

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

July 13, 2022 BOARD MEETING MINUTES

Board Members Present	B. Page, A. Bianchetti, J. Copanas, E. Gilligan, T. Glazier, L. Klosowski, D. Lawless, L. Colon Torres, J. Driscoll, C. Dunham, R. Zaccaria, D. Daley
Board Members Absent:	S. Pasquale, R. Raman
Also Present:	M. Cirino, K. Spillane, R. Czerwiak, C. Alburnio, J. Gascon Esq., M. Mokrzycki, J. Connery, K. Lawton, W. Wallak
Guests:	

The July 13, 2022, Board meeting was called to order at 4:00 p.m.

Attendance of the Board was taken – quorum is present.

B. Page introduced OCRRA’s newest Board member Doug Daley.

The Agency introduced themselves.

D. Daley was appointed by the City of Syracuse.

E. Gilligan moved and J. Driscoll seconded the minutes from the May Board meeting.

Roll was called and the minutes were approved as submitted.

K. Spillane presented his Executive Director report.

- The County Water and Environment Protection (WEP) has invited OCRRA to meet with them and a private developer interested in building an anerobic digester for our community.
- OCRRA has met with the Town of Camillus to discuss the Town landfill operations on waste bed 15.
- Residential services have been moved from Ley Creek to Rock Cut Road. (RCR)
- K. Lawton will be working directly with the Town of Manlius as they implement the use of recycling carts under their new agreement with Syracuse Haulers.
- K. Lawton will also be working with residents to collect Blue Bins after carts or totes are in place.
- The Agency has had their second quarterly meeting with haulers.
- An Ad Hoc committee has been established to determine the possibilities of the Ley Creek site.
- RFP’s have been requested for the engineering required to complete a feasibility study at the Ley Creek site.
- C. Alburnio is preparing to submit the Amboy permit renewal documents for the compost site.

The **TREASURER'S** report was presented by L. Klosowski. Copies of the report were distributed.

This report reflects May 2022 data.

- May tonnage was slightly lower than expected.
- Electricity rates for May were 2.6c/kWh.
- Electricity revenue was approximately \$630,000.
- Expenses have increased.
- Repairs and maintenance costs continue to rise due to persistent supply issues.
- Cash balance at the end of May was \$17.26M (\$8.22M prior year)
- Recycling Tip Fees charged to haulers through May 2022 were \$282,795.

R. Zacceria moved and L. Colon Torres seconded to approve the Treasurer Report.

Roll was called and the report was unanimously approved.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by A. Bianchetti. Copies of the reports from the May 18th and June 15th meetings were distributed and discussed.

May 18th -

- The committee discussed the revised Strategic Plan.
- The committee discussed the recent shredding event held by Assemblyman Magnarelli.
- The committee discussed the Earth Day results.
- The committee discussed the Amboy permit renewal and the decommissioning of the Transformer at Ley Creek as well as Phase Two of the RCR Optimization Project.
- M. Bianchetti presented the NYS Laws implemented in 2022 regarding food waste.

June 15th -

- The committee discussed a resolution for the repair of the mechanics floor at RCR.
- The committee discussed a resolution to contract for asphalt repairs at RCR.
- The committee discussed a resolution to purchase an excavator.
- The committee was updated on the residential move from Ley Creek to RCR.

NOTE: Resolution numbers announced at this Board meeting were incorrect. The correct resolution numbers have been updated and are reflected correctly in these minutes.

Resolution # 2339 – Resolution Authorizing the Executive Director to Enter into Agreement for Floor Repairs to the Rock Cut Road Transfer Station was moved by A. Bianchetti and seconded by J. Driscoll.

D. Daley asked if the 5% contingency will be enough to cover increasing material costs.

C. Albanio responded that the vendor had not given any indication that the 5% contingency would not be sufficient.

The resolution was adopted 11 ayes, 0 nay, 0 abstain.

Resolution #2340 – Resolution Authorizing the Executive Director to Enter into Agreement for Asphalt Repairs at the Rock Cut Road Transfer Station – was moved by A. Bianchetti and seconded by E. Gilligan.

D. Daley asked how old the asphalt was and if it has not been in place for long, will the Agency need to continuously repair it?

C. Albinio responded that the asphalt was two years old and would probably need to be continuously repaired due to the location and constant wear and tear.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2341 – Resolution Authorizing Executive Director to Purchase Excavator from Kleis Equipment was moved by A. Bianchetti and seconded by J. Driscoll.

J. Copanas asked if this would be a cash purchase.

M. Mokrzycki responded that this would be a cash purchase.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

NOTE: R. Zacceria was accidentally excluded from the first two resolution roll calls. He was asked his vote for each. Those votes have been reflected in the final tally within these minutes.

Resolution #2342 – Resolution Authorizing Agency’s Executive Director to Retain Consulting Engineers for Ley Creek Transfer Station Feasibility Study was moved by A. Bianchetti and seconded by L. Colon Torres.

The resolution was presented to the Recycling and Operations committee in a special meeting just prior to this Board meeting.

The committee unanimously consented to move the resolution to the Board for approval.

J. Copanas questioned whether the Board had been provided adequate time to review this resolution before it was presented for approval.

J. Gascon responded that this resolution was forwarded by a standing committee and therefore is in compliance.

J. Copanas has expressed that he is not comfortable with the resolution and feels rushed to approve it. He will be voting against the resolution.

The resolution was adopted 10 ayes, 1 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** report was presented by J. Copanas. Copies of the reports from the May 31st and June 28th meetings were distributed and discussed.

- In the interest of time, J. Copanas has chosen not to review each meeting.
- J. Copanas asked if anyone had any questions about the meetings or the minutes that had been presented in the Board packet.

- There were no questions or comments.

Resolution #2343 – Resolution Authorizing and Affirming Executive Director’s Continuing Purchase of all Risk Property Insurance Policies for Waste to Energy Facility was moved by J. Copanas and seconded by L. Klosowski.

E. Gilligan asked if the policy included business interruption.

M. Mokrzycki responded that the policy does include business interruption.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2344 – Resolution Accepting the OCRRA 2022 Strategic Plan was moved by J. Copanas and seconded by J. Driscoll.

There was no further discussion.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2345 – Resolution Creating an Ad-Hoc Committee to Explore the Potential Purchase of Additional Land at the Ley Creek Site was moved by J. Copanas and seconded by L. Colon Torres.

There was no further discussion.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2346 – Resolution Authorizing Executive Director to Enter into a Five-Year Lease Extension for Agency Office Space was moved by J. Copanas and seconded by J. Driscoll.

M. Mokrzycki gave a brief update on this resolution. A revised office layout drawing was shared with the Board.

The resolution was adopted 10 ayes, 0 nays, 0 abstain.

The **LEY CREEK PLANNING AD HOC COMMITTEE** report was presented by D. Lawless. Copies of the report from June 29th were distributed and discussed.

- The committee met at Ley Creek to evaluate the existing structures at Ley Creek.
- The committee will be determining the next steps and the next purpose for Ley Creek.
- The next meeting is scheduled for the end of July.

The **GOVERNANCE COMMITTEE** report was presented by B. Page. The meeting was on July 6th.

- The committee discussed the resolution to amend Agency Corporate Governance Principles pertaining to Ad Hoc committees.

Resolution # 2347 – Resolution to Amend Agency Corporate Governance Principles Pertaining to Ad Hoc Committees was moved by B. Page and seconded by L. Colon Torres.

D. Daley asked if there were any non-Board members on the Ad Hoc committee.

B. Page responded that there were not.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

B. Page asked if any Agency staff members had updates to share with the Board.

There were no updates given.

R. Zaccaria moved and J. Driscoll seconded a motion to adjourn the meeting.

A unanimous aye voice vote was recorded.

The Board adjourned at 5:15 p.m.

Board Minutes were taken by R. Czerwiak