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**Request for Proposals for Asphalt Concrete Paving  
at OCRRA's Rock Cut Road Transfer Station**

**May 20, 2022**

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**Deadline for the Submission of Proposals -  
June 3, 2022 at 4 P.M.**

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY  
100 Elwood Davis Road  
North Syracuse, NY 13212-4312

**Contact Person:** Jack Connery  
Telephone: 315-453-2866 ext. 1208  
Fax: 315-453-2872  
[www.ocrra.org](http://www.ocrra.org)

## ***Introduction***

The Onondaga County Resource Recovery Agency ("OCRRA" or "the Agency") is a State-created public benefit corporation whose primary responsibility is to manage Onondaga County's solid waste in an environmentally responsible manner. The Agency is governed by a 15-member Board of Directors and managed by an Executive Director. Although the Agency has been given broad powers to accomplish its purpose, its primary focus is on reducing and reusing the community's solid waste wherever possible. The recycling component is accomplished by an active, highly regarded recycling program including a component for yard and food waste composting at two locations in the County. Recyclable material recovery is accomplished at privately owned facilities in the County. The remaining waste that is not recycled is disposed of at a state-of-the-art waste-to-energy (WTE) facility, also located in the County. The Agency also owns two public transfer stations where solid waste, as well as construction and demolition debris is processed. Waste from the transfer stations that cannot be processed at the WTE Facility and ash residue from the WTE Facility go to a private out of County landfill. The Agency also owns a permitted landfill site in the western part of the County which has not been developed to date. More information about OCRRA's integrated solid waste management system can be found at [www.ocrra.org](http://www.ocrra.org).

## ***Project Description***

OCRRA's Rock Cut Road Transfer Station, located at 5808 Rock Cut Road in Jamesville NY, requires repair of a section of asphalt that is approximately 75' long by 18' wide. The area is located to the south of overhead operational doors (numbered 1 through 3) near Building 3 as shown in the attached drawings and photos. The asphalt area is adjacent to a concrete structural slab. The damaged asphalt should be saw-cut and removed to competent subgrade. Subbase shall be reestablished so that the final pavement will match surrounding grades. The asphalt section will be 5 ½" as shown on the attached details. Asphalt that is removed can be left on-site at OCRRA's direction.

The site can be accessed for construction during the following time periods:

- Prior to June 13: after 3:30pm Monday-Friday; or Saturday; or Sunday
- On or after June 13: after 7pm Monday through Friday; or Saturday after 12pm; or Sunday

The contractor shall provide all supervision, labor, equipment, and materials to pave certain areas of the site. OCRRA will only consider proposals for which the bidder demonstrates sufficient expertise and experience, as deemed necessary and appropriate by OCRRA, and submits cost-efficient estimates for executing those identified work activities. The contractor shall coordinate and plan with Designated Contact Person for access to the site to insure no conflicts with transfer station operations.

## ***Site Visit***

Contractors are encouraged to visit the site prior to submitting a proposal to assess the current conditions and take measurements, as appropriate, for development of a proposal. Site visits shall be set up by contacting [jconnery@ocrra.org](mailto:jconnery@ocrra.org) and must be completed by May 27, 2022.

## ***Public Disclosure***

Prior to contractor selection, all information contained in the main body of the proposal shall be considered confidential and not, to the extent permitted by applicable laws and regulations, subject to public disclosure due to the fact that the information will directly affect contractor selection.

The final proposals, including any appendices, will be matters of public record and will be treated as such.

## ***Target Dates***

The following schedule shows the target dates.

### **EVENT**

Issuance of RFP

Advertisement in Post Standard

Proposals Due

Work to be Completed by:

### **DATE**

Friday, May 20, 2022

Sunday, May 22, 2022

Friday, June 3, 2022, 4pm

Within 30 days of contract award

## ***Designated Contact Person***

All inquiries and contacts during the procurement period shall be directed to the Designated Contact Person, Jack Connery, via email at [jconnery@ocrra.org](mailto:jconnery@ocrra.org). Interested parties and their agents and representatives are

directed not to contact or lobby members of the Board of Directors of OCRRA or any other OCRRA staff members regarding this RFP. *Please reference the document entitled “State Finance Law Procurement Compliance Form,” found in Attachment B, for all contact information provisions.*

## ***Deadline***

Proposals must be received by **4pm on Friday, June 3, 2022.**

## ***Submittal Address***

Proposals should be emailed to Jack Connery at [jconnery@ocrra.org](mailto:jconnery@ocrra.org)

## ***Prevailing Wages***

The selected contractor shall pay its employees the prevailing wages for work, labor or services as required by New York Labor Law Articles 8 and 9. In accordance with the attached guide from the NYS Department of Labor, the selected contractor shall post the attached wage schedules at the site and provide OCRRA with a certified transcript of the original payrolls within thirty days after issuance of the first payroll and every thirty days thereafter as applicable.

## ***Sales Taxes***

OCRRA is exempt from the payment of sales taxes of New York and of cities and counties on all services, materials, equipment, and supplies sold to OCRRA.

## ***Warranty of Services***

Notwithstanding inspection and acceptance by OCRRA, the contractor will be required to warrant for a one-year period that all materials and services performed under the form contract shall be free from defects in workmanship and conform to the requirements of the form contract. Upon written notice of any defect from OCRRA, the contractor would be required to correct or re-perform any defective or nonconforming services at no cost to OCRRA and any services corrected or performed by the contractor pursuant to this clause would be subject to all the provisions of this warranty to the same extent as work initially performed. If the contractor should fail or refuse to correct or re-perform, OCRRA may, by contract or otherwise, correct or replace with similar services and charge to the contractor the cost incurred to OCRRA thereby or obtain an equitable adjustment in the contract price.

## ***Insurance Requirements***

Before commencing work, the contractor shall procure and maintain insurance of the kinds and limits enumerated hereunder and on terms and with an insurance carrier satisfactory to the Agency. Certificates of such insurance issued by the contractor’s insurance carrier shall be filed with the Agency before commencement of work and shall set forth the following:

<b>General Liability / Property Damage</b>	\$1,000,000	Combined single limit
<b>Automobile Liability</b>	\$1,000,000	Combined single limit
<b>Workers Compensation</b>	Statutory Limits	

The insurance certificates provided must evidence coverage during the time period when the proposed work is being conducted.

***Notice of Insurance Termination or Cancellation***

The foregoing insurance coverage shall not be terminated or cancelled unless OCRRA is given thirty (30) days prior written notice by the insurance carrier.

***Additional Insured***

It is required of the successful bidder that OCRRA be added, by endorsement, as an “additional insured” on the General Liability and Automobile Liability.



Bids due by 6/3/2022













