

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY**  
**April 12, 2023 BOARD MEETING MINUTES**

<b>Board Members Present</b>	<b>B. Page, A. Bianchetti, D. Daley, C. Dunham, J. Driscoll, N. Zaccaria, J. McMahon, N. Jankowski, E. Gilligan (via ZOOM)</b>
<b>Board Members Absent:</b>	<b>R. Raman, Stephanie Pasquale, L Colon-Torres, L. Klosowski, D. Lawless</b>
<b>Also Present:</b>	<b>M. Cirino (via ZOOM), M. Mokrzycki, K. Spillane, R. Czerwiak, J. Gascon, K. Lawton (via ZOOM), C. Alburnio (via ZOOM), P. Pastella (via ZOOM), T. Palmer (via ZOOM), M. Bianchetti (via ZOOM), J. Connery (via ZOOM)</b>
<b>Guests:</b>	

The April 12, 2023, Board meeting was called to order at 4:16 p.m.

Roll was taken. Quorum is present.

There are two new Board members present today. B. Page asked each new member to introduce themselves.

N. Jankowski owns her own Public Communications Company here in Syracuse. Previously she was the Director of Marketing for Destiny USA.

J. McMahon is the Director of the Office of the Environment for Onondaga County. Previously she was the Environmental Leader of Novelis, an Aluminum Mill in Oswego. She also has experience with Energy Sustainability, working with Aldi.

Each Board member and OCRRA staff employee introduced themselves.

C. Dunham moved and A. Bianchetti seconded the approval of the minutes from the March Board meeting.

Roll was called and the minutes were approved as submitted.

K. Spillane presented the Executive Director’s report.

K. Spillane announced the resignation of the Agency Transfer Director, P. Pastella.

P. Pastella explained that she will be leaving on April 21<sup>st</sup> to work for NYPA on the Erie Canal Project. She will be managing those projects from Albany to Buffalo.

K. Spillane added that her presence and knowledge and the improvements she has made during her time at OCRRA will be missed.

- The Agency Engineer update:
  - The Jamesville compost site re-registration.
  - Selected a firm for engineering related to the RCR Optimization project work.
  - Updating the spill Prevention Plan at Ley Creek.
  - The Agency Engineer continues to work with Cornerstone for the Ley Creek Permitting Design.
  - The Amboy permit renewal application continues to move forward.

- The Agency Transfer Director update:
  - OCRRA has obtained quotes for new dump trucks and presented them to the Recycling and Operations committee for review.
  - All transfer personnel have completed the Stormwater Pollution and Prevention Plan (SWPPP), Spill Prevention Control and Countermeasures (SPCC) and Waste Control Training.
  - OCRRA has been monitoring hauling times to determine efficiency and set goals for drivers. OCRRA has presented hauling goals to staff.
  - The second shift hours will be moved from 1pm – 9:30pm to 11am – 7:30pm.
- The Recycling update:
  - Letters have been presented to State representatives with OCRRA’s position on various bills regarding EPR for Packaging and Paper Product Legislation.
  - Blue Bin to Cart conversations continue with Municipalities.
  - Compost/Mulch donations requests from non-profit organizations have begun coming in. Annually, OCRRA donates approximately \$2,000 worth of compost/mulch to local communities.
  - New battery carts will be distributed to local Wegmans locations.
- The Public Information Officer update:
  - Three applications were drafted for review as local federal representatives consider congressionally directed spending.
  - The 48-page 2022 OCRRA Annual Report is near completion.
  - The language for several Google display ads has been finalized.
- Municipalities and Haulers outreach update:
  - The first quarterly haulers meeting was held in March.
  - K. Spillane has met with the Camillus Town Council regarding a feasibility study of constructing a double lined landfill on Waste Bed 12 as per the OCRRA Strategic Plan 2022.
  - OCRRA management and J. McMahon have met with representatives from Madison County to discuss landfill operations.
  - Senator May has included a request for funds to be included in the NYS Budget as a carve out for \$3 million dollars toward the development of the Eco-Drop at Ley Creek and the demolition of the old transfer facility.
  - Assemblymembers Hunter and Stirpe have also included OCRRA’s request in their budget letters as well.

There was a brief discussion on recycling reporting and flow control. OCRRA does not have flow control of recyclables in Onondaga county.

The **TREASURER’S** report was presented by M. Mokrzycki.

This report reflects February 2023 data.

- Tipping fees were slightly ahead of budget.
- The February electricity rate was 2.4c/kWh.
- Recycling costs remain high. February recycling costs were approximately \$128,000.
- The Agency’s cash balance at the end of February was \$23.8M. Of that amount, approximately \$10.5M is invested directly in US Treasury Bills.
- The Agency began the year with \$22.6M in cash reserves.
- Lease #6 has been paid in full.

J. Driscoll moved and D. Daley seconded to approve the Treasurer’s Report.

Roll was called and the report was unanimously approved.

The **RECYCLING AND OPERATIONS COMMITTEE** – report was presented by D. Daley.

- The committee met on March 15, 2023.
  - The committee discussed a resolution for RCR engineering – building 1 and 2 pit optimization project.
  - The committee discussed a resolution for transfer compliance engineering.
  - The committee discussed a resolution for the purchase of two dump trucks. The committee agreed to purchase four trucks. The resolution was modified to reflect that change.
  - The committee was presented with a review of the Solid Waste Annual Reports that were submitted to the NYSDEC for transfer and compost operations.
  - The committee discussed incoming and outgoing tonnages for each facility.
  - The committee was updated on a study that OCRRA is conducting on the effects of wax coated cardboard and compost.

**Resolution #2385 – Resolution Authorizing Executive Director to Enter into a Contract for Professional Services for Modifications to Buildings #1 and #2** was moved by D. Daley and seconded by N. Jankowski.

C. Alunio and K. Spillane gave an overview of the necessity for this resolution.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

**Resolution #2386 – Resolution Authorizing Executive Director to Execute a Contract for Consulting Engineering Services for Transfer Station Compliance** was moved by D. Daley and seconded by J. Driscoll.

J. McMahon asked if three years was a typical term length for this kind of contract.

K. Spillane responded that a three-year term was necessary for this contract based on the work needed.

C. Alunio gave an overview of the necessity for this resolution.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

**Resolution #2387 – Resolution Authorizing Executive Director to Purchase Four Dump Truck Tractor Cab/Chassis and Dump Body/Tarp systems From County Contract** was moved by D. Daley and seconded by C. Dunham.

A. Bianchetti asked when the Agency could expect delivery.

K. Spillane responded that delivery should be about one year.

The **SPECIAL RECYCLING AND OPERATIONS COMMITTEE** – update was presented by D. Daley.

- The committee met briefly today at 3:45pm to discuss a resolution authorizing repairs to the 2018 Kenworth T880 dump truck.
- The committee unanimously consented to move the resolution to the Board for approval.

**Resolution #2388 – Resolution Authorizing Repairs to the 2018 Kenworth T880 Dump Truck #48** was moved by D. Daley and seconded by J. Driscoll.

D. Daley noted that during the Special Recycling and Operations committee meeting, the committee agreed to alter the language in the third whereas to read Recycling and Operations. It had previously read the Administration committee.

A. Bianchetti asked if the repair at \$40,500 was sufficient for the repair.

D. Daley responded that the Recycling and Operations committee had discussed that and had agreed that \$40,500 for the repair was sufficient.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

B. Page noted that management had added the letter that was sent to several Senators and Assemblymembers to the packet for Board review.

T. Palmer updated:

- OCRRA Annual Report has been finalized and included in this packet.
- The annual report is sent to the local Legislatures.
- OCRRA will be on 93Q everyday this week. 93Q will release 3 segments of all things OCRRA.
- OCRRA has surpassed last years registrations for Earth Day.

B. Page added that this past year has been busy for OCRRA, and he is very appreciative of everyone's efforts.

A. Bianchetti asked that any future letters that are sent out to our Legislatures be sent to the Chairs of each committee as well.

K. Lawton updated:

- The NYS Solid Waste Management Plan is posted in the OCRRA Portal.
- The Home and Garden show was a success. M. Bianchetti was charged with organizing the event for OCRRA. 175 community members were added to the OCRRA email list.

P. Pastella updated:

- Litter pickup along RCR has begun.
- The 2<sup>nd</sup> two-week outage at Covanta has ended.
- Material is being moved out of building 3 as prep for the new floor installation.
- The Jamesville compost site is open for the spring/summer.

C. Alburnio updated:

- Construction in building 3 will begin this weekend.
- The Jamesville registration has been submitted.
- The Amboy permit renewal is underway.
- The RCR petroleum bulk storage has been renewed.
- The annual disclosure and financial submittals and have submitted.
- The Washington State radioactive materials permit has been renewed.
- The 3<sup>rd</sup> outage at Covanta will begin in two weeks.
- Next week sampling at Westrock will begin.

B. Page asked for clarification on the Washington State radioactive permit.

C. Alburnio responded that there are no local outlets for radioactive waste, so OCRRA's permit is with Washington State. OCRRA has never had to use the permit.

M. Mokrzycki updated:

- Office renovations is nearly complete. The next Board meeting will be in the new Board room.
- Furniture will be delivered in the first week of May.

- Interviews continue for the HR personnel position.

K. Spillane thanked M. Mokrzycki for all his efforts, from the office renovations to filling in on HR issues. He also mentioned the efforts of L. McDonald. She has stepped in and successfully assisted Mike while the Agency searches for a new HR person.

There was a brief discussion on new emission regulations for the WTE facility.

D. Daley acknowledged the OCRRA staff for hosting a meeting/tour at the Amboy Compost facility. The event was impressive, OCRRA staff members were knowledgeable, and the guests were inspired by the facility.

A. Bianchetti thanked everyone for their condolences and support after the passing of his father.

C. Dunham moved and L. Klosowski seconded to adjourn the meeting.

A unanimous aye voice vote was recorded.

The Board adjourned at 5:10 p.m.

Board Minutes were taken by R. Czerwiak