

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
 IN PERSON MEETING
 December 8, 2021 BOARD MEETING MINUTES**

Board Members Present	J. Copanas, L. Colon Torres, J. Driscoll, C. Dunham, E. Gilligan, T. Glazier, L. Klosowski, D. Lawless, B. Page, R. Zacceria, S. Pasquale, A. Bianchetti, R. Raman
Board Members Absent:	
Also Present:	M. Cirino, D. Gance, K. Lawton, K. Spillane, R. Czerwiak, C. Albunio, J. Gascon Esq., M. Mokrzycki
Guests:	

The December 8, 2021, Board meeting was called to order at 4:00 p.m.

J. Copanas asked if there were any members of the public that would like to identify themselves and address the Board.

Attendance of the Board was taken – quorum is present.

The November 10, 2021, meeting minutes were reviewed. The minutes were moved by B. Page and seconded by J. Driscoll. Roll was taken and the minutes were unanimously approved.

D. Gance presented her last report as OCRRA’s Executive Director.

- D. Gance reflected on her time at OCRRA.
- D. Gance highlighted the accomplishments of OCRRA during her term.
- D. Gance will be working with the DEC as the Deputy Commissioner for Environmental Remediation and Materials Management.
- D. Gance’s last day in the office with OCRRA will be December 23rd.

J. Copanas expressed his gratitude for D. Gance and her service with the Agency.

Other Board members also expressed her great leadership.

The **TREASURER’S** report was presented by L. Klosowski. Copies of the report were distributed.

This report reflects October 2021 data.

- The October electricity rate was 3.2c/kWh.
- C&D volume was lower in October compared to previous years.
- MSW volumes had increased slightly.
- Landfill cost remained high in October but have since started to decline.
- Materials and repair costs have increased, due to increased fuel costs and supply shortages.
- Cash inflow for October was approximately \$2.8 million.

- The Agency's cash balance at the end of October was \$14.1 million (\$8.71 million in 2020 and \$9.67 million in 2019)
- The Agency began the year with \$8.2 million in cash.

A discussion followed.

R. Raman moved and A. Bianchetti seconded a motion to accept the Treasurer Report. Roll was taken and the report was unanimously approved.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by A. Bianchetti. Copies of the report from November 17th were distributed and discussed. The committee discussed a resolution for an advertising Agency.

- The committee discussed the future of Ley Creek.
- The committee discussed the progress on the RCR optimization project.
- The committee discussed OCRRA's state policy positions.

Resolution #2313 – Resolution Requesting the State Legislature to Expand Funding of the Environmental Protection Fund was moved by A. Bianchetti and seconded by S. Pasquale.

The resolution was adopted 12 ayes, 0 nays, 0 abstain.

Before the introduction of the next resolution, C. Alburnio gave the Board a recap of the bids received for this part of the project.

A brief discussion followed.

Resolution #2314 – Resolution Authorizing Agency's Executive Director to Execute Contracts for Rock Cut Road Transfer Station Building 2 Optimization was moved by A. Bianchetti and seconded by L. Klosowski.

The resolution was adopted 12 ayes, 0 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** report was presented by B. Page. Copies of the report from November 30th were distributed and discussed.

- The committee discussed the Agency's Workers Compensation renewal.
- The committee discussed a resolution for Agency salary adjustments for non-represented employees for 2022.
- The committee was updated on the Board nominating committee results.
- The committee discussed the acceptance of credit cards.
- The committee discussed 3rd quarter investments.
- The committee was updated on blue bin delivery.

D. Glance noted that the blue bins have arrived.

Resolution # 2315 – Resolution Authorizing Executive Director to Hire Broker of Record to Assist in Purchasing Insurance Policies for the Agency Beginning April 1, 2022 was moved by B. Page and seconded by J. Driscoll.

There was no further discussion.

The resolution was adopted 11 ayes, 1 nays, 0 abstain.

Resolution # 2316 – Resolution Authorizing Executive Director to Purchase Workers’ Compensation Insurance Policy for the Agency for One (1) Year Period was moved by B. Page and seconded by R. Raman.

D. Lawless asked if the Agency could have a longer contract.

M. Mokrzycki responded that he would investigate a multi-year contract option.

The resolution was adopted 12 ayes, 0 nays, 0 abstain.

Resolution # 2317 – Resolution Adopting Salary Adjustments for Non-Represented Employees for Year 2022 was moved by B. Page and seconded by C. Dunham.

E. Gilligan asked if the \$31,000 was included in the 2022 budget.

M. Mokrzycki responded that it was included in the 2022 budget.

The resolution was adopted 10 ayes, 0 nays, 2 abstain.

Resolution # 2318 – Resolution Electing OCRRA Officers for 2022 was moved by B. Page and seconded by L. Colon Torres.

Ballots were distributed and tallied.

Unanimous results were:

B. Page – Board Chair

C. Dunham – Board Vice Chair

L. Klosowski – Treasurer

R. Czerwiak – Board Secretary

M. Cirino – Assistant Board Secretary

There was no further discussion.

J. Copanas was included in this vote.

The resolution was adopted 12 ayes, 0 nays, 0 abstain.

The **JOINT FINANCE & GOVERNANCE COMMITTEE** report was presented by J. Copanas. Copies from the November 30th report were distributed and discussed.

- The committee discussed the Agency’s financing guidelines.
- The committee reviewed the Governance Committee Charter, the Corporate Governance Principals and the Code of Ethics.
- The committee moved the discussion on the Conflict-of-Interest Policy to the next committee meeting.

J. Copanas reminded the Board that next week OCRRA will hold a Special Administration committee at 3:15 pm to discuss the hiring of a new Executive Director and Deputy Executive Director. Following that meeting will be a Special Board meeting at 3:30 pm to adopt the resolution hiring a new Executive Director and Deputy Executive Director and then the regularly scheduled Recycling and Operations committee meeting at 4:00 pm.

K. Spillane has been chosen as the next Executive Director and M. Mokrzycki has been selected to serve as the Deputy Executive Director.

Both K. Spillane and M. Mokrzycki expressed their excitement and gratitude for the opportunity.

J. Copanas concluded with a reminder that the Agency will continue with Strategic planning after the first of the year.

S. Pasquale moved and J. Driscoll seconded a motion to adjourn the meeting.

A unanimous aye voice vote was recorded.

The Board adjourned at 5:00 p.m.

Board Minutes were taken by R. Czerwiak