

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY**  
**June 14, 2023 BOARD MEETING MINUTES**

<b>Board Members Present</b>	<b>B. Page, A. Bianchetti, D. Daley, J. Driscoll, C. Dunham, E. Gilligan, N. Jankowski, D. Lawless, J. McMahon, L. Klosowski, L. Colon-Torres</b>
<b>Board Members Absent:</b>	<b>N. Zaccaria, S. Pasquale, R. Raman</b>
<b>Also Present:</b>	<b>M. Cirino, M. Mokrzycki, K. Lawton, K. Spillane, R. Czerwiak, C. Albuino, J. Gascon, T. Palmer, J. Connery</b>
<b>Guests:</b>	

The June 14, 2023, Board meeting was called to order at 4:03 p.m.

Roll was taken. Quorum is present.

D. Daley moved and E. Gilligan seconded the approval of the May Board minutes.

There was one correction made to the minutes.

Roll was called and the minutes were approved as submitted.

K. Spillane introduced OCRRA’s new HR Administrator.

M. Ballard previously worked with the Syracuse City Police Department.

Each Board member then introduced themselves.

K. Spillane presented the Executive Director’s report.

- Spring has been very busy this year.
- Due to an abundance of incoming waste that was not able to be processed at Covanta, bypass material was taken to area landfills.
- Covanta’s two-week maintenance outage is complete.
- Ley Creek permitting efforts continue.
- Closing on the Ley Creek North property has been completed.
- The Executive Director and the Board Chair continue to finalize comments for the NYS Draft Solid Waste Plan, which were submitted to the NYSDEC.
- The Executive Director along with the County Executive and the City of Syracuse Mayor gave a presentation in support of the mayor’s kick off to the 2023 Adopt a Block program encouraging litter collection in the city by its residents.

Engineering Update:

- The Agency’s Engineer continues to work with Cornerstone for the Ley Creek Permitting Design. Submittal will be in September.
- The Ad hoc committee will meet in June and will include a 60% review with Cornerstone.
- Proposals for the building survey at Ley Creek that is needed prior to demolition and an RFP for the design of the demolition, or how the building is to come down, has been completed.
- Engineering is working on addressing better dust suppression efforts at RCR.

Transfer and Compost:

- The Agency has moved 3600 tons of bypass material to the landfill this past month and over 5300 tons of ash.
- OCRRA has updated the overweight permits.
- The oldest shredder in the compost fleet has had a catastrophic failure and received a \$500,000 cost of repair estimate.
- There was also a pump failure in the TANA shredder, which is the oldest shredder that was used at Ley Creek.

Recycling Update:

- The Recycling Director and L. Piering continue to meet with municipalities to help them consider transition to carts.
- The NYSDEC passed new regulations in 2018 requiring local planning units to update their Solid Waste Management Plans every two years. M. Bianchetti has been coordinating that effort and gathering information to update OCRRA's current plan.

Public Information:

- The summer newsletter has been distributed.
- Website upgrades continue.
- Additional videos continue to be made to add to OCRRA's video library.

E. Gilligan mentioned that she had made trip to RCR and noticed that the trash was overflowing from the building.

C. Alunio responded that trash levels have been very high during this peak season, but with Covanta's scheduled maintenance shutdown, those levels were hard to manage. Covanta is required to schedule two down-maintenances each year and OCRRA works with Covanta to try and schedule those times during slower months, but that is not always possible.

The **TREASURER'S** report was presented by L. Colon-Torres.

This report reflects April 2023 data.

- Tipping fees were approximately 2% below budget.
- The April electricity rate was 1.7c/kWh.
- Recycling and repair cost continue to be high.
- The Agency's cash balance at the end of April was \$22.4M. The Agency began the year with \$22.6M in cash reserves.
- The Agency has billed haulers \$250,549 for recycling tip fees during 2023.
- The Agency has paid the MRF \$567,408 during 2023.

D. Daley moved and E. Bianchetti seconded to approve the Treasurer's Report.

Roll was called and the report was unanimously approved.

The **RECYCLING AND OPERATIONS COMMITTEE** – report was presented by E. Gilligan.

- The committee met on May 17, 2023.
  - The committee was given an update on the 2019 Bond spending.
  - The committee discussed a resolution for household battery recycling.
  - The committee discussed a resolution for the purchase of ten roll-off containers from Rudco.
  - The committee discussed a resolution for the purchase of a Komtech Crambo 6000 Shredder.

**Resolution #2394 – Resolution Authorizing Executive Director to Contract with NLR for Household Battery Recycling** was moved by E. Gilligan and seconded by L. Colon-Torres.

There was no further discussion.

The resolution was adopted 10 ayes, 0 nays, 0 abstain.

**Resolution #2395 – Resolution Authorizing Executive Director to Purchase Ten Roll-Off Containers from Rudco** was moved by E. Gilligan and seconded by D. Daley.

K. Spillane gave a brief explanation as to why this resolution/purchase was necessary.

The resolution was adopted 10 ayes, 0 nays, 0 abstain.

**Resolution #2396 – Resolution Authorizing Executive Director to Purchase a Komptech Crambo 6000 Shredder** was moved by E. Gilligan and seconded by D. Daley.

There was a brief discussion on the reimbursable portion of this purchase through the NYSDEC.

The resolution was adopted 10 ayes, 0 nays, 10 abstain.

The **ADMINISTRATION COMMITTEE** – update was presented by L. Klosowski.

- The Committee met on May 30, 2023.
  - The committee was given an overview of the Agency’s Annual Procurement.
  - The committee was presented with the waste beds disposal site feasibility study.
  - The committee discussed a resolution to enter into contract for the purchase of prepaid fluorescent bulb shipping boxes/recycling services.

**Resolution #2397 – Resolution Authorizing Agency’s Executive Director to Enter into Contract for Purchase of Prepaid Fluorescent Bulb Shipping Boxes/Recycling Services** was moved by L. Klosowski and seconded by L. Colon-Torres.

There was no further discussion.

The resolution was adopted 10 ayes, 0 nays, 0 abstain.

The **LEY CREEK AD HOC COMMITTEE** - report was presented by D. Lawless.

- The Committee met on May 30, 2023.
  - The committee discussed the Ley Creek Transfer Station Project.
  - The committee discussed the acquisition of the North Ley Creek Property.
  - The committee discussed a possible ECO-Center Facility design.

E. Gilligan added that recycling centers should have a place where non-recyclable items can be left, should they be brought for recycling by mistake.

The **AUDIT COMMITTEE** – report was presented by J. Driscoll.

- The Audit committee met on February 23, 2023.
  - The committee was presented with the year-end 2022 audit by Grossman St. Amour.
  - The committee discussed the wire transfer audit.
  - The committee discussed the Code of Ethics training for staff.
  - The committee reviewed the 2022 Tonnage Verification report that was prepared by C. Mickle.
  - M. Cirino gave a verbal update to the in-process Investments Audit.

B. Page reminded the Board that calendar invites have been sent out ahead of the next several months' meetings. He encouraged Board members to respond.

B. Page asked each staff member for an update.

M. Cirino –

- New training sessions are available for Ethics Training. An email will be sent to those who have not attended.

J. Connery –

- A new dust suppression system is in the trail stages.
- New fire hydrants are to be installed at RCR.

K. Lawton –

- The packaging EPR Bill has not made it through.
- There is still hope for the expanded rechargeable battery law to move through legislation.
- A longtime employee of ARC, who has worked with OCRRA for many years is now employed with OCRRA as a gatekeeper at the Amboy Compost site.
- There is a new job posting for a Information Aide in the Recycling Dept.

T. Palmer –

- Headshots are now available to anyone who would like one.
- A new 'Quiz' has been developed to test residents' knowledge of recycling.
- OCRRA's summer newsletter has been distributed.
- A video showcasing OCRRA's relationship with Hire Ground was shown to the Board. K. Spillane works with the non-profit program that allows homeless people work for a day. OCRRA provides a meal for those that volunteer.
- T. Palmer is also developing videos showcasing how to use mulch and compost and the differences between soil and compost and various projects to use each medium in.

There was a brief discussion regarding Hire Ground.

C. Alunio –

- Stormwater sampling has been complete.
- The Notice of Intent and the new Stormwater Pollution Prevention Plan that OCRRA is required to submit was completed on time.

L. Klosowski moved and L. Colon-Torres seconded to adjourn the meeting and enter into confidential meeting with counsel at 5:00 pm.

A unanimous aye voice vote was recorded.

The Board adjourned at 5:00 p.m.

Board Minutes were taken by R. Czerwiak