

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY**

**June 12, 2024 BOARD MEETING MINUTES**

<b>Board Members Present</b>	<b>B. Page, L. Colon-Torres, D. Daley, J. Driscoll, Dunham, N. Jankowski, J. McMahon, G. Pops, N. Zaccaria</b>
<b>Board Members Absent:</b>	<b>D. Lawless, R. Raman</b>
<b>Also Present:</b>	<b>M. Cirino, M. Mokrzycki, K. Lawton, K. Spillane, R. Czerwiak, J. Gascon, C. Albunio, T. Palmer, D. Haas</b>
<b>Guests:</b>	

The June 12, 2024, Board meeting was called to order at 4:04 p.m.

Roll was taken. Quorum is present.

D. Daley motioned and G. Pops seconded to approve both the March 13<sup>th</sup> and May 8<sup>th</sup> Board meeting minutes.

Roll was called and the minutes were approved as submitted.

K. Spillane gave an update on OCRRA’s Strategic Plan. The Strategic Plan, as it develops, will be presented to each committee for comment and slowly moved to the Board for approval.

The Board would like a strategic plan covering the next 2 years to be completed sometime this fall, and the Board agreed to keep the same format as the 2022 plan using a SWOT analysis.

K. Spillane presented the Executive Director’s report.

Engineering:

- Modification of the wastewater conveyance system continues at Amboy.
- And RFP has been issued for paving at RCR.
- Demolition of the fuel tank at Ley Creek has begun.
- The NYSDEC continues to review the Ley Creek Transfer Station’s 2023 permit/modification submittal.

Transfer and Compost:

- The process of purchasing a roll-off truck to replace the one that had been approved for purchase in 2022 is concluding. The vendor, approved in 2022, was not able to meet the contract requirements. This new truck, although also purchased from the County contract will be slightly more expensive because of the updated model year.
- Driver and operator positions are being interviewed and filled.

Recycling:

- School education is very busy.
- The Spring MRF Audit was completed on May 4<sup>th</sup>.
- The Recycling Team and other staff members were in Lake George for the Federation Conference.

Public Information:

- The summer newsletter is nearly complete.

- Wrapping up Earth Day – the PIO produced a recap video for social media summarizing the results and thanking volunteers.
- The PIO is also beginning work on getting condensed photo-focused recycling guides translated into a couple extra languages.

Engagement, Outreach and New Opportunities:

- M. Mokrzycki has been directing the Agency’s efforts with LSI, our consultant, to assist us to find funding sources for the Ley Creek development project.
- K. Spillane and several staff members participated in the City of Syracuse Mayor’s annual Adopt a Block campaign collecting litter in local neighborhoods.

K. Spillane mentioned that the Waste-To-Energy Coalition, which began with OCRRA now has three other communities committed to the movement.

A brief discussion followed.

The **TREASURER REPORT** was presented by J. McMahon

- This report reflects data from April 2024.
- April tipping revenues were approximately 3% ahead of budget.
- The electricity rate was 1.9c/kWh.
- Compost revenues also continue to be strong.
- Expenses were above budget due to landfilling and maintenance costs.
- The Agency’s cash balance at the end of April was \$22.9M.
- The Agency began the year with \$21.9M in cash revenues.
- To date, \$1M has been transferred into the Board approved Capital Reserve Account.
- The Agency has billed haulers approximately \$251,000 in recycling fees.
- The Agency has paid \$195,209 in recycling fees.

G. Pops motioned and J. Driscoll seconded to approve the Treasure’s Report.

Roll was taken and the report was approved as submitted.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by D. Daley

- The committee discussed a resolution authorizing the purchase of a roll-off truck and hoist.
- The committee discussed the 2024 Earth Day Litter Cleanup highlights.
- A quick edit to the amount of litter collected was made. It should read 107 thousand pounds of litter.
- The committee discussed amending resolution #2445 for the purchase of transfer trailers from STS Trailer and Truck Equipment.

There was mention that an amended resolution for purchase of transfer trailers has been pulled from this Board meeting and will be rebid and then the resolution redistributed to the Recycling committee in June. The Board will consider it in July.

**Resolution #2448 – Resolution Authorizing Executive Director to Purchase a Roll Off Truck and Hoist** was moved by D. Daley and seconded by L. Colon-Torres.

There will be a correction in the resolution to the spelling of ‘maintenance’.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

C. Dunham mentioned that she and the Agency have been discussing the Board quorum and ways to overcome the challenges with attendance.

A discussion followed.

T. Palmer:

- Social Media – since T. Palmer has been with OCRRA
  - Facebook followers up approximately 65%
  - Facebook visits are up approximately 565%
  - YouTube views from 958 hours watched to 2,860 hours watched
  - YouTube visits went from 80,000 to over 280,000
  - LinkedIn is up approximately 50%
- Film plastics will be the next recycling campaign focus.

M. Mokrzycki:

- M. Mokrzycki has been working with LSI and some avenues that could help mold Ley Creek.

C. Albunio:

- Ley Creek – Prebid meeting for demolition is this coming week.
- The crane at RCR is coming down and the site should be back to normal soon.
- There was a singular spike in HCL emissions which resulted in a warning letter from NYSDEC. This has not occurred since this one time. There was no violation.

D. Haas:

- Moving trash to ReWorld at higher rates than usual.
- Waste levels at the transfer facility are being kept lower.

K. Lawton:

- Negotiations continue with the Department of Energy for the battery grant.
- Two interns have started with OCRRA. They will be working with the Recycling Department.

M. Cirino:

- Audit committee will be meeting soon.
- An RFP will be issued regarding a new Audit firm for the upcoming year.

L. Colon-Torres moved, and J. Driscoll seconded to adjourn the meeting.

A unanimous aye voice vote was recorded.

The Board adjourned at 4:53 p.m.

Board Minutes were taken by R. Czerwiak