

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
BOARD OF DIRECTORS
100 Elwood Davis Rd., N. Syracuse NY 13212**

BOARD MEETING AGENDA

September 14, 2022 – 4:00 p.m.

I. ATTENDANCE/INTRODUCTION OF BOARD MEMBERS

a. PUBLIC PARTICIPATION

II. APPROVAL/CORRECTION of August 10, 2022, Board Meeting Minutes

III. REPORT OF THE EXECUTIVE DIRECTOR

IV. REPORT OF THE TREASURER

Reports-Committees & Resolutions: _____ **Chair of Committee:** _____

A. Recycling and Operations Committee _____ **A. Bianchetti**

August 17, 2022 - *Report*

July 20, 2022 - *Report*

a. Resolution Authorizing Executive Director to Purchase Tire Disposal Services From
SGS Recovery

b. Resolution Authorizing Executive Director to Purchase Two Dump Body Trucks
Tractor Cab/Chassis and Dump Body/Tarp Systems from County Contract

c. Resolution Authorizing Executive Director to Purchase One Truck Cab/Chassis and
Roll-Off Hoist System from County Contract

B. Administration Committee _____ **J. Copanas**

August 10, 2022 – *Report*

a. Resolution Authorizing Demolition of 2797 Brickyard Rd

C. Ley Creek Planning AdHoc Committee _____ **D. Lawless**

July 28, 2022 – *Report*

August 31, 2022 – *Report*

D. Governance Committee _____ **B. Page**

July 6, 2022 – *Report*

E. Ethics Training _____ **M. Cirino**

Miscellaneous: _____

I. UNFINISHED BUSINESS

II. NEW BUSINESS

III. ADJOURNMENT

IV. CALENDAR

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ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

July 13, 2022 BOARD MEETING MINUTES

Board Members Present	B. Page, A. Bianchetti, J. Copanas, E. Gilligan, T. Glazier, L. Klosowski, D. Lawless, L. Colon Torres, J. Driscoll, C. Dunham, R. Zaccaria
Board Members Absent:	S. Pasquale, R. Raman
Also Present:	M. Cirino, K. Spillane, R. Czerwiak, C. Albunio, J. Gascon Esq., M. Mokrzycki, J. Connery, K. Lawton, W. Wallak
Guests:	

The July 13, 2022, Board meeting was called to order at 4:00 p.m.

Attendance of the Board was taken – quorum is present.

B. Page introduced OCRRA’s newest Board member Doug Daley.

The Agency introduced themselves.

D. Daley was appointed by the City of Syracuse.

E. Gilligan moved and J. Driscoll seconded the minutes from the May Board meeting.

Roll was called and the minutes were approved as submitted.

K. Spillane presented his Executive Director report.

- The County Water and Environment Protection (WEP) has invited OCRRA to meet with them and a private developer interested in building an anerobic digester for our community.
- OCRRA has met with the Town of Camillus to discuss the Town landfill operations on waste bed 15.
- Residential services have been moved from Ley Creek to Rock Cut Road. (RCR)
- K. Lawton will be working directly with the Town of Manlius as they implement the use of recycling carts under their new agreement with Syracuse Haulers.
- K. Lawton will also be working with residents to collect Blue Bins after carts or totes are in place.
- The Agency has had their second quarterly meeting with haulers.
- An Ad Hoc committee has been established to determine the possibilities of the Ley Creek site.
- RFP’s have been requested for the engineering required to complete a feasibility study at the Ley Creek site.
- C. Albunio is preparing to submit the Amboy permit renewal documents for the compost site.

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The **TREASURER'S** report was presented by L. Klosowski. Copies of the report were distributed.

This report reflects May 2022 data.

- May tonnage was slightly lower than expected.
- Electricity rates for May were 2.6c/kWh.
- Electricity revenue was approximately \$630,000.
- Expenses have increased.
- Repairs and maintenance costs continue to rise due to persistent supply issues.
- Cash balance at the end of May was \$17.26M (\$8.22M prior year)
- Recycling Tip Fees charged to haulers through May 2022 were \$282,795.

R. Zacceria moved and L. Colon Torres seconded to approve the Treasurer Report.

Roll was called and the report was unanimously approved.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by A. Bianchetti. Copies of the reports from the May 18th and June 15th meetings were distributed and discussed.

May 18th -

- The committee discussed the revised Strategic Plan.
- The committee discussed the recent shredding event held by Assemblyman Magnarelli.
- The committee discussed the Earth Day results.
- The committee discussed the Amboy permit renewal and the decommissioning of the Transformer at Ley Creek as well as Phase Two of the RCR Optimization Project.
- M. Bianchetti presented the NYS Laws implemented in 2022 regarding food waste.

June 15th –

- The committee discussed a resolution for the repair of the mechanics floor at RCR.
- The committee discussed a resolution to contract for asphalt repairs at RCR.
- The committee discussed a resolution to purchase an excavator.
- The committee was updated on the residential move from Ley Creek to RCR.

NOTE: Resolution numbers announced at this Board meeting were incorrect. The correct resolution numbers have been updated and are reflected correctly in these minutes.

Resolution # 2339 – Resolution Authorizing the Executive Director to Enter into Agreement for Floor Repairs to the Rock Cut Road Transfer Station was moved by A. Bianchetti and seconded by J. Driscoll.

D. Daley asked if the 5% contingency will be enough to cover increasing material costs.

C. Albinio responded that the vendor had not given any indication that the 5% contingency would not be sufficient.

The resolution was adopted 11 ayes, 0 nay, 0 abstain.

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Resolution #2340 – Resolution Authorizing the Executive Director to Enter into Agreement for Asphalt Repairs at the Rock Cut Road Transfer Station – was moved by A. Bianchetti and seconded by E. Gilligan.

D. Daley asked how old the asphalt was and if it has not been in place for long, will the Agency need to continuously repair it?

C. Alunio responded that the asphalt was two years old and would probably need to be continuously repaired due to the location and constant wear and tear.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2341 – Resolution Authorizing Executive Director to Purchase Excavator from Kleis Equipment was moved by A. Bianchetti and seconded by J. Driscoll.

J. Copanas asked if this would be a cash purchase.

M. Mokrzycki responded that this would be a cash purchase.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

NOTE: R. Zacceria was accidentally excluded from the first two resolution roll calls. He was asked his vote for each. Those votes have been reflected in the final tally within these minutes.

Resolution #2342 – Resolution Authorizing Agency's Executive Director to Retain Consulting Engineers for Ley Creek Transfer Station Feasibility Study was moved by A. Bianchetti and seconded by L. Colon Torres.

The resolution was presented to the Recycling and Operations committee in a special meeting just prior to this Board meeting.

The committee unanimously consented to move the resolution to the Board for approval.

J. Copanas questioned whether the Board had been provided adequate time to review this resolution before it was presented for approval.

J. Gascon responded that this resolution was forwarded by a standing committee and therefore is in compliance.

J. Copanas has expressed that he is not comfortable with the resolution and feels rushed to approve it. He will be voting against the resolution.

The resolution was adopted 10 ayes, 1 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** report was presented by J. Copanas. Copies of the reports from the May 31st and June 28th meetings were distributed and discussed.

- In the interest of time, J. Copanas has chosen not to review each meeting.
- J. Copanas asked if anyone had any questions about the meetings or the minutes that had been presented in the Board packet.

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- There were no questions or comments.

Resolution #2343 – Resolution Authorizing and Affirming Executive Director’s Continuing Purchase of all Risk Property Insurance Policies for Waste to Energy Facility was moved by J. Copanas and seconded by L. Klosowski.

E. Gilligan asked if the policy included business interruption.

M. Mokrzycki responded that the policy does include business interruption.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2344 – Resolution Accepting the OCRRA 2022 Strategic Plan was moved by J. Copanas and seconded by J. Driscoll.

There was no further discussion.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2345 – Resolution Creating an Ad-Hoc Committee to Explore the Potential Purchase of Additional Land at the Ley Creek Site was moved by J. Copanas and seconded by L. Colon Torres.

There was no further discussion.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

Resolution #2346 – Resolution Authorizing Executive Director to Enter into a Five-Year Lease Extension for Agency Office Space was moved by J. Copanas and seconded by J. Driscoll.

M. Mokrzycki gave a brief update on this resolution. A revised office layout drawing was shared with the Board.

The resolution was adopted 10 ayes, 0 nays, 0 abstain.

The **LEY CREEK PLANNING AD HOC COMMITTEE** report was presented by D. Lawless. Copies of the report from June 29th were distributed and discussed.

- The committee met at Ley Creek to evaluate the existing structures at Ley Creek.
- The committee will be determining the next steps and the next purpose for Ley Creek.
- The next meeting is scheduled for the end of July.

The **GOVERNANCE COMMITTEE** report was presented by B. Page. The meeting was on July 6th.

- The committee discussed the resolution to amend Agency Corporate Governance Principles pertaining to Ad Hoc committees.

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Resolution # 2247 – Resolution to Amend Agency Corporate Governance Principles Pertaining to Ad Hoc Committees was moved by B. Page and seconded by L. Colon Torres.

D. Daley asked if there were any non-Board members on the Ad Hoc committee.

B. Page responded that there were not.

The resolution was adopted 11 ayes, 0 nays, 0 abstain.

B. Page asked if any Agency staff members had updates to share with the Board.

There were no updates given.

R. Zacceria moved and J. Driscoll seconded a motion to adjourn the meeting.

A unanimous aye voice vote was recorded.

The Board adjourned at 5:15 p.m.

Board Minutes were taken by R. Czerwiak

Executive Director's Report

September 2022

As we close the summer, the last few months have been impactful for the Agency. We completed the transition to Rock Cut for our residential customers, began the work to evaluate Ley Creek, and started our budget process with the Board to prepare next year's fiscal plan.

Transfer

The Agency did successfully refill the Transfer Director position with Patricia 'Patti' Pastella. Patti recently served as the Director of Materials Management, overseeing solid waste operations for the Development Authority of the North Country (DANC) including their landfill. Patti has a P.E. and brings a successful engineering and solid waste background to the position, including past Commissioner of WEP for Onondaga County. In just a few short weeks she has helped the Agency stabilize our transfer and compost operations. As I keep mentioning, Patti's transition into a leadership position with transfer has been seamless. She is going to be a great asset going forward and I am excited to have her aboard. The Agency also added Jim Keesler as the new Supervisor of Fleet Maintenance. Jim comes to the Agency from Anderson Equipment here in Syracuse and has helped to shore up our maintenance and repair of our trucks and equipment. This area in our operations is a critical need for the control of our budget and expenses for this year and the next, but more importantly, Jim will help to ensure that the Agency staff have all the resources they need to get their difficult jobs done and maintain productivity. Filling these management functions in the transfer department are very impactful and will lead to improvements in operations and efficiency as we look to continue to restaff post pandemic.

Our transition to Rock Cut from Ley Creek is complete. It has been fairly smooth. Ley Creek was only able to offer residential customers service three days a week and traffic was heavy on Saturdays. With Rock Cut available six days a week, residential traffic has smoothed out; we do see a brief influx of traffic Monday-Friday from 3:30 PM to 5:00 PM, which results in overtime. However, as we enter September, the second shift is fully staffed for the first time, and this will reduce our overtime costs.



As the Ad-Hoc Committee gets underway to study the future of Ley Creek, all the waste at the Ley Creek Transfer Station has been removed from the site. This work was completed in July

and without bringing in a private hauling service. This saved the Agency more than \$40,000.

Engineering

The Agency Engineer continues to engage Covanta regarding the West Rock Material. Covanta is expressing concern with the impact of this material on the incinerator because of its high BTU value. Covanta would like to proceed with a characterization study of this waste stream and Cristina is seeking, at minimum, to spread out the waste deliveries of this material to potentially dilute its BTU impact by mixing it better within the total waste stream, as Covanta struggles with physically fluffing this material in the pit during high volume periods.



The bids are out for the demolition of the transformers at Ley Creek. This is critical project as we move forward with the next steps for that site. We had to extend the bidding deadline for this project because we did not receive any bids before the previous deadline. We have re-engaged our contacts and hope to have this project underway by the end of the year.

In addition, the Agency Engineer has applied for a permit renewal for Amboy Compost



facility and spent a great deal of time rewriting the site's O&M manual to reflect current operations. Cristina, Patti, and I recently engaged with the NYSDEC regarding this application, and they presently consider the application as incomplete as they evaluate the potential impacts of the NYS Climate Act on the permitting process. This was not one of the areas that they required in the scope for the re-permitting,

and it was only added after we had submitted our application. The NYSDEC is trying to

determine what mitigation measures we may need to make at Amboy, including the potential for larger storms in the future, due to the changes in climate, and how that impacts traditional flooding and mitigation plans for the site. This is all new to the DEC and we are not certain what requirements they may impose for our facility. The impact of the Climate Act on permitting is going to be something the Agency will need to factor in our processes for all solid waste facilities and permit submittals as we move forward.

The Engineer is also sending out bids for upcoming optimization projects at Rock Cut for this winter including a much-needed reinforcing of the floor in each building.

Recycling

Our current contracts with our Household Hazardous Waste vendor (Miller Environmental) and our Materials Recovery Facility (Recycle America) have been extensions of long-standing contracts. My desire is to establish new long-term agreements, instead of the one or two-year extensions we have been executing.

The Household Hazardous Waste services RFP is out to bid with results expected back by the September Recycling and Operations Committee meeting. The Recycling Director also spent a great deal of time helping the DEC understand the checks and balances of our program, to ensure that the Agency continued to be funded by the State for our hazardous waste program. The Agency has a lump sum contract agreement with our hazardous waste vendor and the DEC wanted to ensure that residents who bring in grant ineligible items are being charged directly for the materials and that the Agency is not paying for them (which we are not). This discussion and understanding of how to proceed in the future was fundamental for the issuance of the bid to ensure that the scope of services was complete and potential payments remained. In addition, in our discussions with Recycle America, I have expressed my interest in developing a multi-year deal that I can present to the Board.

Municipalities and Haulers

As per the direction of the Board, we are continuing to provide information to the municipalities about the future of the blue bin program. We have been providing a portfolio of options to them as they look towards replacing blue bins with carts to improve their overall recycling collection. This past month we discussed options with Elbridge and the Town of Salina as they are preparing to go to bid for their curbside collection of waste.

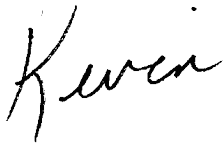
We held our second quarterly meeting back in June with the large haulers and our municipal partners, and plan to have a third quarter meeting in September. An issue of concern from Covanta has been some of the unsafe practices from truck drivers on the floor when they're discharging their waste at the facility. This includes walking under hydraulic doors, cleaning out behind rams, and not paying attention to the other trucks

or the large loaders moving about the facility. We will invite Covanta to our next meeting to go over these concerns and we will continue to engage on a variety of other topics including the blue bin program / long-range vision for carts, the steady tip fee the Board has provided for several years, WTE outages, the food scrap recycling law, transition of residents from Ley Creek to Rock Cut Road in the summer and commercial cardboard concerns at Covanta / Rock Cut Road.

Outreach and Education

Finally, the Public Information Officer (PIO), Will Wallak, has resigned from his position. Will has been with OCRRA just under a year. He has accepted another position, and we are engaged in a concentrated effort to find our next Public Information Officer with interviews well underway. This comes at a time when our new recycling education program has begun on cable as well as on a variety of social media platforms. Will, before he left, made a presentation to the Recycling and Operations Committee to show the committee members the various ads focusing on improving the quality of the materials delivered to the MRF. Kristen Lawton will be wearing two hats again and assisting me with all the responsibilities of this important position in the short term.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kevin". The signature is written in a cursive, flowing style with a large initial "K".

Treasurer Report

September 14, 2022

July 2022 Results:

July tonnage volume was below expectations, and year to date our tipping fee revenue is about 3% below budget. The slight dip in waste volumes has become more of a pattern over the past few months, and we will be incorporating current volumes into 2023s expectations.

Electricity revenues remain very strong compared to recent history, and the rate for July was 5.5c/kWh. Revenue for the month was approximately \$1,094,000, providing a significant boost to the Agency revenues.

On the expense side, July was a good month as the Agency is seeing some loosening of the parts supply chain and downward pressure on oil prices. The Materials and Supplies and Repairs and Maintenance line items, although above budget, are much closer than the past couple of months.

May and June Results: Speaking of May and June, the monthly financials for these months have been added to the end of the Treasurer Report. With recent meeting cancelations, it felt prudent to reinsert this data into the packet to ensure everyone has had a chance to review it.

Cash Flow:

The Agency's cash balance at the end of July stood at **\$21.43M (\$9.3M Prior Year)**. The Agency began the year with **\$14.2M** in cash reserves.

Recycling Revenues and Expenses:

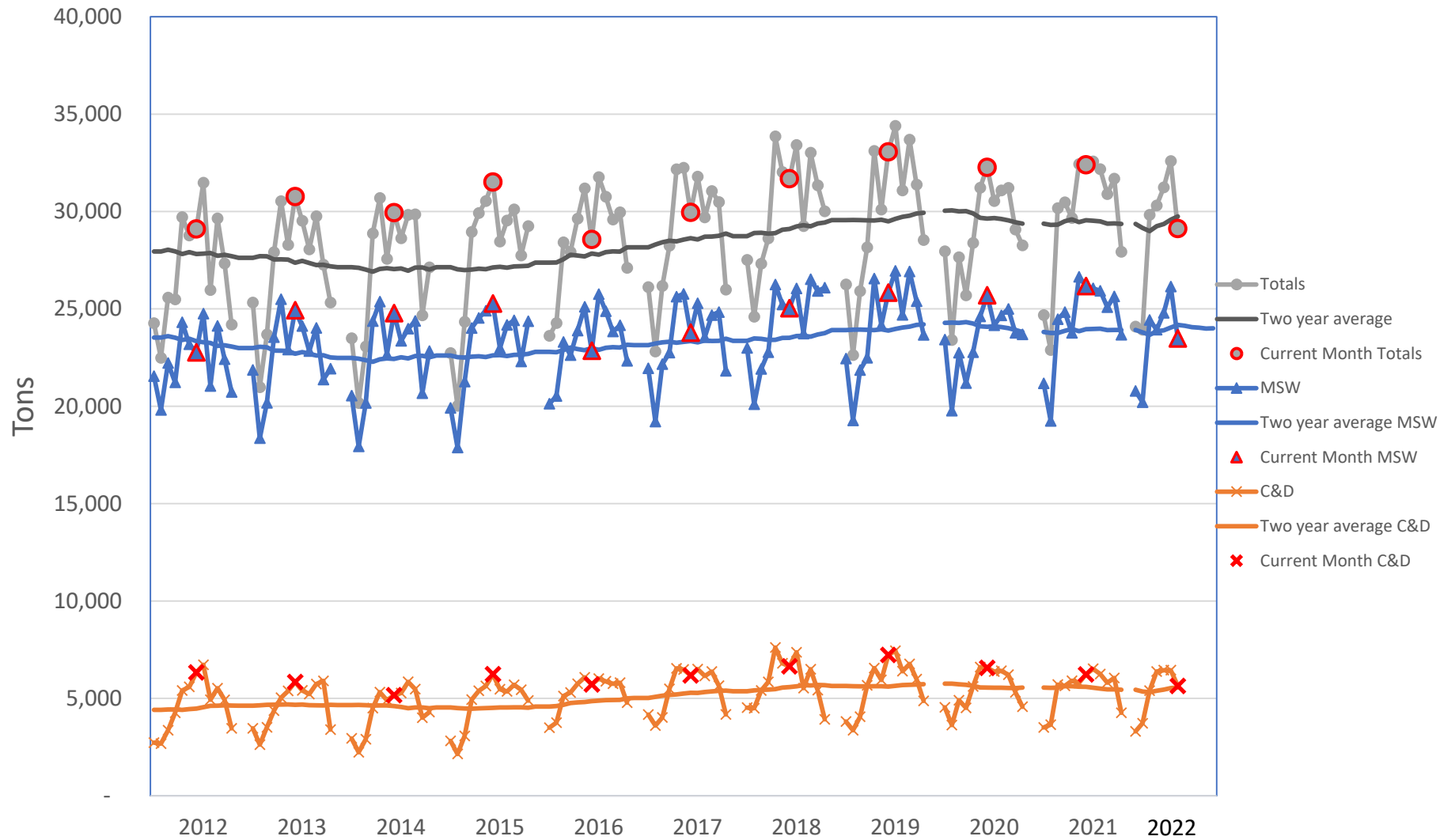
The Agency's payments for and revenue from residential recycling are summarized below. The income statement includes these amounts in "Other" (revenue) and "Recycling" (expense).

Month	Paid to MRF	Received From MRF	Cumulative
January	\$14,405	-	\$14,405
February	\$ 2,631	-	\$17,036
March	-	(\$11,053)	\$5,983
April	-	(\$16,933)	(\$10,950)
May	-	(\$17,420)	(\$28,370)
June	-	(\$14,589)	(\$42,959)
July		(\$16,395)	(\$59,354)
Totals	\$17,036	(\$76,387)	(\$59,354)

Recycling Tip Fees charged to Haulers though July 2022 amounted to \$457,903.

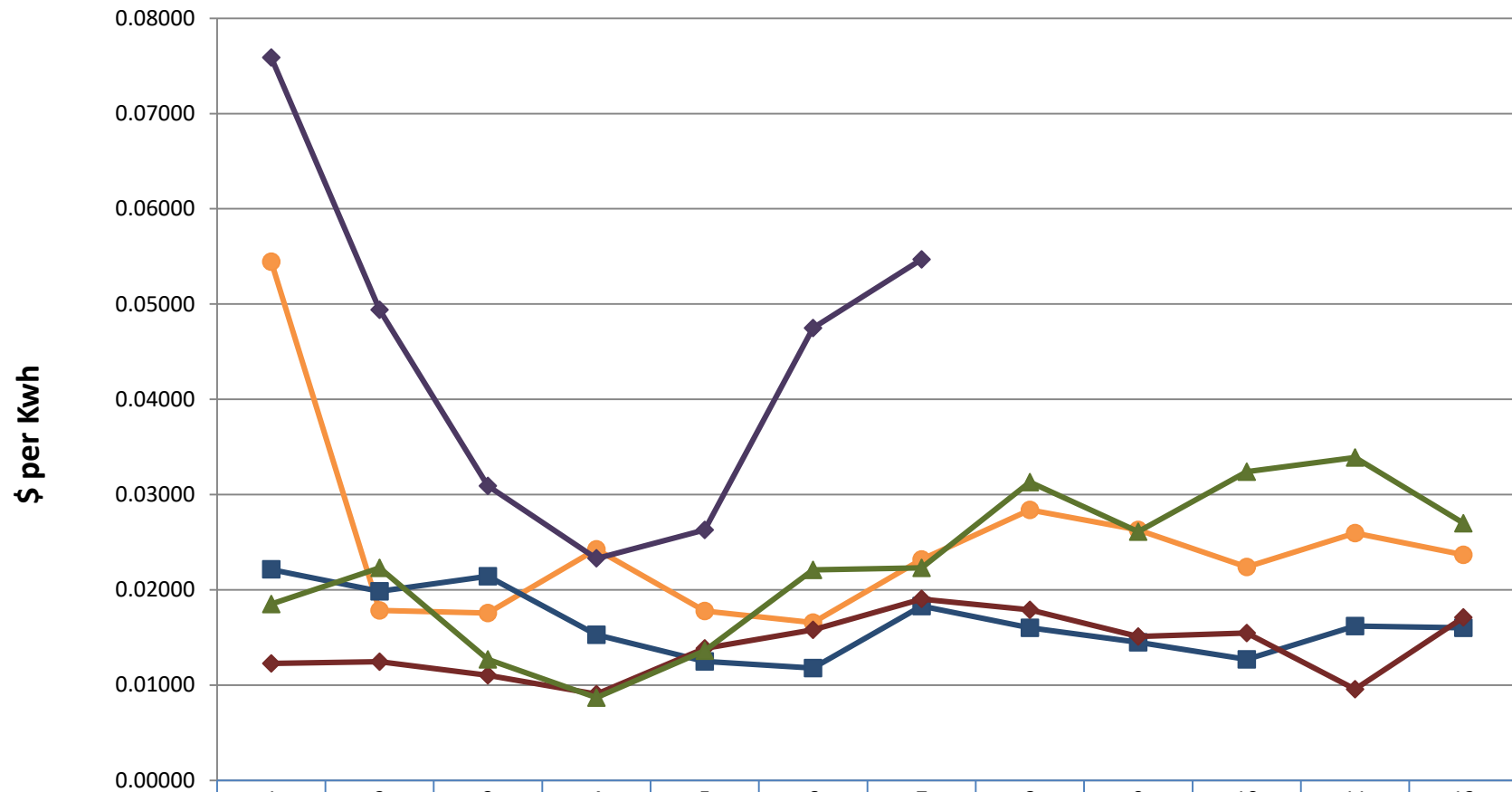
Tonnage Data

10 year trend



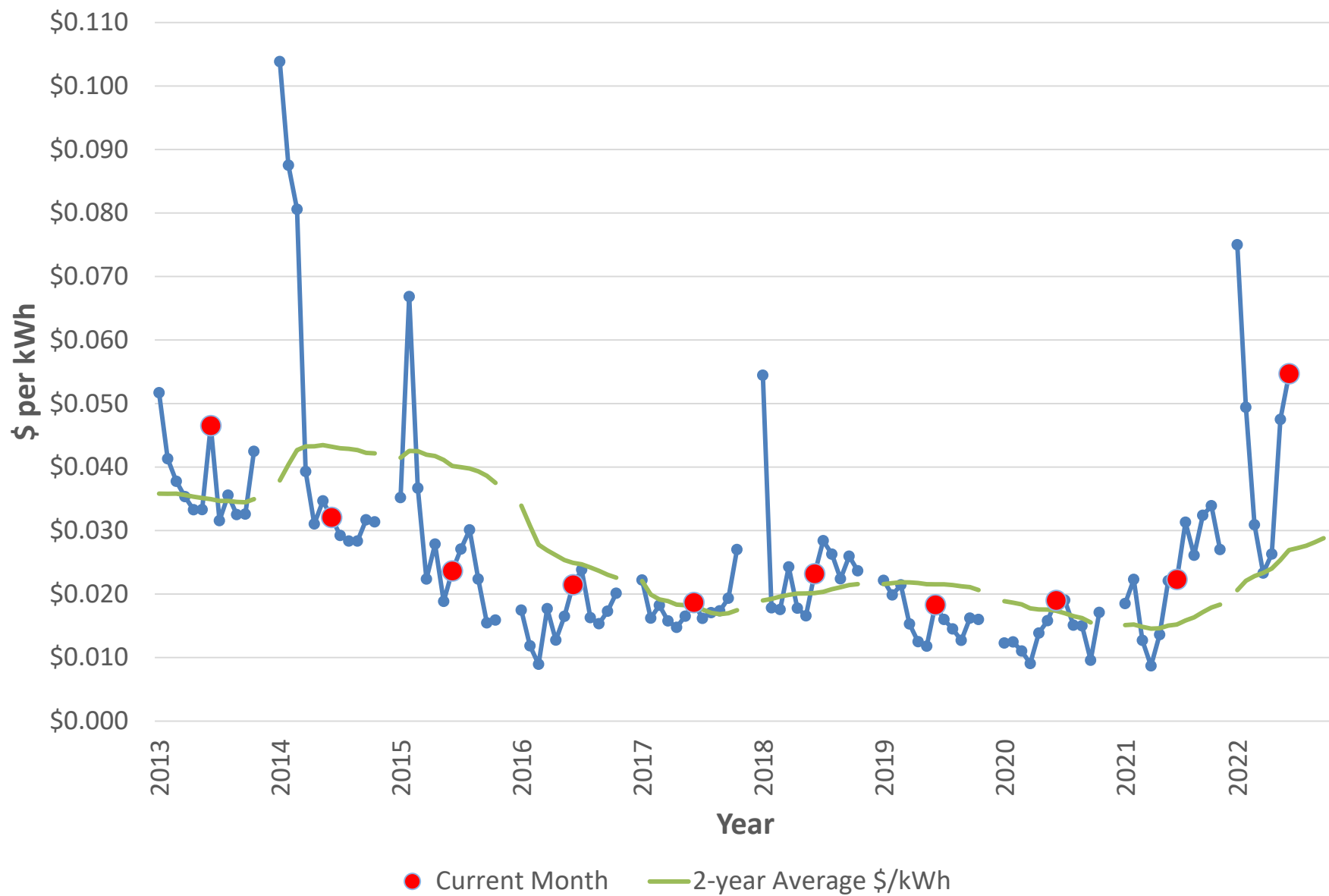
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Actual \$/Kwh 5-Year Comparison 2018 - 2022






































	1	2	3	4	5	6	7	8	9	10	11	12
2018	\$0.05446	\$0.01784	\$0.01757	\$0.02427	\$0.01778	\$0.01657	\$0.02320	\$0.02840	\$0.02629	\$0.02239	\$0.02595	\$0.02367
2019	\$0.02215	\$0.01986	\$0.02144	\$0.01528	\$0.01249	\$0.01180	\$0.01830	\$0.01600	\$0.01450	\$0.01270	\$0.01620	\$0.01600
2020	\$0.01228	\$0.01246	\$0.01103	\$0.00906	\$0.01386	\$0.01580	\$0.01904	\$0.01790	\$0.01510	\$0.01546	\$0.00958	\$0.01710
2021	\$0.01850	\$0.02230	\$0.01270	\$0.00870	\$0.01360	\$0.02210	\$0.02230	\$0.03130	\$0.02610	\$0.03240	\$0.03390	\$0.02700
2022	\$0.07590	\$0.04940	\$0.03090	\$0.02330	\$0.02630	\$0.04750	\$0.05470					

Actual \$ per kWh 2013 - 2022



































**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
2022 MONTHLY INCOME STATEMENT (UNAUDITED)**

	ACTUAL Jul 2022	BUDGET Jul 2022	\$ Var	%Var	5-year Trends		
					Min	Max	Trendline
OPERATING REVENUES							
Tipping Fees	2,686,355	2,937,000	(250,645)	9%	2,372,774	3,007,084	
Electric Revenue	1,094,120	270,000	824,120	305%	358,221	1,094,120	
Recovered Material Revenue	211,031	110,100	100,931	92%	69,670	244,204	
Grant Revenue	-	-	-	0%	-	617,355	
Compost Revenue	45,635	41,000	4,635	11%	35,402	56,747	
Other	78,517	56,380	22,137	39%	23,392	83,944	
Total Operating Revenues	4,115,658	3,414,480	701,178	21%			
OPERATING EXPENSES							
Personal Services	482,969	494,700	11,731	2%	417,246	487,514	
Contractual Services:							
Landfill Contracts	231,375	191,600	(39,775)	21%	121,300	231,375	
Other Contractual Services	4,015	8,500	4,485	53%	1,206	11,659	
Materials and Supplies	56,077	36,725	(19,352)	53%	41,630	63,377	
Professional Fees	14,875	15,250	375	2%	(2,251)	42,356	
Recycling	18,860	77,100	58,240	76%	18,860	222,977	
Composting	24,601	19,310	(5,291)	27%	16,930	26,759	
Hazardous Waste Disposal	10,921	10,750	(171)	2%	1,968	26,560	
Repairs and Maintenance	55,312	45,300	(10,012)	22%	39,665	55,312	
Utilities	10,123	9,265	(858)	9%	6,948	12,173	
Insurance	43,144	49,110	5,966	12%	43,144	51,816	
Operating Leases	8,565	9,500	935	10%	7,968	22,808	
Depreciation and Amortization	106,356	149,920	43,564	29%	98,948	153,832	
Payments to Host Communities	16,650	17,470	820	5%	16,490	30,270	
Other	56,472	30,600	(25,872)	85%	26,717	56,472	
Waste-to-Energy Operations Cost	1,910,619	1,863,850	(46,769)	3%	1,665,469	1,910,619	
Total Operating Expenses	3,050,934	3,028,950	(21,984)	0.7%			
OPERATING INCOME (LOSS)	1,064,724	385,530	(679,194)	176%	214,546	1,548,285	
OTHER REVENUE (EXPENSE)							
Interest Income - cash	1,856	300	1,556	519%	96	29,991	
Interest Income - non system	869	625	244	39%	449	1,072	
Interest Income - lease receivable	135,639	135,000	639	0%	135,639	174,747	
Interest Expense	(135,639)	(136,000)	361	0%	(174,747)	(135,639)	
Capital Lease Interest Expense	-	-	-	0%	(27,536)	-	
2019 Bond Interest Expense	(30,194)	(39,000)	8,806	23%	(37,466)	-	
Gain on sale of PP&E	-	-	-	0%	(84,055)	-	
Gain 2015 Deferred Inflow	5,869	5,800	69	1%	5,869	5,869	
Other Revenue - NET	(21,600)	(33,275)	11,675	35%			
CHANGE IN NET POSITION	1,043,124	352,255	690,869	196%	103,318	1,522,367	

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UNAUDITED

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
2022 YTD INCOME STATEMENT w/BUDGET (UNAUDITED)**

YTD	ACTUAL Jul 2022	BUDGET Jul 2022	TOTAL BUDGET	\$ Var	%Var	5-year Trends		
						Min	Max	Trendline
OPERATING REVENUES								
Tipping Fees	18,529,829	19,151,000	32,866,000	(621,171)	3%	15,519,416	18,760,299	
Electric Revenue	5,467,731	1,890,000	3,275,000	3,577,731	189%	1,503,312	5,467,731	
Recovered Material Revenue	1,579,030	770,700	1,325,000	808,330	105%	572,406	1,579,030	
Grant Revenue	60,883	63,000	306,000	(2,117)	0%	313	701,562	
Compost Revenue	389,296	341,000	497,500	48,296	14%	355,325	475,238	
Other	437,007	324,710	510,500	112,297	35%	219,135	437,007	
Total Operating Revenues	26,463,776	22,540,410	38,780,000	3,923,366	17%			
OPERATING EXPENSES								
Personal Services	3,150,795	3,439,700	6,218,200	288,905	8%	3,076,835	3,425,584	
Contractual Services:								
Landfill Contracts	1,458,945	1,193,700	2,178,500	(265,245)	22%	871,418	1,458,945	
Other Contractual Services	81,879	62,600	108,600	(19,279)	31%	34,011	81,879	
Materials and Supplies	506,501	343,175	528,500	(163,326)	48%	287,284	506,501	
Professional Fees	185,228	193,050	481,000	7,822	4%	127,779	323,944	
Recycling	83,319	562,500	1,096,500	479,181	85%	83,319	1,304,421	
Composting	202,817	133,070	225,800	(69,747)	52%	118,106	202,817	
Hazardous Waste Disposal	54,470	75,250	136,000	20,780	28%	21,885	68,569	
Repairs and Maintenance	487,119	394,100	563,000	(93,019)	24%	214,149	520,049	
Utilities	92,261	100,255	163,600	7,994	8%	73,475	92,931	
Insurance	294,200	343,770	585,800	49,570	14%	294,200	346,658	
Operating Leases	61,031	66,500	115,000	5,469	8%	60,235	161,699	
Depreciation and Amortization	1,002,488	1,049,440	1,800,200	46,952	4%	617,674	1,172,916	
Payments to Host Communities	117,119	122,290	209,300	5,171	4%	115,080	206,412	
Other	281,850	248,700	454,000	(33,150)	13%	162,102	1,059,153	
Waste-to-Energy Operations Cost	13,367,296	13,138,550	22,931,500	(228,746)	2%	11,697,279	13,367,296	
Total Operating Expenses	21,427,318	21,466,650	37,795,500	39,332	0.2%			
OPERATING INCOME (LOSS)	5,036,458	1,073,760	984,500	(3,962,698)	369%	(645,426)	5,036,458	
OTHER REVENUE (EXPENSE)								
Interest Income - cash	3,426	1,800	3,000	1,626	90%	710	37,560	
Interest Income - non system	6,528	4,375	7,500	2,153	49%	3,455	48,557	
Interest Income - lease receivable	986,473	990,000	1,665,000	(3,527)	0%	986,473	1,247,098	
Interest Expense	(986,473)	(988,000)	(1,665,000)	1,527	0%	(1,247,098)	(986,473)	
Capital Lease Interest Expense	(27,820)	(28,000)	(40,000)	180	0%	(72,863)	(27,820)	
2019 Bond Interest Expense	(220,530)	(273,000)	(475,000)	52,470	0%	(244,706)	-	
Gain (loss) on sale of PP&E	-	-	100,000	-	0%	(234,405)	20,200	
Gain 2015 Deferred Inflow	41,083	40,600	70,000	483	1%	41,083	41,083	
Other Revenue - NET	(197,313)	(252,225)	(334,500)	54,912	22%			
CHANGE IN NET POSITION	4,839,145	821,535	650,000	4,017,610	489%	(919,161)	4,839,145	
NET POSITION - BOY	26,998,769	26,998,769	26,998,769					
NET POSITION - EOY	\$ 31,837,914	\$ 27,820,304	\$ 27,648,769					

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UNAUDITED

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
2022 STATEMENT OF NET POSITION (UNAUDITED)**

	<u>7/30/2022</u>
ASSETS	
CURRENT ASSETS:	
Cash and cash equivalents	21,427,170
Accounts receivable (net of an allowance for bad debts of \$50,000)	3,195,821
Electric Revenue Receivable	1,215,690
Metal Revenue Receivable	98,072
Prepaid expenses and other receivables	2,010,524
Facility lease, current portion	2,220,000
TOTAL CURRENT ASSETS	<u>30,167,277</u>
ASSETS LIMITED AS TO USE:	
Investments held by trustee under indenture	3,564,080
 PROPERTY, PLANT and EQUIPMENT, net	 19,537,438
 DEFERRED OUTFLOW	 2,694,589
 FACILITY LEASE, net of current portion	 41,009,076
TOTAL ASSETS	<u>96,972,460</u>
LIABILITIES AND NET POSITION	
CURRENT LIABILITIES:	
Accounts Payable	4,418,528
Accrued Interest	595,921
Accrued Expenses and other current liabilities	143,199
2015 Bond Payable - Current	-
2019 Bond Payable - Current	-
Capital Lease Liability-Current	280,500
TOTAL CURRENT LIABILITIES	<u>5,438,148</u>
LONG-TERM LIABILITIES:	
Capital Lease Liability -Long Term	772,056
Other Post Employment Benefits	223,763
Net Pension Liability	10,945
Deferred Inflows from 2015 Bonds and NYS Pension	4,192,643
2015 Series A Bond Payable, net of current portion	40,880,000
2015 Bond Premium	2,931,576
2015 Capital Fund Liability	250,573
2019 Bond Payable	9,255,000
2019 Bond Premium	1,179,842
TOTAL LIABILITIES	<u>65,134,546</u>
NET POSITION	
Invested in capital assets	8,384,267
Unrestricted	21,068,262
Restricted	2,385,385
TOTAL NET POSITION YTD	<u>31,837,914</u>
TOTAL	<u>96,972,460</u>

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UNAUDITED

STATEMENT OF CASH FLOWS OCRRA

	YTD Through 7/30/2022	PYTD Through 7/30/2021
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from tipping fees	\$18,771,595	\$18,177,129
Receipts from electric revenue	4,703,652	2,107,887
Other operating receipts	2,411,902	2,686,478
Payments to vendors and suppliers	(3,363,074)	(3,829,961)
Payments to employees	(2,451,457)	(2,327,737)
Payments for Waste-to-Energy Operations	(10,924,196)	(10,281,285)
Payments for insurance and employee benefits	(1,142,482)	(1,177,209)
Net cash flow from operating activities	8,005,940	5,355,303
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Payments on bonds outstanding	(2,770,000)	(2,640,000)
Proceeds from the issuance of bonds	-	-
Payments on Capital Leases	(276,296)	(918,880)
Proceeds from the sale of machinery and equipment	-	-
Purchase of property, plant and equipment	(593,737)	107,599
Payments for interest on bonds and leases outstanding	(1,249,463)	(1,330,554)
Net cash flow from capital and related financing activities	(4,889,496)	(4,781,835)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Net change in investments held by trustee	4,047,531	547,019
Proceeds from interest on invested funds	9,955	5,294
Net cash flow from investing activities	4,057,486	552,313
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	7,173,930	1,125,782
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	14,253,240	8,224,393
AND CASH EQUIVALENTS - YEAR-TO-DATE	21,427,170	9,350,175

STATEMENT OF CASH FLOWS OCRRA

	YTD Through 7/30/2022	PYTD Through 7/30/2021
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FLOW FROM OPERATING ACTIVITIES		
Operating Income/(Loss)	5,036,458	3,109,786
Adjustments to reconcile operating income to net cash flow from operating activities:		
Depreciation and amortization	1,002,488	1,172,916
Change in provision for bad debt expense	-	-
WTE operations used to reduce lease costs	2,443,101	2,443,600
Other Post -Employment Benefits Expense less LT liability adj.	-	-
2015 Bond Insurance Expense (no cash amortization expense)	22,746	22,746
Change in Prepaid Pension Expense	136,726	133,830
Change in NYSRS Retirement expense assoc. with GASB 68	-	-
Changes in operating assets and liabilities:		
Accounts receivable	241,766	(583,170)
Other Receivables	(818,393)	(221,209)
Prepaid expenses	(572,077)	(349,112)
Accounts payable and accrued expenses	513,126	(374,084)
Total Adjustments	2,969,483	2,245,517
		-
NET CASH FLOW FROM OPERATING ACTIVITIES	8,005,940	5,355,303

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UNAUDITED

































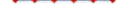


Date: 8/31/2022

Finance Lease Balances as of September 14, 2022:

<u>Equipment Schedule</u>	<u>Initial Principal</u>	<u>Total Interest</u>	<u>Balance (Prin. + Int.)</u>	<u>Payment Amount</u>	<u>Payments Left</u>	<u>Lease Beg / End</u>	<u>Int. Rate</u>
#1 – 5 Tractors and Trailers	\$1,050,398	\$51,400	Paid off 03/31/2021				1.75%
#2 - 2 Tractors and 1 Loader	\$ 554,288	\$28,117	Paid off 08/31/2021				1.81%
#3 - Grinder and Roll-Off	\$ 903,471	\$52,115	Paid off 8/15/2019				2.28%
#4 – Shredder, Mat. Handler, and Dump Truck	\$1,089,510	\$61,295	Paid off 03/31/2021				2.20%
#5 – 2 Dumps, 4 Trailers	\$ 577,983	\$35,096	\$61,308	\$61,308	1/10	1/2018 – 9/2022	2.5%
#6 – 1 Loader	\$ 476,095	\$52,087	\$104,174	\$52,087	2/10	5/2018 – 4/2023	3.38%
#7 – 1 Loader, 3 Dumps	\$ 968,207	\$81,935	\$315,042	\$105,014	3/10	12/2018 – 9/2023	3.31%
#8 – 1 Loader, 2 Dumps	\$ 722,043	\$57,200	\$622,600	\$77,825	8/10	4/2021 – 4/2026	2.80%
Total Balance	\$6,341,995	\$419,244	\$1,103,124				

June Monthly Financial Report

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY 2022 MONTHLY INCOME STATEMENT (UNAUDITED)


































	ACTUAL	BUDGET			5-year Trends		
	Jun 2022	Jun 2022	\$ Var	%Var	Min	Max	Trendline
OPERATING REVENUES							
Tipping Fees	3,139,634	2,926,000	213,634	7%	2,524,439	3,139,634	
Electric Revenue	935,161	270,000	665,161	246%	248,351	935,161	
Recovered Material Revenue	334,660	110,100	224,560	204%	70,942	334,660	
Grant Revenue	-	-	-	0%	-	-	
Compost Revenue	102,655	63,000	39,655	63%	60,539	102,655	
Other	85,500	33,380	52,120	156%	21,792	120,687	
Total Operating Revenues	4,597,610	3,402,480	1,195,130	35%			
OPERATING EXPENSES							
Personal Services	468,687	496,300	27,613	6%	453,261	653,418	
Contractual Services:							
Landfill Contracts	242,040	189,600	(52,440)	28%	173,926	250,585	
Other Contractual Services	13,382	11,000	(2,382)	22%	3,010	18,929	
Materials and Supplies	84,444	42,025	(42,419)	101%	36,602	84,444	
Professional Fees	24,255	27,250	2,995	11%	13,738	54,763	
Recycling	-	77,100	77,100	100%	-	182,514	
Composting	55,471	20,210	(35,261)	174%	1,753	55,471	
Hazardous Waste Disposal	12,236	10,750	(1,486)	14%	1,764	13,300	
Repairs and Maintenance	77,003	36,800	(40,203)	109%	19,725	181,158	
Utilities	8,421	9,665	1,244	13%	7,428	10,543	
Insurance	43,144	49,110	5,966	12%	43,144	49,905	
Operating Leases	8,451	9,500	1,049	11%	8,080	49,894	
Depreciation and Amortization	149,368	149,920	552	0%	87,737	173,737	
Payments to Host Communities	16,650	17,470	820	5%	16,470	30,270	
Other	56,194	38,600	(17,594)	46%	11,812	78,648	
Waste-to-Energy Operations Cost	1,897,350	1,863,850	(33,500)	2%	1,586,087	1,897,350	
Total Operating Expenses	3,157,096	3,049,150	(107,946)	3.5%			
OPERATING INCOME (LOSS)	1,440,514	353,330	1,087,184	308%	(164,641)	1,440,514	
OTHER REVENUE (EXPENSE)							
Interest Income - cash	81	300	(219)	73%	(991)	1,760	
Interest Income - non system	930	625	305	49%	451	10,417	
Interest Income - lease receivable	135,639	135,000	639	0%	135,639	174,747	
Interest Expense	(135,639)	(136,000)	361	0%	(174,747)	(135,639)	
Capital Lease Interest Expense	(15,834)	(16,000)	166	0%	(45,260)	-	
2019 Bond Interest Expense	(30,194)	(39,000)	8,806	23%	(37,466)	-	
Gain on sale of PP&E	-	-	-	0%	-	-	
Gain 2015 Deferred Inflow	5,869	5,800	69	1%	5,869	5,869	
Other Revenue - NET	(39,148)	(49,275)	10,127	21%			
CHANGE IN NET POSITION	1,401,366	304,055	1,097,311	361%	(229,320)	1,401,366	

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UNAUDITED

May Monthly Financial Report

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY 2022 MONTHLY INCOME STATEMENT (UNAUDITED)

	ACTUAL	BUDGET			5-year Trends		
	May 2022	May 2022	\$ Var	%Var	Min	Max	Trendline
OPERATING REVENUES							
Tipping Fees	2,709,718	2,919,000	(209,282)	7%	2,447,443	2,821,590	
Electric Revenue	567,157	270,000	297,157	110%	208,066	567,157	
Recovered Material Revenue	173,395	110,100	63,295	57%	47,596	174,062	
Grant Revenue	27,672	30,000	(2,328)	0%	-	27,672	
Compost Revenue	66,855	89,000	(22,145)	25%	66,855	134,165	
Other	39,212	33,380	5,832	17%	21,764	59,514	
Total Operating Revenues	3,584,009	3,451,480	132,529	4%			
OPERATING EXPENSES							
Personal Services	458,900	478,600	19,700	4%	421,411	640,555	
Contractual Services:							
Landfill Contracts	216,592	191,600	(24,992)	13%	127,162	256,179	
Other Contractual Services	6,046	8,500	2,454	29%	3,965	17,266	
Materials and Supplies	72,462	37,025	(35,437)	96%	30,018	77,168	
Professional Fees	19,663	19,550	(113)	1%	5,129	46,513	
Recycling	450	77,500	77,050	99%	450	178,617	
Composting	29,682	19,210	(10,472)	55%	8,927	33,255	
Hazardous Waste Disposal	10,177	10,750	573	5%	1,913	11,702	
Repairs and Maintenance	83,479	52,400	(31,079)	59%	29,566	83,479	
Utilities	9,869	11,165	1,296	12%	3,670	11,177	
Insurance	43,144	49,110	5,966	12%	43,144	49,905	
Operating Leases	9,144	9,500	356	4%	8,341	50,823	
Depreciation and Amortization	149,650	149,920	270	0%	87,237	173,738	
Payments to Host Communities	16,650	17,470	820	5%	16,470	30,270	
Other	31,255	31,300	45	0%	8,653	881,489	
Waste-to-Energy Operations Cost	1,941,103	1,864,750	(76,353)	4%	1,696,585	1,941,103	
Total Operating Expenses	3,098,266	3,028,350	(69,916)	2.3%			
OPERATING INCOME (LOSS)	485,743	423,130	(62,613)	15%	(505,403)	485,743	
OTHER REVENUE (EXPENSE)							
Interest Income - cash	79,011	300	78,711	26237%	(21,478)	79,011	
Interest Income - non system	965	625	340	54%	501	9,588	
Interest Income - lease receivable	135,639	140,000	(4,361)	3%	135,639	174,747	
Interest Expense	(135,639)	(140,000)	4,361	3%	(174,747)	(135,639)	
Capital Lease Interest Expense	-	-	-	0%	(30,936)	-	
2019 Bond Interest Expense	(32,486)	(39,000)	6,514	17%	(37,466)	-	
Gain on sale of PP&E	-	-	-	0%	-	-	
Gain 2015 Deferred Inflow	5,869	5,800	69	1%	5,869	5,869	
Other Revenue - NET	53,359	(32,275)	85,634	265%			
CHANGE IN NET POSITION	539,102	390,855	148,247	38%	(529,237)	539,102	

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UNAUDITED

Print Date: 7/5/2022 Print Time: 11:56 AM

https://ocrra-my.sharepoint.com/personal/mmokrzycki_ocrra_org/Documents/Files/Treasurer's Reports/2022/07.13.2022/May 2022 Trend Financials.xlsx

RECYCLING/OPERATIONS COMMITTEE MEETING MINUTES

July 20, 2022

Time: 4:00 p.m. / Location: 100 Elwood Davis Rd., N. Syracuse NY 13212

Members: A. Bianchetti – Chair, S. Pasquale – V. Chair, L. Colon Torres, E. Gilligan, L. Klosowski, R. Zaccaria, D. Daley

Present : A. Bianchetti, S. Pasquale, E. Gilligan, L. Klosowski, D. Daley

Absent : L. Colon Torres, R. Zaccaria

Also Attending: J. Gascon, M. Cirino, M. Mokrzycki, K. Spillane, R. Czerwiak, C. Albinio, K. Lawton, W. Wallak, J. Connery, M. Bianchetti

Guest(s):

The meeting called to order at 4:05 PM

A quorum is present.

K. Spillane presented a resolution for tire disposal services. The purpose of this discussion is to obtain consensus to move the resolution to the full Board for approval.

- OCRRA accepts tires from residents at its transfer station.
- In 2021 OCRRA disposed less than 100 tons of tires.
- Currently, OCRRA uses the services of SGS Recovery LLC of Niagara Falls, NY.
- The cost of this services was \$90 per ton with a trailer fee of \$875.
- Through June 2022, OCRRA has spent approximately \$15,120 for the disposal of nearly 70 tons of tires.
- The Agency is concerned that if the disposal needs continue the Executive Director will exceed his purchasing authority.
- The agency went out to bid for these services for the remainder of 2022 and received two bids.
- One from SGS Recovery for \$145 per ton and a second from Geiter Done for \$268 per ton. No trailer fees in either bid.
- Management recommends retaining services from SGS Recovery of Niagara Falls, NY.

E. Gilligan asked if it was common for the tire volume to be so high.

K. Spillane responded that these volumes are common. Tires are only accepted from residents. Commercial customers pay for this service.

E. Gilligan moved and L. Klosowski seconded to forward the resolution.

The committee unanimously consented to move the resolution to the full Board in August.

K. Spillane presented a resolution to purchase two dump trucks. The purpose of this discussion is to obtain consensus to move the resolution to the full Board for approval.

- OCRRA purchased six dump trucks from Kenworth with the dump bodies made by Viking Cives (USA).
- The Agency has been operating these trucks since 2017.
- The trucks are versatile for hauling mixed C&D into the WTE facility and ash to the landfill.
- Management recommends the Agency purchase two additional dump trucks from Utica General Truck Company.

- The purchase would be for two Peterbilt 567 dump trucks with dump bodies made by Viking Cives.
- These units are specified in the 2023 capital plan.
- Payment on these units would be made upon delivery.
- Once these trucks are added to the fleet, two tractor and trailer units will be retired and sold through auction.
- The total cost for this purchase is \$425,182.
- The County Purchase Agreement Contract reduced the chassis cost by 38% and a 30% option discount for the dump bodies.
- Costs associated with freight are included in the price.

The resolution will be reworded to include a 5% contingency factor. That change will be made and reflected in the resolution that will be presented to the full Board in August.

E. Gilligan asked how this purchase would be paid for.

M. Mokrzycki responded that this would be a cash purchase.

E. Gilligan asked if these trucks would require liners.

K. Spillane responded that these trucks do not require liners. The liners are used in the trailer bodies.

L. Klosowski moved E. Gilligan seconded to forward the resolution.

The committee unanimously consented to move the resolution to the full Board in August.

K. Spillane gave an update on the auction of old equipment.

- 10 items were up for auction.
- \$82,767.55 received.
- A final report will be given.
- Items ranged from a 2005 Skid steer to a 1992 stake body truck.
- Another trailer and an air compressor will be auctioned by the end of the year.
- \$100,000 was budgeted for auction items.

W. Wallak gave an update on the recycling education plan.

- The campaign results are from January through June 2022.
- Google Search results since January:
 - 97,504 – impressions
 - 24,196 – clicks
 - 24.82% click through rate (CTR) – benchmark is 3.17%
- Two videos on what to recycle were shown to the committee.
- “Recycling Gets Real” – TV commercial currently running on CNN, Discovery, HGTV, History, ESPN, MNBC, FOOD, TNT, Hallmark, and USA networks.
- “Recycling Gets Real” - Radio commercial currently running on iHeart Radio, B104FM and Y94 FM.
- Video: “Don’t Bag Recyclables” Facebook/Instagram advertising results June:
 - 472,970 – impressions
 - 11,622 – clicks
 - 2.47% click through rate (CTR) – benchmark is 0.90%

- 127 shares, 72 comments
- Total campaign results (Google Search, Facebook/Instagram, YouTube):
 - 843, 977 – impressions
 - 36,878 – clicks
 - 4.36% click through rate (CTR)
 - 28,403 web sessions
 - 18,440 – new users
 - 11,480 goal completions
 - 40.52% goal conversion rate

M. Mokrzycki updated the committee on the budget timeline.

- Workshops will begin in July.
- August - the draft budget will be presented to the Recycling and Operations and Administration committees.
- September - Recycling and Operations will endorse the budget and the Administration committee will move the resolution to the full Board in October.
- The full Board will vote on the Budget.

D. Daley motioned and L. Klosowski seconded to adjourn the meeting.

A collective ‘aye’ was recorded.

The meeting was adjourned at 4:45 pm.
Meeting minutes were taken by R. Czerwiak

RECYCLING/OPERATIONS COMMITTEE MEETING MINUTES

August 17, 2022

Time: 4:00 p.m. / Location: 100 Elwood Davis Rd., N. Syracuse NY 13212

Members: A. Bianchetti – Chair, S. Pasquale – V. Chair, L. Colon Torres, E. Gilligan, L. Klosowski, R. Zaccaria, D. Daley

Present : A. Bianchetti, S. Pasquale, E. Gilligan, L. Klosowski, D. Daley, B. Page

Absent : L. Colon Torres, R. Zaccaria

Also Attending: J. Gascon, M. Cirino, M. Mokrzycki, K. Spillane, R. Czerwiak, C. Albunio,

K. Lawton, P. Pastella

Guest(s):

The meeting called to order at 4:05 PM

A quorum is present.

K. Spillane introduced OCRRA's new Transfer Director, Patti Pastella. P. Pastella graduated from SUNY EFS and has spent much of her career as a private consultant as well as a 15-year span with Onondaga County as a construction administrator and as the Commissioner for WEP. She most recently worked with DANC overseeing their landfill and other solid waste operations as the Director of Material Management.

K. Spillane announced that the Public Information Officer, Will Wallak will be leaving OCRRA for another opportunity. Will's last day is August 24, 2022 and K. Spillane said that he was already actively recruiting for his replacement.

K. Spillane introduced the resolution for the authorization and purchase of a roll-off truck.

- OCRRA purchased a truck in 2016.
- The truck is used everyday to haul residential recyclables from RCR as well as hauling batteries and disposing of solid waste from many of the OCRRA facilities.
- Management is recommending the purchase of a new truck. The current truck will then become a backup vehicle for OCRRA.
- Management recommends the purchase of a Freightliner 114SD cab chassis from Tracey Road Equipment with a Stellar roll off hoist and tarping system from Hackers Packers.
- Pricing will be from the updated County Contract. A quote was distributed.
- The unit is specified in the 2022 capital plan. The cost has increased and will be reflected in OCRRA's current budget proposal.
- Total cost for the purchase is \$195,732.
- The County Purchase Agreement Contract reduced the chassis cost by 38% and a 30% option discount for the hoist.
- This would be a cash purchase.
- Delivery would be 2024.

B. Page noted that there were contingencies mentioned in the quote and asked for clarification.

K. Spillane responded that the Agency has spoken with the vendor. There was no way to determine how much of an increase in cost there may be. There is no obligation for OCRRA to purchase this vehicle should the cost increase is too great. K. Spillane said that he would bring back any cost increases back to the Board for consideration at the time they are presented to the Agency.

L. Klosowski motioned and S. Pasquale seconded to advance the resolution to the full Board for approval in September.

A collective ‘aye’ was recorded.

The resolution will be presented to the full Board for approval in September.

M. Mokrzycki presented the draft 2023 Budget. Copies of the proposal budget were distributed.

- 2023 primary MSW and Recycling rates are set through the end of 2023.
- There will be a 6% increase in the O&M fees to Covanta.
- The budget reflects higher costs related to parts, fuel, personnel, utilities, and service contracts.
- The 2023 budget includes increased revenue (or decreased recycling expenses), compared to the 2022 Budget due to its exposure to electricity, fiber, and metal markets.
- The 2023 Budget anticipates continued progress on Ley Creek, with costs for demolition and engineering design.
- The Capital Plan has been updated to reflect current needs, including continued maintenance at the RCR facility, and investments in some larger composting equipment that has been pushed back over the past few years.

A discussion followed.

C. Albunio updated the committee on the 2023 Budget – Engineering Professional Fees.

- This is in reference to line item 5051-44-000 “Professional Fees – Engineers.”
- On-going stormwater monitoring and spill prevention support
- Site 31 360 Permit Renewal.
- Rock Cut Road Transfer Station Support.
- Ley Creek Development.
- Amboy Compost Wastewater Conveyance System Improvements.
- Wastebeds Reuse Feasibility.

A discussion followed.

C. Albunio announced that the resolution for the demolition and disposal on the transformers at Ley Creek had to be removed from today’s agenda. There were no bids received for that project. The bidding period has been extended for 30 days and the committee may consider awarding this contract in September.

C. Albunio reminded the committee that there were no compliance issues at this time and that the Agency continues to monitor the Ley Creek transformers.

C. Albunio updated the committee on three projects that are out for bid or will be put out for bid over the next couple of weeks:

- Phase 2 of the RCR Optimization Project - Following the completion of Phase 1 in 2021, there is approximately \$700,000 of the 2019 Bonds funds that are earmarked for improvements related to the loadout in Building 2. The committee may consider awarding this contract in September.
- RCR Building 3 floor improvements – The Optimization Study defined that a tipping floor wear resistant topping would provide the most overall value for the facility’s maintenance and asset preservation. Building 3 floor drains will also be reconfigured so that they will be less likely to sustain damage during operations and be more easily maintained. This project was budgeted as part of capital projects. The committee may consider awarding this contract in October.

- Amboy Compost wastewater conveyance system improvements (Professional Engineering Services) – WEP will be performing maintenance on the sanitary forcemain that services the Amboy Compost Facility. Following maintenance, the facility’s existing sanitary line will need to be rerouted. OCRRA has issued a RFP to engineering firms for professional engineering services to evaluate the existing wastewater collection/conveyance system and design a new sanitary line that includes connections to WEP’s infrastructure. This work was budgeted as part of the 2022 budget for General Ledger line item 50501-44-000 “Professional Fees – Engineers.” The committee may consider awarding this contract in September.

D. Daley asked, with all the NYSDEC 360 regulation changes - if the Agency would consider a feasibility study for the Site 31 Landfill area to determine if this area is still the best location for an alternative disposal site.

C. Albunio agreed that this is one pathway that the committee could consider once that project is started.

D. Daley motioned and L. Klosowski seconded to adjourn the meeting.

A collective ‘aye’ was recorded.

The meeting was adjourned at 5:00 pm.
Meeting minutes were taken by R. Czerwiak

**RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO
PURCHASE TIRE DISPOSAL SERVICES FROM SGS
RECOVERY**

WHEREAS, The Onondaga County Resource Recovery Agency (OCRRA) receives tires at its transfer station and has the need to dispose of these tires; and

WHEREAS, OCRRA requested and received quotes for the disposal of tires pursuant to the Agency Procurement Policy, and SGS Recovery LLC of Niagara Falls, New York, was the lowest quote at \$ 145.00 per ton. OCRRA issued a purchase order for the fiscal year 2022 based on an estimate of tires received; and

WHEREAS, due to the amount of tires being disposed in 2022, it is anticipated that the total disposal cost for these items will exceed the purchasing authority of the Executive Director; and

WHEREAS, OCRRA went out to bid for tire disposal services for the remainder of the fiscal year 2022 also in compliance with the Agency Procurement Policy and SGS Recovery was the low bidder for the disposal of tires at \$ 145 per ton; now therefore be it

RESOLVED, the Onondaga County Resource Recovery Agency does hereby authorize its Executive Director to purchase tires disposal services from SGS Recovery for \$ 145 per ton for a total not to exceed \$ 40,000 for the period of January 1, 2022 to December 31, 2022. This Resolution shall take effective immediately.

Resolution Adopted Date: _____

Ayes: _____ **Nays:** _____ **Abstain:** _____

Signed: _____

RESOLUTION BRIEF

TIRE DISPOSAL

September 14, 2022

OCRRA accepts tires from residents at its transfer station. In 2021 OCRRA disposed of less than 100 tons of tires through SGS Recovery LLC of Niagara Falls, New York at a cost of \$90 per ton with a trailer fee of \$875. Reviewing midyear data, OCRRA is set to outpace last year's need for tire disposal. Through June 2022, OCRRA has spent approximately \$15,120 for the disposal of nearly 70 tons of tires. If the Agency continues to receive tires at the current pace, Board approval will be required for these services once they exceed the Executive Director's purchasing authority.

The Agency, therefore, went out to bid for these services for the remainder of 2022 and received two bids. One bid from SGS Recovery for \$145 per ton and a second bid from Geiter Done for \$268 per ton. No trailer fees in either bid. The price from SGS is comparable to what we were paying previously with a trailer fee, so the new tip fee incorporates that cost. Therefore, it is management's recommendation that the Board authorize the Executive Director to purchase tire disposal services from SGS Recovery, LLC of Niagara Falls at a cost of \$145 per ton with a not to exceed of \$40,000 for the entire year of 2022, including expenses incurred from January to present.

**RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO
PURCHASE TWO DUMP TRUCKS TRACTOR CAB/CHASSIS
AND DUMP BODY/TARP SYSTEMS FROM COUNTY
CONTRACT**

WHEREAS, the Onondaga County Resource Recovery Agency is in need of two replacement dump trucks for use in hauling ash and processable construction and demolition waste to the Waste-To-Energy plant; and

WHEREAS, the Recycling and Operations Committee recommended that the Board authorize the Agency's Executive Director to proceed with the purchase of two Peterbilt 567 dump truck tractor cab chassis off the County Contract from Utica General Trucking Co., Inc. of Utica, N.Y., and two Viking Cives (USA) dump bodies and tarp systems off county contract from Viking Cives Group of Harrisville, N.Y., at a price of \$ 425,182, plus an allowance for up to a 5% contingency factor, in accordance with the Agency's Procurement Policy, and in accordance with the Agency's 2023 capital plan to accommodate these purchases; now, therefore be it

RESOLVED, that the Onondaga County Resource Recovery Agency hereby authorizes the purchase, by its Executive Director, from the County Contract, two model year 2023 Peterbilt 567 dump truck tractor cab chassis from the Utica General Truck Co, Inc. of Utica, N.Y., and two Viking Cives (USA) dump bodies and tarp systems from Viking Cives Group of Harrisville, N.Y. for the total purchase price not to exceed \$ 446,441, which includes a 5% contingency factor. This Resolution shall take effect immediately.

Resolution Adopted Date: _____

Ayes: _____ **Nays:** _____ **Abstain:** _____

Signed: _____

RESOLUTION BRIEF

Purchase of Two Dump Trucks

September 14, 2022

OCRRA purchased six dump trucks from Kenworth with the dump bodies made by Viking Cives (USA). The Agency has been operating these trucks since 2017 and have found them versatile for hauling our mixed C&D into the Waste to Energy facility and ash to the landfill.

It is therefore recommended that the Agency purchase two additional dump truck units, however, we are recommending these purchases from Utica General Truck Company for two Peterbilt 567 dump trucks with dump bodies made by Viking Cives, with the pricing from the updated County Contract, please see attached quote. These units are specified in the 2023 capital plan and by authorizing the purchase now, it will assist the Agency in expediting delivery for next year. Payment on these units will be made upon delivery. Once these trucks are added to the fleet, the Agency will retire two of its tractor and trailer units and will be selling them through the auction process as excess equipment, which may offset the purchase of these new trucks.

The total cost for this purchase will be \$425,182. The County Purchase Agreement Contract reduced the chassis cost by 38% and a 30% option discount for the dump bodies. Costs associated with freight are included in the price for the units.

**RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO
PURCHASE ONE TRUCK TRACTOR CAB/CHASSIS AND
ROLL OFF HOIST/TARP SYSTEM FROM COUNTY
CONTRACT**

WHEREAS, the Onondaga County Resource Recovery Agency is in need of a new roll off truck to replace the current roll off truck purchased in 2016, to move recycling boxes, batteries, and other solid waste; and

WHEREAS, the Recycling and Operations Committee recommends that the Board authorize the Agency's Executive Director to proceed with the purchase of one Freightliner 114SD tractor cab chassis off the County Contract from Tracey Road Equipment, Inc. of East Syracuse, N.Y., and a roll off hoist and tarping system from Hackers Packers, Inc. of Harpursville, N.Y. also from County Contract, at a price of \$ 195,732 in accordance with the Agency's Procurement Policy and in accordance with the Agency's 2022 capital plan to accommodate these purchases; now, therefore be it

RESOLVED, that the Onondaga County Resource Recovery Agency hereby authorizes the purchase, by its Executive Director, from the County Contract, one 2024 Freightliner 114SD tractor cab chassis from Tracey Road Equipment Inc. of East Syracuse, N.Y., and one roll off hoist and tarping system Hackers Packers of Harpursville, N.Y. for the total purchase price not to exceed \$ 195,732. This Resolution shall take effect immediately.

Resolution Adopted Date: _____

Ayes: _____ **Nays:** _____ **Abstain:** _____

Signed: _____

RESOLUTION BRIEF

Purchase of Roll Off Truck

September 14, 2022

OCRRA purchased a roll off truck in 2016 and is now using the roll off truck every day to haul recyclables from its residential program that recently moved to Rock Cut Road, hauling batteries, and disposing of solid waste from many of its facilities.

It is therefore recommended that the Agency purchase a new roll off truck, and the older truck will then become a backup truck. Our last truck was a Western Star, but the Western Star's production schedule is nearly 24 months off, therefore, it is recommended that the Agency consider a truck made by the same manufacturer, Freightliner. The engine will be the same, just a larger horsepower, as we have in our current truck, a Detroit Diesel, which has only had one issue, a coolant leak, in the 7 years that we it has been operational, proving its reliability.

Management recommends purchasing a Freightliner 114SD cab and chassis from Tracey Road Equipment with a Stellar roll off hoist and tarping system provided by Hackers Packers with the pricing from the updated County Contract, please see attached quote. This unit is specified in the 2022 capital plan.

The total cost for this purchase will be \$195,732. The County Purchase Agreement Contract reduced the chassis cost by 38% and a 30% option discount for the hoist.



Tracey

ROAD EQUIPMENT, INC.

QUOTATION



Tracey

FREIGHTLINER

6803 Manlius Center Road, East Syracuse, NY 13057 phone (315) 437-1471 fax (315) 437-4041

TO:

Customer

OCRRA

Address

100 Elmwood Davis Rd.

City, State, Zip Code

N. Syracuse NY 13212

Contact Person

Kevin Spillane

Phone Number

315-433-2866

Date of Quotation

7/11/2022

Salesman Name

Gary M. Synagave

Quantity	New or Used	Description	Price
1	New	2024 or later Freightliner 114SD Cab+chassis For Roll-off Hoist	\$125,000 125,000
1	New	Stellar Roll-off Hoist - Mackers	\$20,732 20,732
		— Can't Guarantee Model or Price	
		— Customer Responsible For any and All Surcharges, Escalators, etc.	
		— Sales Order/P.O. = Placed in Line	
		SUB TOTAL	145,732

Description of Trade-In (Year, Make, Lienholder, Amount owed on unit, Gross Trade-in allowance)

DETAILS OF PROPOSED TRANSACTION

CASH PRICE

TRADE-IN (see above)

NET PRICE

SALES TAX (if applicable)

FET ON NET (if applic.)

TOTAL PRICE

TERMS AVAILABLE

WE APPRECIATE THIS OPPORTUNITY TO QUOTE YOU. I ASSURE YOU THAT YOUR ORDER WILL BE MOST APPRECIATED AND HANDLED IN A PROMPT AND CAREFUL MANNER. PLEASE FEEL FREE TO CALL ME WHEN I CAN BE OF SERVICE.

Sales Representative

Thank You

Hacker's Packers, Inc.

P.O. Box 178

Harpursville, NY 13787

Quote

DATE	Quote #
7/12/22	071222

Ph: 607-693-2064 Fax: 607-693-3520

NAME / ADDRESS	Ship To
Tracey Road Equipment 6803 Manlius Center Road E. Syracuse, NY 13057 Attn: Brenden Geiss	

ITEM	DESCRIPTION	QTY	Each	TOTAL
N T & B	<p>Onondaga Price for OCRRA</p> <p>New Stellar Roll Off Model SI75-194 OT 75,000 # Capacity Hoist Telescopic Cylinders for Tri-- Axle For use with 20' - 24" containers Inside air controls 60 Gal Res, Tank Hot Shift PTO Direct Mount Hyd. Pump Standard Bumper w/ LED Lights Folding ICC Bumper Poly fenders 48" Steel Tool Box Install Hoist & Tarper Pioneer Auto Tarper Hoist Painted Black at Manufactory Delivery time 54 Weeks Pricing is subject to Change</p> <p>A Clean Truck frame without obstruction is assumed in the pricing of our Quote Any additional modifications will be at the Dealers Expense HP Inc., will notify you before any modifications, if this occurs</p>		70,732.00	70,732.00

Thank you for the opportunity to quote.

Submitted

By: _____

TOTAL**\$70,732.00**

ADMINISTRATION COMMITTEE MEETING MINUTES

August 30, 2022

Time: 4:00 p.m. / Location: 100 Elwood Davis Rd., N. Syracuse NY 13212

Admin Members: *J. Copanas – Chair, J. Driscoll, C. Dunham, T. Glazier, D. Lawless, R. Raman*

Attending: J. Copanas, J. Driscoll, D. Lawless, C. Dunham, T. Glazier, B. Page

Absent: R. Raman

Also Attending: M. Cirino, M. Mokrzycki, K. Spillane, C. Albinio, J. Gascon, R. Czerwiak, K. Lawton, P. Pastella

Guests:

J. Copanas called the meeting to order at 4:07 pm.

Quorum is present.

The first agenda item is from the July Administration committee meeting that was unable to be held due to lack of quorum.

M. Mokrzycki presented a resolution authorizing the demolition of 2797 Brickyard Rd. Copies of the resolution were distributed.

- OCRRA purchased several parcels of land in the Town of Van Buren, referred to as “Site 31”.
- OCRRA has maintained a few of the plots as residential rental units or provided vacant structures to the Warners-Memphis Fire Department for use as training.
- 2797 has been vacant for several years and is no longer needed to the Fire Department.
- The property is not useable as a rental any longer and is in need of demolition.
- Initially OCRRA intended to allow the Fire Department to do a controlled burn of the structure, but asbestos was identified in the drywall joint compound and in certain bathroom tiles.
- OCRRA put out a RFB for full demolition, proper disposal of the asbestos material and the foundation buried and graded.
- One bid was received from Sun Environmental Corporation of Liverpool, NY in the amount of \$42,000.
- Although this cost was not anticipated in the 2022 budget, the house in its current condition presents a liability to OCRRA and it is recommended that OCRRA contract with Sun Environmental for demolition of the structure.
- C. Dunham asked if any other vendors had received the request for bid documents (RFB). The RFB was also received by Abscope Environmental Inc., CRAL Contracting, Inc., and Summit Environmental Services, Inc.

C. Dunham motioned and J. Driscoll seconded to move the resolution to the full Board for approval.

A collective ‘aye’ was recorded.

The resolution will be presented to the full Board for approval in September.

M. Mokrzycki presented the OCRRA draft 2023 budget to the committee. Copies of the draft were distributed.

- 2023 primary MSW and Recycling rates are set through the end of 2023.
- There will be a 6% increase in the O&M fees to Covanta.
- The budget reflects higher costs related to parts, fuel, personnel, utilities, and service contracts.
- The 2023 budget includes increased revenue (or decreased recycling expenses), compared to the 2022 Budget due to its exposure to electricity, fiber, and metal markets.
- The 2023 Budget anticipates continued progress on Ley Creek, with costs for demolition and engineering design.

- The Capital Plan has been updated to reflect current needs, including continued maintenance at the RCR facility, and investments in some larger composting equipment that has been pushed back over the past few years.

A discussion followed.

The committee discussed creating a cash capital account for equipment purchases.

M. Mokrzycki reminded the committee that he is available at any time to discuss the budget.

B. Page expressed concern regarding revenue losses with compost sales.

M. Mokrzycki explained that the compost/mulch program, historically the program operates at an approximately \$300,000 loss each year.

The committee discussed the recent decline in food waste, and the ongoing recovery from COVID-19 which has contributed to compost production. The facility usually operates with 6,000-7,000 tons of food waste. Currently OCRRA is receiving approximately 3,000 tons of food waste.

M. Mokrzycki presented the committee with the small contract report. Copies of the reports from July and August were distributed.

B. Page asked if the tires were purchased off the county contract.

M. Mokrzycki will report back to the committee with that information.

M. Mokrzycki presented the 2nd quarterly report to the committee. Copies of the report were distributed.

- The report contains types of investments made by OCRRA and the interests earned from each.
- Total invested cash as of March 31, 2022, was \$23,631,197.
- Total invested cash as of June 30, 2022, was \$21,772,355.
- Total interest earned for invested cash for the 2nd quarter was \$4,174. (Money Market & Demand accounts – various institutions)
- Higher interest from T-Bills will be seen in future reports.

The meeting was adjourned to meet with counsel.

C. Dunham motioned and D. Lawless seconded to adjourn the meeting.

A collective ‘aye’ was recorded.

The meeting was adjourned at 4:37 pm.

Meeting minutes taken by R. Czerwiak

RESOLUTION AUTHORIZING DEMOLITION OF 2797 BRICKYARD RD

WHEREAS, the Onondaga County Resource Recovery Agency (“Agency”) did execute a Solid Waste Management Contract with the County of Onondaga dated June 13, 1990, whereby responsibility for the County’s Solid Waste Management Program was transferred to the Agency; and

WHEREAS, one component of the County Solid Waste Management Program was the construction of a proposed landfill in the Town of Van Buren; and

WHEREAS, the Agency purchased several plots of land in the Town of Van Buren, including several residential housing units, which whenever possible are utilized as rental properties; and

WHEREAS, 2797 Brickyard Rd was previously turned over to the Warners-Memphis Fire Department for training, is no longer suitable for that purpose, and is in a condition that it is not feasible to return to a rental condition; and

WHEREAS, the Agency solicited bids for the demolition of 2797 Brickyard Rd in accordance with its procurement policy, and the Administration Committee recommends accepting the low bid from Sun Environmental Corp. of Liverpool, New York; now therefore be it

RESOLVED, that the Onondaga County Resource Recovery Agency Board does hereby authorize the Executive Director to enter into a contract with Sun Environmental Corp. of Liverpool, New York for the demolition of 2797 Brickyard Rd, at a cost not to exceed \$ 42,000, with other terms and conditions as outlined in the Request for Bids.

Resolution Adopted Date: _____

Vote: Ayes_____ Nays_____ Abstentions _____

Signed: _____

RESOLUTION BRIEF

Demolition of 2797 Brickyard Road

September 14, 2022

OCRRA purchased several parcels of land in the Town of Van Buren, collectively referred to as “Site31”. A few of these plots were residential homes, which over the years OCRRA has maintained as rental units, demolished when necessary, or provided to the Warners-Memphis Fire Department for its use (including controlled burns for training purposes).

Several years ago, 2797 was vacated, and due to the condition of the property, was provided to the Warners-Memphis Fire department as a training site, primarily for practice in smoke filled conditions and as a practice site for K-9 units. In the 2019-2020 timeframe, the Warners-Memphis Fire indicated that they no longer needed the site for training and essentially turned the building back over to OCRRA management.

Two particular events have happened since the Warners-Memphis Fire Department stopped actively using the site that have prompted OCRRA management to recommend demolition:

- 1) The initial plan was to conduct a controlled burn by the fire department; however, asbestos was identified in the drywall joint compound and in certain bathroom tiles. The training burn then had to be put on hold until the asbestos was abated.
- 2) The (relatively) new Town Supervisor contacted OCRRA and asked if there was anything we could do to assist in getting the building cleaned up.

During the course of investigating the asbestos abatement options, it became apparent that due to the amount, locations, and condition of the building, asbestos abatement was estimated to be 2x the cost of a full demolition.

OCRRA put out a Request for Bids for full demolition, proper disposal of the asbestos laden material, and the foundation buried and graded (similar to other homes in the past).

One bid was received from Sun Environmental Corporation of Liverpool, NY at \$42,000.

Although this cost was not anticipated in the 2022 budget, the house in its current condition presents a liability as it is a target for squatters, unauthorized neighborhood parties, and is a general eyesore for local residents.

It is the recommendation of management that OCRRA contract with Sun Environmental Corporation for the demolition of 2797 Brickyard Rd.

LEY CREEK AD-HOC COMMITTEE MEETING MINUTES

July 28, 2022

Time: 4:00 p.m. / Location: 100 Elwood Davis Rd., Liverpool NY 13212

Ad-Hoc Members: *D. Lawless- Chair, J. Copanas, C. Dunham, T. Glazier, L. Klosowski, E. Gilligan, D. Daley*

Attending: D. Lawless, J. Copanas, T. Glazier, L. Klosowski, E. Gilligan, B. Page, C. Dunham, D. Daley

Absent: T. Glazier

Also Attending: J. Gascon, M. Mokrzycki, K. Spillane, R. Czerwiak, C. Albunio, W. Wallak, J. Connery

Guests: A. Schellberg, B. Piedmont-Fleischmann

D. Lawless called the meeting to order at 4:00 pm.

Quorum is present.

Board members and Agency staff introduced themselves to A. Schellberg and B. Piedmont-Fleischmann from Cornerstone, PLLC. They are here today to present their proposal for the Ley Creek Conceptual Design and Preliminary Feasibility Study. Copies of the proposal were distributed.

C. Albunio gave a brief history of Ley Creek, steps that are being made to recondition the site and future goals for the area:

- The site is currently permitted for acceptance of solid waste. Allowing for 1,200 tons per day of solid waste, municipal solid waste (MSW) and construction and demolition debris (C&D).
- The permit for the site will be expiring March 2024.
- OCRRA will need to submit an application for renewal 180 days prior to the expiration of the current permit.
- In order to continue use, the site will need to be brought into compliance with the current NYSDEC 360 regulations.
- Concepts for Ley Creek future use were outlined in OCRRA's 2022 Strategic Plan.
- The Onondaga County Solid Waste Management Plan requires that OCRRA have contingency capacity in the event that the WTE facility was not operational and waste needed to be moved and disposed of outside of the County. Currently that capacity is limited by Ley Creek's aging infrastructure.
- Copies of a property survey were distributed. Areas of focus were just the property that OCRRA currently owns.
- Cornerstone will be working to develop conceptual feasibility and conceptual design using only the land that OCRRA currently owns.

A discussion followed.

A. Schellberg explained the process for developing the site's options. When it comes to sizing the facility, historic waste records are used. (What was brought in, at what times of day, etc.) This information is used to model a mass balance that considers variables such as waste delivery rates, processing rates and an assumed density of the waste. These variables determine tipping floor size and the size of the building needed.

The committee discussed cost scenarios. D. Lawless said that he understood it was important to address the need for capacity to move waste outside of the County if something happened to the WTE Facility or, if in the long term, that the County's waste was no longer delivered to the WTE Facility. D. Lawless further stated that with Rock Cut's permit limit of 800 tons per day, the need to address this full need of handling, transferring, and disposing of the remainder the current waste stream was approximately the 1200 tons of necessary permitted capacity at Ley Creek. However, D. Lawless also stated that the need isn't presently there for a 1200 ton per day facility, but that current capacity needs seemed to be more in the range of 600 tons per day which has a much different cost impact to the Agency. He asked if the NYSDEC would permit Ley Creek for the current 1200 per ton capacity then allow the Agency to build a smaller facility that operationally only handled 600 per day, but could be expanded to the 1200 tons per day by adding additional shifts? D. Lawless also emphasized that the feasibility study should address whether the site was sufficient enough to allow the building to be physically expanded if the increase in capacity was not temporary.

A. Schellberg stated that he has had experience with designing transfer sites that would have phases or expansion potential built into the design to allow the transfer station to grow with the waste stream it was designed to address. This approach could provide the foundation for future expansions. B. Piedmont-Fleischmann also noted that operational modifications (such as a second shift or expanded hours) are an alternative to building phases/expansion concepts.

J. Copanas emphasized that one of the areas that proved very challenging with the Ley Creek site in the past was the very narrow access road which led to a choking point especially for exiting vehicles. J. Copanas asked that the engineer provide an evaluation of whether the access road in and out if the site could be modified, based on current right of way provided by the adjacent property owner, and include that information in the study.

Cornerstone, PLLC will investigate that possibility. K. Spillane further suggested that the Agency counsel should look at the right of way provided by the property owner to determine feasibility before any engineer analysis is completed.

As this process continues, Cornerstone, PLLC will create a design basis memorandum that will outline OCRRA's wants and needs. This will include input from the Board, management and operational staff to design a site that will be multipurpose in function and flexible for future uses. The design basis is not just about the physical asset, it's also about how the site will operate.

A discussion followed.

The committee discussed property and construction limits based on the wetland delineations.

The committee discussed wetland mitigation.

The committee discussed the project schedule. The project schedule was included in the proposal from Cornerstone, PLLC.

- Authorization from OCRRA.
- Design basis memorandum.
- Conceptual site planning.
- Engineer's opinion of probable construction cost.
- Conceptual design & preliminary feasibility study final report.

E. Gilligan asked if Cornerstone, PLLC will also be including additional work for the permit application in addition to the conceptual design and feasibility study.

K. Spillane added that the Board will need to consider any future project phases after the feasibility study is completed and a determination is made to proceed to complete the permit application process.

Cornerstone, PLLC will next submit a draft design basis memorandum to the committee. That document will be reviewed and modified by the committee.

The committee will meet in August to further discuss this work.

D. Daley asked how cost estimates would be determined.

A. Schellberg responded that due to the uncertainty of the construction industry, cost estimates will be given with current costs and anticipated costs.

E. Gilligan asked if there was a date for the next meeting.

K. Spillane responded that there is no date set and wanted Cornerstone to have a sufficient amount of time to begin their work, but that the next meeting would be approximately at the end of August.

L. Klosowski motioned and E. Gilligan seconded to adjourn the meeting.

A collective aye was recorded.

The meeting was adjourned at 5:10 pm.

Meeting minutes taken by R. Czerwiak

LEY CREEK AD-HOC COMMITTEE MEETING MINUTES

August 31, 2022

Time: 4:00 p.m. / Location: 100 Elwood Davis Rd., Liverpool NY 13212

Ad-Hoc Members: *D. Lawless- Chair, J. Copanas, C. Dunham, T. Glazier, L. Klosowski, E. Gilligan, D. Daley*

Attending: D. Lawless, J. Copanas, E. Gilligan, D. Daley, B. Page

Absent: T. Glazier, L. Klosowski, C. Dunham

Also Attending: J. Gascon, M. Cirino, M. Mokrzycki, K. Spillane, R. Czerwiak, C. Albunio, J. Connery, P. Pastella

Guests: A. Schellberg, B. Piedmont-Fleischmann – via ZOOM

D. Lawless called the meeting to order at 4:05 pm.

Quorum is present.

A. Schellberg and B. Piedmont-Fleischmann from Cornerstone, PLLC are here today via ZOOM to give an update on Ley Creek. Copies of the update were distributed.

C. Albunio gave an update on the progress that has been made.

- Two site plans were distributed to the committee.
- One is a topographic survey that will give an understanding of how the land is laid out and where are the existing features are located.
- The other is a wetland delineation survey completed by Barton & Loguidice. Both figures show the floodplain or areas of potential flooding.
- OCRRA has gotten confirmation that the site does not encompass State or Federal delineated wetlands.

The committee discussed the floodplain and the existing Ley Creek site.

The Agency will continue discussions with the NYSDEC. The NYSDEC may provide guidance to address floodplain concerns as part of the feasibility study.

B. Page asked if certain parts of the Ley Creek site could be moved or altered to accommodate the floodplain locations.

A discussion followed.

D. Daley asked if the timeline for the feasibility study is on schedule.

C. Albunio responded that the Agency has completed the site review and will continue with the data review. The goal is to complete the feasibility study by the end of 2022.

C. Albunio distributed preliminary calculations modelling how a new facility would operate at 600 tons vs. 1200 tons of material per day.

These calculations will determine the necessary size of the facility based on RCR peak incoming tonnages and truck counts in 2021.

M. Mokrzycki asked how tipping vehicle cycle time was determined.

B. Piedmont-Fleischmann responded that two cycle times are considered for incoming traffic: pre-scale tipping vehicle queuing and post-scale tipping queuing.

The committee discussed different site design concepts.

K. Spillane reminded the committee that OCRRA is required to have an alternative site to move/store material should Covanta be inoperable. Reconfiguring Ley Creek to accommodate the new DEC Part 360 requirements and maintaining OCRRA's solid waste permits is crucial in maintaining material flow in the county.

C. Albunio gave an update on the basis of design report. Copies of the report's table of contents were reviewed.

A discussion followed.

D. Daley asked if Cornerstone could add in projected labor costs, in addition to capital costs, to the cost estimate.

Cornerstone will have those projections added to the scope.

K. Spillane closed the meeting with an update of the committee meeting schedule. The next meeting is scheduled for October, but due to today's conversations, Agency staff will provide a memo update in September which will include a follow-up of OCRRA's discussions with the NYSDEC.

D. Daley motioned and E. Gilligan seconded to adjourn the meeting.

A collective 'aye' was recorded.

The meeting was adjourned at 5:20 pm.

Meeting minutes taken by R. Czerwiak

GOVERNANCE COMMITTEE

Minutes

July 6, 2022

ATTENDANCE

Committee Members: Blair Page (Committee Chair), Joe Driscoll, Corey Dunham, Lee Klosowski, Don Lawless, Stephanie Pasquale

Also Present: Kevin Spillane, Maria Cirino, Jim Gascon, Mike Mokrzycki, Cristina Albunio

Absent: John Copanas

The following summarizes the July 6, 2022 virtual Governance Committee (“Committee”) meeting which started at 4:02pm.

B. Page gave an introduction to a proposed change to section eight of the Corporate Governance Principles to clarify voting in Ad-Hoc Committees and allow Board-approved Ad-Hoc Committees to sponsor resolutions to the Board.

- J. Gascon explained the two changes to section eight.
- D. Lawless moved, S. Pasquale seconded the resolution, a collective “aye” was recorded, none opposed. Motion carried.

Role of the Board Chair on Committees was discussed at the meeting regarding counting towards quorum and voting on moving resolutions to the Board.

- Section eight of Corporate Governance Principles states that only appointed Board members of the Committee count towards quorum. J. Gascon explained that the Board Chair is not appointed to the Committee and therefore cannot count towards quorum. The Board Chair is an ex-officio member of all the Committees, but is not appointed to the Committees.
- Section eight also states “Resolutions shall be moved out of such Committees where there is a quorum consisting of a majority of the Board members appointed to the Committee minus one, only by recorded majority vote of the Committee members then present or unanimous consent of the Committee members present but in all instances, a minimum affirmative votes of three Committee members, including counting the Board Chair if present or Vice Chair if Board Chair is not present, are required to sponsor such a Resolution at the next Agency Board meeting.”
- J. Gascon said the question from previous discussions remains if we want the Board Chair to count towards quorum at Committee meetings.
- J. Gascon expressed the position of J. Copanas regarding this topic; in the past, the Board Chair has not been a voting member nor counted towards quorum at Committee meetings as it could result in a resolution moved to the Board by less than a majority of Committee members present.
- S. Pasquale said currently we struggle to have in person meetings and anything we can do to make it easier for the team to work together would benefit the Agency. C. Dunham and J. Driscoll agreed.
- L. Klosowski does not want to have things advance if the Committee does not support them. He said he understands the logistics and sees the problem of people not showing up for Committee meetings.
- D. Lawless has never been comfortable with having a quorum of less than 50% nor moving items out of a Committee without a majority of the Committee members voting to move a resolution.
- The Committee decided to table this item for future discussion.

A conflict of interest policy as recommended by the Authorities Budget Office (ABO) was reviewed by the Committee.

- M. Cirino gave an explanation on her research, provided conflict of interest policies for six agencies as well as a draft conflict of interest policy for the Agency using the ABO's model.
- B. Page opened up discussion on this topic and asked for comments and concerns regarding this document.
- D. Lawless asked for the definition of indirect conflict of interest. J. Gascon said he does not have expertise in conflicts of interest, but he knows from a legal standpoint that if there is an interest, they should recuse themselves.
- J. Gascon said the language in our code of ethics is very similar to the ABO's model, we basically have that language in our code of ethics already. He is concerned the language in the draft conflict of interest policy and our code of ethics are not in harmony with each other. He stated that the language in the draft conflict of interest policy is more up to date than the Agency's code of ethics.
- M. Mokrzycki said the ABO also has a model code of ethics policy. There are some pieces in the conflict of interest policy that are not addressed in our code of ethics. One option is to scrap what we have now and adopt the models of the ABO. J. Gascon agreed and said we should replace our code of ethics section with the model code of ethics from ABO.
- B. Page asked M. Cirino to see if the ABO has updated its code of ethics model and compare it side-by-side with ours for our next meeting. I agree with J. Gascon and M. Mokrzycki that we should not have things that are conflicting and we should keep it as streamlined as possible.

Annual review of Governance Committee Charter, Corporate Governance Principles and Code of Ethics:

- M. Cirino kicked off the discussion of the review of the three above documents and shared her screen in the virtual meeting.
- Discussion was held and no further changes were suggested at this meeting.

Annual best practices in corporate governance were discussed at this meeting.

- M. Cirino said there is a document from the ABO she wants to give to the Committee regarding conducting Board meetings but wants to make sure they haven't already reviewed it.
- B. Page asked if there were any concerns about how we are running meetings or anything we should change. He asked M. Cirino to let the Committee know if I come across any best practices, please pass them along.
- J. Gascon said the Agency benefitted by improving voting by going to voice vote this year.

Annual self-evaluation of the Governance Committee was discussed

- All Committee members expressed how they felt the Committee has been active and is working well to address issues and gain clarification on existing language.
- J. Gascon said he has a better understanding about this Committee and the communication between me and M. Cirino has improved over time. His interaction with this Committee and his knowledge of what this Committee is about has improved over time. He thanks M. Cirino for that.
- B. Page said this is his 5th year on the Board and there is a lot of regulation that we need to be mindful of. He feels we do a good job and we adhere to the regulations that we need to.

C. Dunham made a motion to adjourn; J. Driscoll seconded. All were in favor. None opposed.

The Committee adjourned the meeting at 4:51pm.

Report submitted by Maria Cirino and approved by Blair Page, Governance Committee Chair

Code of Ethics

The Onondaga County Resource Recovery Agency (“OCRRA” or “the Agency”), in compliance with the Public Authorities Accountability Act of 2005, has adopted the following Code of Ethics applicable to each Agency Board Member and employee:

I. State Law Restrictions Concerning Board Member Appointments:

Section 2825 of the Public Authorities Law (2005) provides that officials having the authority to appoint members to the Agency Board shall take such actions as may be necessary to ensure that no Board Member is appointed or remains on the Agency Board who:

- A. Is or, in the last two years, has been employed by the Agency in an executive capacity (Executive Director, Agency Counsel, Business Officer, Transfer or Recycling Director).
- B. Is or, in the last two years, has been employed by a non-governmental entity that received more than \$15,000.00 from the Agency as a result of contracts for goods and/or services provided to the Agency.
- C. Is or, in the last two years, has been employed by a non-governmental entity that received more than \$15,000.00 of any other form of financial assistance from the Agency.
- D. Is a relative of an executive officer or employee in an executive position of the Agency. Executive officers and executive positions include the Agency’s Executive Director, Agency Counsel, Business Officer, as well as, Transfer and Recycling Directors.
- E. Is or, in the last two years, has been a lobbyist registered under a state or local law and paid by a client to influence any management decisions, contract awards, tipping fees, or any other similar actions of the Agency.

II. Annual Financial Disclosure Statements:

- A. Board Members and executive employees of the Agency shall file Annual Financial Disclosure Statements with the Onondaga County Board of Ethics pursuant to Section 812 Subdivision 3 (a) and (b) of the General Municipal Law. Such filing shall be submitted on the attached form by May 15 of the next succeeding year following that for which the Annual Financial Disclosure Statement applies.

III. General Agency Ethics Guidelines:

A. No Board Member or employee of the Agency shall:

1. Accept other employment which will impair his/her independence of judgment in the exercise of his/her official duties as an Agency Board member or employee including, but not limited to, employment with a hauler under contract with the Agency, material recovery facility or vendor doing business, or who could likely do business, with the Agency.
2. Accept employment or engage in any business or professional activity or outside organization that would require him/her to disclose confidential information which he/she has gained by reason of his/her official position or authority with the Agency
3. Disclose confidential information acquired by him/her in the course of his/her official duties nor use such information to further his/her personal interests.
4. Use or attempt to use his/her official position with OCRRA to secure unwarranted privileges for himself/herself, members of his/her family or others, including employment with the Agency or with an entity that does business with the Agency or contracts for materials or services with the Agency.
5. Engage in any transaction as a representative or agent of OCRRA with any business entity in which he/she has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of his/her official duties as an Agency Board Member or employee.
6. By his/her conduct give reasonable basis for the impression that any person can improperly influence him/her or unduly enjoy his/her favor in the performance of his/her official duties as an Agency Board Member or employee or that he/she is affected by the kinship, rank, position or influence of any party or person.
7. Make personal investments in enterprises which he/she has reason to believe may be directly involved in decisions to be made by him/her as an Agency Board Member or employee or which will otherwise create substantial conflict between his/her duty in the public interest as an Agency Board Member or employee and his/her private interest.
8. Pursue a course of conduct which will raise suspicion among the public that he/she is likely to be engaged in acts that are in violation of his/her trust as an Agency Board Member or employee such as being a named

party to a lawsuit against the Agency, either individually or as a controlling member of an outside organization.

9. Sell goods or services to any firm, person, corporation or association which is permitted by, or under contract as a hauler with, the Agency or whose rates are fixed by the Agency, if the Board Member or employee is a member of that firm, corporation or association, owns a substantial ownership interest or stock therein (i.e. 5% or more), or is employed full or part time therewith.
10. Without the knowledge of an officer of the Board (i.e. Chair, Vice Chair, or Treasurer), directly or indirectly solicit or accept any gift or gifts during any one calendar month period having a combined value of twenty-five dollars (\$25.00) or more, and/or a combined annual value of seventy-five (\$75.00) or more, whether in the form of meals, drinks, money, service, loan, travel, tickets, entertainment, hospitality, things or promises, or gifts in any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him/her in the performance of his/her official duties as an Agency Board Member or employee or was intended as a reward for any official action;
11. Enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before the Agency, whereby the Board Member or Agency employee's compensation is to be dependent or contingent upon any action by the Agency with respect to such matter.
12. Engage in any business transaction directly or indirectly which might tend to affect his/her judgment in any official act or create a conflict with his/her official duties as Agency Board Member or employee.
13. During employment with the Agency or Board membership, knowingly enter into an investment or interest, legal or beneficial, directly or indirectly, in any property, real or personal in conflict with his/her official duties.
14. Accept the extension of credit or renewal of credit, directly or indirectly, or any personal loan from the Agency.
15. For a two (2) year period after the termination of service or employment, appear before this Agency or render services on behalf of any person, firm, corporation or association, other than the Agency itself, in relation to any matter with respect to which such Board Member or employee was directly concerned or in which he/she personally participated during the period of his/her service or employment of which was under his/her active consideration, until

such matter has been finally disposed of, nor shall said Board Member, or employee receive or agree to receive any compensation with respect to such matter. Nothing herein contained shall prevent or bar an employee or Board Member, after the termination of service or employment, from rendering contractual services to the Agency and being compensated therefore, to the extent the then current Board deems it to be in the interest of the Agency to retain said former Board Member or employee.

- B. All non-governmental persons, firms or corporations rendering services to the Agency as contractors, consultants or in any other professional capacity, whether paid or unpaid, shall first file with the Agency a written affidavit which states that the “party agrees that it has no interest and will not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the services to be rendered to the Agency and that the party further agrees that, in the rendering of services to the Agency, no person having any such interest shall knowingly be employed by it.”
- C. No Board Member, including the Board Chair, shall serve as the Agency’s Executive Director, Agency Counsel, Transfer or Recycling Director or Business Officer while serving as a Member of the Board.
- D. To the extent that he/she knows thereof, a Board Member or employee of the Agency who participates in the discussion of any matter, or gives any official opinion to the Board on a matter, shall disclose the nature and extent of any outside direct financial or other private interest he/she has in any such matter.
- E. If a Board Member or an employee receives a gift or gratuity of any kind from a principal, employee or agent of a firm or business over which the Agency has regulatory authority (i.e. haulers and material recovery facilities) or which does or has done business with the Agency, having a value in excess of twenty-five dollars (\$25.00), the Board Member or employee must forward the gift or gratuity to the Agency Ethics Officer. The Agency Ethics Officer will then return the gift or gratuity to the giver or, in the case of a perishable food item, will dispose of same. Agency employees that perform direct services for the public, haulers or other businesses shall not accept tips or gratuities (in the form of cash or cash equivalents) for their customer service, including assistance provided as part of their job responsibilities to residential, business or hauler customers. The Agency Ethics Officer shall keep a record of all such reported matters. Failure to report any such gift or gratuity by an Agency employee shall be a basis for disciplinary action including, where appropriate, discharge.

IV. PUBLIC AUTHORITIES LAW PROHIBITION AGAINST INTEREST IN CONTRACTS.

New York Public Authorities Law Section 2045-q provides as follows:

“It shall be a misdemeanor for any member of the governing body or any officer, agent, servant or employee of the Agency to be in any way or manner interested, directly or indirectly, in the furnishing of work, materials, supplies or labor, or in any contract therefore which the Agency is empowered by this title to make.”

V. IMPLEMENTATION OF THE CODE OF ETHICS

- A. A copy of this Agency Code of Ethics will be distributed by the Agency’s Ethics Officer to all employees on commencement of employment, to Board Members when they are appointed to the Board and distributed annually thereafter by the Agency’s Ethics Officer to all Board Members and employees. It will also be posted in prominent places in all Agency offices and facilities as well as on the Agency’s Internet web site.
- B. The Confidential Internal Controls Compliance Officer shall be designated as the Agency’s Ethics Officer. The functions of the Ethics Officer shall be:
 - 1. To counsel, in confidence, employees and Board Members who seek advice in advance about potential ethics issues. The advice of the Agency’s Ethics Officer is given to assist Board Members and employees in their decision on a course of action under this Code of Ethics. It is advisory only. It is the responsibility of Board Members and employees to independently familiarize themselves with this Agency Code of Ethics.
 - 2. To receive and investigate information received about possible ethics violations in the Agency. The Ethics Officer should forward the information received with an investigative report to the Audit Committee and to the Executive Director. If the Audit Committee determines that a probable Code of Ethics violation has occurred involving a Board Member or former Board Member, they shall advise an officer of the Board for possible Board action. The Executive Director shall have responsibility to deal with probable Ethics violations involving Agency employees.
 - 3. To advise the Audit Committee of any situation where an employee has reported an unusual or unacceptable number of gifts or gratuities received (i.e. more than five per year), whether from one or several sources.

4. The Agency Ethics Officer will counsel with the Agency's Audit Committee about any personal ethics issues he/she may have.
- C. As to alleged Ethics Code violations involving Agency employees or former employees, the Executive Director shall then either:
1. Dismiss the complaint, or
 2. Take appropriate disciplinary action under the Agency Work Rules and/or
 3. Forward the complaint to the appropriate authorities for possible criminal review and/or action, or
 4. Where applicable, recommend to the Board that legal action be taken to enjoin the violation or to seek money damages on behalf of the Agency.
- D. As to alleged Ethics Code violations involving Board Members, the Agency's Executive Director, Agency Counsel or Confidential Internal Controls Compliance Officer, the Agency Board shall:
1. Dismiss the complaint, or
 2. Forward the complaint to the appropriate authorities for possible criminal review/action, or
 3. Seek guidance from the NYS Attorney General or Comptroller as to an appropriate course of action
 4. Where applicable, refer the matter to the Board Members' appointing authority for any action that entity may deem appropriate, or
 5. Where applicable, recommend to the Board that legal action be taken to enjoin the violation or to seek money damages on behalf of the Agency.
 6. Commence an action for removal of that Board Member in accordance with Public Authorities Law Section 2045-c (1) for the same reasons, and in the same manner, as may be provided by law for the removal of officers of Onondaga County.
 7. Where appropriate, take disciplinary action.

Adopted by Resolution No. 156, of August 14, 1991
 Amended by Resolution No. 494, of December 8, 1993
 Amended by Resolution No. 529, of March 9, 1994
 Amended by Resolution No. 1443, of September 14, 2005
 Amended by Resolution No. 1470, of February 8, 2006
 Amended by Resolution No. 1771, of December 14, 2011
 Amended by Resolution No. 1775, of February 8, 2012

ANNUAL STATEMENT OF FINANCIAL DISCLOSURE
FOR ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
FOR CALENDAR YEAR _____
FOR ALL BOARD MEMBERS AND MANAGEMENT LEVEL EMPLOYEES*

1. Your Name _____
2. (a) Title of Onondaga County Resource Recovery Agency Position _____
- (b) Present Business or Home Address _____

- (c) Present Business or Home Telephone Number _____

* THIS FORM IS REQUIRED FOR THE AGENCY'S EXECUTIVE DIRECTOR, AGENCY COUNSEL, BUSINESS OFFICER, DEPARTMENT DIRECTORS AND ANY AGENCY EMPLOYEES IN AUDITING OR PURCHASING POSITIONS. IT MUST BE FILED BY MAY 15 OF THE YEAR SUCCEEDING THAT FOR WHICH IT APPLIES WITH THE **ONONDAGA COUNTY BOARD OF ETHICS, 14TH FLOOR CIVIC CENTER, SYRACUSE, NEW YORK 13202.**

3. (a) Your Present Marital Status _____. If married, please give spouse's full name, including maiden name where applicable.

(b) List the names and ages and place of employment of any child. For purposes of completing this statement "child" is defined as a son, daughter, step-son or step-daughter under 18 years of age or a dependent as defined by the Internal Revenue Code.

<u>Name</u>	<u>Age</u>	<u>Employer</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. (a) "Reporting Category." For the purpose of completing the statement of financial disclosure, no exact dollar amounts are to be included. Rather, whenever a value or amount is required to be reported herein, such value or amount shall be reported as being within one (1) of the following categories:

Category A: \$0 - \$10,000
Category B: \$10,001 - \$50,000
Category C: Over \$50,000

(b) List the location of any real property within the County or within five miles of the County in which he or she, or his or her spouse or his or her dependent child, has an ownership or other financial interest:

<u>Family Member</u>	<u>Location</u>	<u>Reporting Category</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

(c) List the name of any partnership, unincorporated association, or other unincorporated business, of which he or she, or his or her spouse, or his or her dependent child, is a member, officer or employee, or in which he or she, or his or her position, and his or her spouse's position, or his or her dependent child's position, if any, with the partnership, association, or business;

<u>Family Member</u>	<u>Name and Address of Organization</u>	<u>Position</u>	<u>Reporting Category</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(d) List the name of any corporation of which he or she, or his or her spouse, or his or her dependent child, is an officer, director, or employee, or of which he or she, or his or her spouse, or his or her dependent child, legally or beneficially owns or controls more than five percent of the outstanding stock, and his or her position, and his or her spouse's position, or his or her dependent child's position, if any, with the corporation; and

<u>Family Member</u>	<u>Name and Address of Organization</u>	<u>Position</u>	<u>Reporting Category</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(e) List the name and description of any outside employment from which he or she, or his or her spouse, or his or her dependent child, has derived, during the previous calendar year, gross income in excess of two thousand dollars.

<u>Family Member</u>	<u>Name and Address of Organization</u>	<u>Position</u>	<u>Reporting Category</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(f) List each source of gifts, in excess of \$1,000, received during the reporting period for which this statement is filed by the reporting individual or such individual's spouse or dependent child from the same donor, excluding gifts from a relative. Include the name and address of the donor. The term "gifts" does not include reimbursements, which term is defined in item (g) herein. Indicate the value and nature of each such gift.

<u>Family Member</u>	<u>Name and Address of Organization</u>	<u>Position</u>	<u>Reporting Category</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(g) Identify and briefly describe the source of any reimbursements for expenditures and expenditures in connection with official duties reimbursed by OCRRA for which this statement has been filed, in excess of \$1,000 from each such source. For purposes of this item, the term "reimbursements" shall mean any travel-related expenses provided by non-governmental sources and for activities related to the reporting individual's official duties such as, speaking engagements, conferences, or fact-finding events. The term "reimbursements" does not include gifts reported under item (f) herein.

<u>Source</u>	<u>Description</u>	<u>Reporting Category</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. If a reporting Board member or management employee is not able, after reasonable efforts, to obtain some or all of the information required by paragraph four of this section which relates to his or her spouse or household member, he or she shall so state, as part of the annual disclosure statement.

6. If a reporting Board member or management employee practices law, is licensed by the department of state as a real estate broker or agent or practices a profession licensed by the department of education, his or her annual disclosure statement shall include a general description of the principal subject areas of matter undertaken by such Board member or management employee in his or her licensed practice. If such Board member or management employee practices with a partnership, unincorporated association or corporation and is a partner or shareholder of the firm or corporation his or her annual disclosure statement shall include a general description of the principal subject areas of matters undertaken by such firm or corporation. The disclosure required by this section shall not include the names of individual clients, customers or patients.

I hereby certify under penalty of perjury, that the information disclosed on this form is true and complete.

Name

Sworn to before me this _____
day of _____.

Notary Public

SCHEDULED MEETING CALENDAR

Onondaga County Resource Recovery Agency (OCRRA)
100 Elwood Davis Road, North Syracuse, NY 13212-4312
www.ocrra.org (315) 453-2866

2022

DATE	COMMITTEE	DAY OF MONTH	MEETING TIME
September 14, 2022	Board Meeting	2nd Wednesday	4:00 PM
September 21, 2022	Recycling and Operations Committee	3rd Wednesday	4:00 PM
September 27, 2022	Administration Committee	Last Tuesday	4:00 PM
October 12, 2022	Board Meeting	2nd Wednesday	4:00 PM
October 19, 2022	Recycling and Operations Committee	3rd Wednesday	4:00 PM
October 25, 2022	Administration Committee	Last Tuesday	4:00 PM
November 9, 2022	Board Meeting	2nd Wednesday	4:00 PM
November 16, 2022	Recycling and Operations Committee	3rd Wednesday	4:00 PM
November 29, 2022	Administration Committee	Last Tuesday	4:00 PM

PUBLIC NOTICE:

PUBLIC AGENCIES PLEASE POST

cc:

OCRRA employees, Board of Directors, Covanta Energy, Public Notice/Agencies/Haulers