the Administration committee officially began.

M. Mokrzycki presented OCRRA's FY2025 Budget.

- The 2025 tipping rates shall remain the same.
- Compost will slightly raise drop-off rates.
- WTE O&M – the budget shall reflect a 3.3% increase.
- Disposal costs will be slightly higher.
- Recycling costs will reflect approximately a \$1.1M reduction from the 2024 budget.
- The 2025 Capital Plan reflects significant final design engineering on Ley Creek.
- Capital Plan has been updated to reflect current needs, including refreshing the Tractor and Trailer fleet.
- The hauler agreement that expires on December 31, 2024, will be renewed at the current terms for one year via extension letter.

A discussion followed.

In September the Administration committee will be reviewing and voting to move the budget resolution to the full Board for approval in October.

K. Spillane presented the next update with Strategic Planning.

- K. Spillane discussed SWOT Analysis/Waste and Recycling Capacity.
- The committee discussed the strengths, weaknesses, opportunities, threats and WTE regulations.
- The committee discussed EPR legislation, the development of waste beds as a landfill location, digester development for organics that can't be processed at Amboy.
- The committee discussed WTE regulations.
- The committee discussed short term strategy/action items – 1 year, mid term strategy/action items – 2, 3 years and long term strategy/action items – 5+ years.

- Committee members gave comments and opinions that will help shape the next step in the Strategic Planning process.
- At the next meeting the committee will be discussing the goals for the future of OCRRA.
- The committee discussed BioChar. Which is a process of turning organics into power through heat.

M. Mokrzycki presented the small contracts report. The report reflects items from July 2nd through August 13th 2024.

There was no further discussion.

J. Driscoll moved, and G. Pops seconded to adjourn the meeting.
A collective 'aye' was recorded.
The meeting was adjourned at 5:01 pm.
Meeting minutes taken by R. Czerwiak

**RESOLUTION ACCEPTING AND APPROVING THE
CORNERSTONE CONCEPTUAL DESIGN & PRELIMINARY
FEASABILITY REPORT THE ADDITIONAL PROPERTY AT
LEY CREEK**

WHEREAS, the Onondaga County Resource Recovery Agency (hereinafter “Agency”) did, pursuant to Board Resolution No. 2416, of 2023, authorize Cornerstone Engineering and Geology, PLLC to proceed with a Conceptual Design and Preliminary Feasibility Report related to the additional property acquired adjacent to the Ley Creek Transfer Station; and

WHEREAS, beginning in late 2023 Cornerstone did commence the Conceptual Design and Preliminary Feasibility Report in coordination with the Agency team; and

WHEREAS, following multiple site visits, extensive measurements and calculations and following several consultations with both staff and Board members, Cornerstone has completed the Conceptual Design and Preliminary Feasibility Report for the property; and

WHEREAS, the Cornerstone report and site plan was presented for review to the Agency’s Ad-Hoc Ley Creek Planning Committee and after having reviewed and discussed the Report, the committee did authorize the submission of the report and site plan to the Agency Board with a recommendation for its acceptance and approval; now therefore be it

RESOLVED, the Onondaga County Resource Recovery Agency does hereby accept, approve and adopt the Cornerstone Engineering and Geology, PLLC Conceptual Design and Preliminary Feasibility Report for the additional property adjacent to the Ley Creek Transfer Station. This Resolution shall take effect immediately.

Resolution Adopted Date: _____

Vote: Ayes: _____ **Nays:** _____ **Abstentions:** _____

Signed: _____

COMMITTEE BRIEF

Ley Creek North

April 4, 2024

OCRRA is working to complete the Conceptual Design & Preliminary Feasibility Report (the Report) for the Proposed Ley Creek North Property Development. To continue progressing the development of this design, a number of tasks, as identified in Section 6 of the Report are necessary as follows:

- Expanded aquatic resource delineation (beyond the limit completed by Barton & Loguidice)
- Expanded survey (beyond the topographic survey completed by Ianuzi) including a utility survey
- Geotechnical exploration
- State Environmental Quality Review Act (SEQRA) review
- NYSDEC related permitting
- Other Authorities having Jurisdiction (AHJs) related permitting

OCRRA's Request for Proposals (RFP, dated August 2023), and Cornerstone's related proposal, (dated October 4, 2023) for work related to Ley Creek North defined three phases and ten tasks. Phase I, approved by the Board in November 2023, culminating with the Report that is nearing completion. Work is planned to continue with Phase II as defined by the RFP/proposal based on the following tasks:

Task 6 – Preparation of Preliminary Design & Final Feasibility Report: This task will further develop and refine the Site's design using value engineering techniques and incorporate findings from geotechnical reports being prepared by others.

Task 7 – Preparation of Residential Drop off Permitting Design Package: The primary objectives of this task are to complete solid waste siting and permitting objectives.

Task 7A – Permitting Support: It is unknown if a full Environmental Impact Statement (EIS) and associated public scoping sessions will be required as part of the SEQRA environmental reviews described above in Task 7.

As described in the RFP, upon completion of Phase I (Tasks 1 through 5) the Agency intended to ask the Board-approved engineering firm to provide a proposed budget for Phase II. At this time, the scope of the tasks described in Phase II may be modified. Board consideration and authorization of Phase II's work will be required before proceeding with any tasks.

Consistent with the RFP, the Agency has asked Cornerstone to provide proposals for the following elements of Phase II's work including the following tasks:

- Engineering support necessary for coordination of aquatic resource delineation, an expanded survey and geotechnical exploration to support the preparation of future design elements. The cost and need to prepare future design elements will be determined at a different time.

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- Engineering support necessary to prepare the permitting design for the HHW/Eco-Drop and Residential Convenience Center.

These cost proposals will be brought to the committee for their consideration.

OCRRA has begun considering what steps will be taken to proceed with a SEQRA review. As described in Section 3.2 of the Report, coordination with the NYSDEC may help determine if the components of Ley Creek North will be a Type I or Type II Action. It is anticipated that OCRRA will assume the role of lead agency in the SEQRA process. It is expected that a negative declaration will be applicable for the Ley Creek North development based on the design to a conceptual level. A negative declaration indicates that the proposed action will not result in a significant adverse environmental impact and means that an Environmental Impact Statement (EIS) would not be necessary. Otherwise, should a positive declaration be issued, additional evaluation and potential mitigation efforts will be required prior to NYSDEC permitting.

OCRRA has also pursued multiple funding opportunities. This includes a grant with the Department of Energy related to battery operations at the HHW/Eco-Drop; a potential partnership with the Center for Sustainable Community Solutions for a USEPA Community Change Grant related to operations at the HHW/ECO-Drop and a number of grants that LSI has recommended related to the Transfer Station and Ley Creek North Property. In addition, the Agency is also continuing to pursue direct financial support for the development of Ley Creek from Onondaga County and New York State.