

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
IN PERSON MEETING
November 10, 2021 BOARD MEETING MINUTES**

Board Members Present	J. Copanas, L. Colon Torres, J. Driscoll, C. Dunham, E. Gilligan, T. Glazier, L. Klosowski, D. Lawless, B. Page, R. Zacceria
Board Members Absent:	R. Raman, A. Bianchetti, S. Pasquale
Also Present:	M. Cirino, D. Glance, K. Lawton, K. Spillane, R. Czerwiak, C. Alunio, J. Gascon Esq.
Guests:	

The October 13, 2021, Board meeting was called to order at 4:05 p.m.

J. Copanas asked if there were any members of the public that would like to identify themselves and address the Board.

Attendance of the Board was taken – quorum is present.

The October 13, 2021, meeting minutes were reviewed. The minutes were moved by E. Gilligan and seconded by L. Colon Torres. Roll was taken and the minutes were unanimously approved.

D. Glance is returning from a conference – the Executive Director’s report will be given when she arrives.

J. Copanas announced that D. Glance will be leaving the Agency for a position with the DEC. The Board has formed a search committee to replace her position. There are three internal candidates that will be interviewed for the position.

The nominating committee has met. J. Copanas stated that the nominees for 2022 are:

- B. Page for Board Chair
- C. Dunham for Vice Chair
- L. Klosowski for Treasurer
- R. Czerwiak for Board Secretary
- M. Cirino for alternate Board Secretary

The **TREASURER’S** report was presented by L. Klosowski. Copies of the report were distributed.

This report reflects September 2021 data.

- September electricity rates were 2.6c/kWh.
- Landfill expenses were up due to the Covanta fall outages.
- Materials and repair costs were up due to fuel costs and supply shortages.
- Tonnages were up.
- Cash inflow for September was approximately \$900,000.
- Agency cash balance at the end of September was \$11.3 million. (\$8.4 million, prior year)
- The Agency began the year at \$8.2 million in cash.

D. Glance updated the Board.

- She has accepted a position with the NYSDEC.
- She is very grateful for her time with OCRRA.
- She will remain with OCRRA through the end of this year.
- She spoke about EPR at the conference.
- The acceptance of the bottle bill and implementation of the recovery of glass materials is more positive than in the past.

J. Copanas expressed his gratitude for D. Glance and her service with the Agency. The Board will recognize her service at December's meeting.

Other Board members also expressed her great leadership.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by B. Page. Copies of the report from October 20th were distributed and discussed. A. Bianchetti was unable to attend today's meeting.

- The committee discussed a resolution for an advertising Agency.
- The committee discussed the OCRRA charity rebate program and the need to increase the "recycling credit" amount that is given to the Rescue Mission and the Salvation Army.
- The committee was given an update on the RCR optimization efforts.
- The committee discussed the future of Ley Creek.
- The committee discussed the RFO that was issued for Agency Brokerage Services.

Resolution #2309 – Resolution Authorizing Contract for Advertising Agency Services was moved by B. Page and seconded by L. Klosowski.

J. Copanas reminded the Board that the cost for this service is reimbursable up to 50% by New York State.

The resolution was adopted 9 ayes, 0 nays, 0 abstain.

Resolution #2310 – Resolution Amending Resolution No. 1590, 2008, and Further Authorizing Program Providing Specified Recycling Credits for Non-Profit Community Organizations was moved by B. Page and seconded by J. Driscoll.

T. Glazier asked if the not to exceed amount was per organization, or overall, and suggested the language be made to read more clearly.

A discussion followed.

A friendly amendment was made to alter the language. The total not to exceed amount will be amended to \$40,000 annually per organization, with a total not to exceed amount of \$80,000 annually. The language regarding direct billing will also be struck from the resolution.

B. Page moved and C. Dunham seconded the friendly amendment.

The friendly amendment was approved 9 ayes, 0, nays, 0 abstain.

The resolution was adopted 8 ayes, 1 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** report was presented by B. Page. Copies of the report from October 26th were distributed and discussed.

- The committee discussed the resolution updating the Civil Service roster.
- The committee discussed the RFP for Broker Services. The two firms who submitted proposals will give presentations via ZOOM at the November Administration committee meeting.
- The committee discussed small contracts.

Resolution # 2311 – Resolution Authorizing Changes to the Agency’s Civil Service Roster was moved by B. Page and seconded by L. Colon Torres.

There was a discussion of clarification on the salary listed for the Assistant Engineer. The salary listed in the brief had not been updated to reflect the amount listed in the resolution. The amount listed in the resolution is correct.

C. Dunham had stepped away from the meeting and was not included in the vote.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

The **GOVERNANCE COMMITTEE** report was presented by J. Copanas. Copies from the October 20th report were distributed and discussed.

- The committee discussed strategic planning.
- The committee reviewed the proposals from K. Dodson and Dr. Smardon.

D. Glance expressed how helpful strategic planning is and how that will really benefit the incoming Executive Director.

J. Copanas recapped the next resolution.

D. Glance reminded the Board that any member of the Board can always call for a roll call vote if necessary.

Resolution #2312 – Resolution Adopting a Revised Agency By-Law Section 4.8 Pertaining to the Manner of Voting was moved by J. Copanas and seconded by J. Driscoll.

There was no further discussion.

The resolution was adopted 9 ayes, 0 nays, 0 abstain.

E. Gilligan moved to adjourn the meeting. L. Colon Torres seconded.

A collective Aye was recorded.

The Board adjourned at 4:50 p.m.

Board Minutes were taken by R. Czerwiak