

**Onondaga County Resource Recovery Agency  
Scrap Metal Sale  
(Beginning January 1, 2023)**

**GENERAL INFORMATION**

The Onondaga County Resource Recovery Agency (OCRRA) is seeking sealed written bids from qualified firms or individuals in conjunction with facilitating the purchase, weighing and removal of scrap metal from its Rock Cut Road Transfer Station. **Bidders are to submit their bids by 1:00 pm sharp on Wednesday, December 14, 2022.**

The materials to be sold are generated at OCRRA's Transfer Station and OCRRA's Compost Site. No guarantee is made as to the actual amounts of recyclable scrap metal, which will be made available to the Purchaser, and the Purchaser agrees to purchase any and all actual amounts of metal available. The Agency will however, provide information about recent monthly scrap metal generation amounts to assist the proposed bidder in planning; but does not guarantee any such future generation amounts. Bids are expected to be awarded by Monday, December 19, 2022.

**SPECIFICATIONS**

The term of the contract will be one year for the transfer station, commencing January 1, 2023. The price per gross ton (2,240 lbs.) paid to the Agency will be for each calendar month based on the "Fastmarkets SPB Steal Scrap Pittsburgh No. 1 Heavy Melting" at the second published rate each month and as modified by the proposal. Proposals should be submitted as a premium or discount to the index rate. For example, if the Pittsburgh No 1 Heavy Melting index was \$420 for a given month, and the submitted proposal was "discount -\$40", then the price paid to OCRRA for that month's tonnage would be \$380 (\$420-40).

The proposer has the option of picking up scrap on the last day of each month, *any pick-ups of scrap significantly delayed or substantially bridging both months will be paid to the Agency at the higher rate of the two months in question.*

- 1) The Purchaser shall provide services in full compliance with all applicable federal, state, and local laws, rules, regulations and orders of all governmental agencies.
- 2) The Purchaser shall provide references and experience in the business of recycling scrap metal.
- 3) All scrap metal accepted under this contract shall be recycled in some manner and shall not be landfilled.
- 4) The Purchaser is required to ensure that all recyclable scrap metal is properly secured to prevent spillage during transportation from the Transfer Station and that the materials collected are being processed at a legitimate facility licensed and permitted to accept and process the material.
- 5) The Purchaser will be required to provide all labor, tools, materials, and equipment

necessary for the removal and transportation of recyclable scrap metals from the site.

- 6) The removal of scrap metal shall take place at regular intervals or within one business day of notification by Transfer Station Personnel. The Purchaser will work within the same hours as the Transfer Station when conducting removal or other work required for this bid.
- 7) At the end of every month, regardless of when pick-up commences, the Purchaser shall send to the attention of OCRRA, 100 Elwood Davis Road, N. Syracuse, NY 13212 the following:
  - a) Certification of the weight of metal collected
  - b) Computation of the price to be paid to OCRRA showing the per ton price paid
- 8) All payments for metal collected each month must be submitted to OCRRA no later than 30 days after the last day of the month collected.
- 9) All vehicles will be weighed in and out on OCRRA's scales. All scale transactions are video recorded.
- 10) Minimum container size at Rock Cut Road is 60 cubic yards – not less than THREE (3) containers at that Transfer Station to be available at that site at all times.
- 11) Purchaser's vehicle will be properly insured with \$1 million single limit Commercial General Liability and \$50,000 property damages. Purchaser will hold the Agency harmless for any of its activities while on the OCRRA sites.
- 12) Purchaser must submit completed Conflict of Interest, State Finance Law and Non-Collusion forms (attached) with bid.

### **DURATION OF CONTRACT**

It is the intent of the Agency to enter into a contract period commencing January 1, 2023, for one (1) year.

### **SAMPLE MATERIAL INSPECTION**

Bidders are strongly encouraged to examine sample material prior to submitting to bid. Bidders wishing to do so may set up a meeting time through Linda McDonald at (315) 453-2866.

### **FLOOR PRICE**

Should the contract price fall below \$0 in any month, The Agency reserves the right to recycle the metal in its WTE Plant that month.

### **TERMINATION**

The Agency or the Purchaser may, with just cause, terminate this contract at any time. Termination by either party shall be by USPS certified letter. Termination with just cause by OCRRA or the Purchaser shall be effective thirty (30) days after mailing of said letter.

### **SUBMISSION FORMAT AND SPECIFICATIONS**

Bids must be submitted as per the attached Bid Form. Only Sealed bids will be accepted for scrap metal pricing. The sealed bids will be publicly opened on **Wednesday, December 14, 2022, at 1:00 pm** in the OCRRA offices at 100 Elwood Davis Road, N. Syracuse, New York 13212. Bids must be mailed, or hand delivered to OCRRA's office at the above address. Bids shall be in sealed envelopes marked, "**Scrap Metal Bid**", and **all bids shall be received by 1:00 pm sharp on the day of the bid opening**. No bids will be accepted via e-mail, fax, or telephone. Late bids will not be considered. Please refer any questions to Linda McDonald at (315) 453-2866.

LM/ltn

**OCRRA SCRAP METAL  
Rock Cut Road Transfer Station Bid Form**

\*The price per Gross ton (2,240 lbs.) will be for each calendar month based on the “**Fastmarkets SPB Pittsburgh No. 1 Heavy Melting**” at the upper level for the second published rate in each of the consecutive months as modified by the proposal.

Bid Period: Commencing January 1, 2023

**One Year Variable Proposal**

Fastmarkets SPB Pittsburgh No. 1 Heavy Melting Price per Gross Ton

Adjustment per Gross Ton Vendor Pick- up      \$\_\_\_\_\_

*\*Please specify Premium/Discount*

**Attachment A**

**CERTIFICATE OF NON-COLLUSION**

Non-collusive Certifications required of all bidders/proposers/quoters under Section 103-d of the General Municipal Law as amended by Chapter 751 of the Laws of 1965 and Chapter 675 of the Laws of 1966 effective September 1, 1966, is as follows:

By submission of this bid/proposal/quote, the bidder/proposer/quoter and each person signing on behalf of the bidder/proposer/quoter certifies, and in the case of a joint bid/proposal/quote each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid/proposal/quote have been arrived at independently without collusion, consultation, communications, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder/proposer/quoter or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid/proposal/quote have not been knowingly disclosed by the bidder/proposer/quoter and will not knowingly be disclosed by the bidder/proposer/quoter prior to opening, directly or indirectly, to any other bidder/proposer/quoter or to any competitor; and

(3) No attempt has been made or will be made by the bidder/proposer/quoter to induce any other person, partnership, or corporation to submit or not to submit a bid/proposal/quote for the purpose of restricting competition.

\_\_\_\_\_  
Legal Name of Bidder/Proposer/Quoter (Typed)

\_\_\_\_\_  
Address (Typed)

\_\_\_\_\_  
City State Zip

BY: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Typed)

Dated \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Title (Typed)





If yes, please provide details below:

New York Governmental Entity: \_\_\_\_\_

Date of Termination or Withholding of Contract: \_\_\_\_\_

Basis of Termination or Withholding: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder/proposer/quoter certifies that all information provided to OCRRA above with respect to State Finance Law §139-k is complete, true, and accurate.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Signature \_\_\_\_\_

### PERMISSIBLE CONTACTS AFFIRMATION

As a potential bidder/proposer/quoter on an OCRRA solicitation where the contract amount may exceed \$15,000.00, I recognize that once the solicitation issues, New York law requires that all contacts with OCRRA regarding that procurement must be through the designated OCRRA Procurement Contact Person and no one else. On behalf of my client as a potential bidder/proposer/quoter, I affirm that my client understands and agrees to comply with the procedures of the Onondaga County Resource Recovery Agency relative to permissible contacts as required by New York State Finance Law §139-j (3) and §139-j (6) (b). This form must be submitted with the bid, proposal, or quote.

OCRRA Designated Procurement Contact Person: Linda McDonald

\_\_\_\_\_  
Vendor Signature Print Signer's Name

Vendor Title: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## Attachment D

### Vendor Information Regarding

### State Finance Law Procurement Compliance Provisions

OCRRA Procurement Regarding: Scrap Metal Sale

OCRRA Designated Procurement Contact Person(s): Linda McDonald

OCRRA conducts its procurements to provide all vendors with an opportunity to compete fairly to maximize competition. New York State has enacted provisions in its State Finance Law, applicable to any contract over \$15,000.00 that further promotes fair competition. This law now requires that all communications i.e. “contacts” with the Agency regarding this procurement, after the Request to Bid, Request for Proposals, or Request for Quotes go out, must be through a designated OCRRA Procurement Contact Person. Our Designated Procurement Contact Person is listed above. All contacts by potential vendors should be through the Designated Procurement Contact Person and NO ONE ELSE! All such contacts will be recorded by the Designated Procurement Contact Person and any responding information given to a potential vendor will also be shared with all potential vendors, so no one has a competitive advantage. As a potential vendor on this procurement, you will need to fill in the Permissible Contacts Affirmation form, attached, and submit it with your bid/proposal/quote. You will also need to fill in the other part of this two page form that advises OCRRA of any Non-Responsibility Determinations under this law. If you fail to comply with the above Procurement contacts restrictions or you submit knowingly false, inaccurate or incomplete information, or you violate our OCRRA Ethics Code, you may be found to be a “Non-Responsible” vendor. This can result in a rejection of your firm for contract award, a cancellation of the contract, if later discovered (the Contract will include a cancellation provision for such a contingency), and in the event of two such findings in a four year period, debarment from obtaining any further OCRRA procurement contract for a period of four years from the time of the second violation.

Please be sure to familiarize yourself with these new legal provisions, fill out the attached forms, and contact only the Designated Procurement Contact Person during the procurement process. This will promote fair competition on this procurement and will not disqualify your firm from a potential OCRRA contract award.

Rev. 10/15/2009