

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY  
 IN PERSON MEETING  
 January 12, 2021 VIRTUAL BOARD MEETING MINUTES**

<b>Board Members Present</b>	<b>B. Page, A. Bianchetti, J. Copanas, J. Driscoll, T. Glazier, L. Klosowski, D. Lawless, S. Pasquale, R. Zaccaria</b>
<b>Board Members Absent:</b>	<b>L. Colon Torres, C. Dunham, E. Gilligan, R. Raman</b>
<b>Also Present:</b>	<b>M. Cirino, K. Lawton, K. Spillane, R. Czerwiak, C. Alburnio, J. Gascon Esq., M. Mokrzycki</b>
<b>Guests:</b>	

The January 12, 2022, Board meeting was called to order at 4:04 p.m.

J. Gascon gave a review of the virtual meeting protocols.

B. Page thanked J. Copanas for his service as Board Chair, and congratulated K. Spillane on his position as Executive Director and M. Mokrzycki on his position as Deputy Director. K. Spillane will also continue as Transfer Director until that position is filled. M. Mokrzycki will also continue as Business Officer.

Attendance of the Board was taken – quorum is present.

The December 8, 2021, and the December 15, 2021 meeting minutes were distributed and reviewed. The minutes were moved by J. Copanas and seconded by D. Lawless. Roll was taken and the minutes were unanimously approved.

K. Spillane gave his Executive Director report.

- Will Wallak is the new Public Information Officer for OCRRA.
- There will be second interviews with three candidates for the Transfer Director position.
- K. Spillane plans on meeting with OCRRA’s hauling community regularly to give information to and get information from them to hopefully help the Board make decisions moving forward.
- K. Spillane will also be meeting with the Board members to get to know them better.
- The Recycling and Operations committee will meet remotely next week.
- Pinckney Hugo will be giving a virtual presentation at that meeting and K. Spillane encouraged all Board members that were interested to attend the meeting even if they were not members of the Committee.

The **TREASURER’S** report was presented by L. Klosowski. Copies of the report were distributed.

This report reflects November 2021 data.

- The electricity rate was 3.3c/kWh.
- Tonnage volumes were slightly higher.
- Landfilling costs had decreased.

- Materials and repair costs continue to trend up.
- Cash flow was even for the month of November.
- Cash balance at the end of November stood at \$14.1 million (\$8.9 million the previous year)
- The Agency began the year at \$ 8.2 million in cash.
- External Auditors will present the Board with the end of year financial results in March.

A. Bianchetti moved and S. Pasquale seconded a motion to accept the Treasurer Report. Roll was taken and the report was unanimously approved.

The **ADMINISTRATION COMMITTEE** report was presented by B. Page. Copies of the report from December 15<sup>th</sup> meeting were distributed and discussed.

- This was B. Page last time chairing the meeting. J. Copanas will Chair the Administration committee moving forward.
- This meeting was held directly before the Board meeting.
- The committee met to discuss and move a resolution appointing a new Agency Executive Director and a new Deputy Director.
- The committee unanimously agreed to move the resolution and agreed to increase the not to exceed salary amounts for the two positions.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by A. Bianchetti. Copies of the report from December 8<sup>th</sup> and December 15<sup>th</sup> were distributed and discussed.

- The committee met on December 8<sup>th</sup> to discuss the bids that were received for the RCR Transfer Station building two Optimization Project, and to award a contract for electrical work.
- A resolution was presented and unanimously moved to the full Board for approval directly after this meeting.
- The committee met on December 15<sup>th</sup> to discuss a resolution for the purchase of ash liners.
- The resolution was unanimously approved and will be presented today for vote.
- The committee discussed towing services. Big Red Towing will continue to be the Agency's towing vendor.
- The committee discussed recycling hauling services.
- The committee was updated on OCRRA's 2<sup>nd</sup> shift.
- The committee was updated on equipment and material supply.
- The committee was updated on blue bin delivery and distribution.
- The committee was updated on compost brokers.

J. Copanas asked C. Albanio for an update on when the other contracts would be given for the RCR project.

C. Albanio responded that she has been in contact with Cornerstone to revamp the efforts associated with their design for contracts related to the General Contractor and plumbing awards. The electrical contract was awarded to Patricia Electric. The Agency has a meeting scheduled with them this Friday. Once Patricia Electric is issued their notice to proceed, they will be given 60 days to complete the work.

**Resolution # 2320 – Resolution Authorizing Executive Director to Purchase Plastic Liners for Agency Ash Transport Trailers** was moved by A. Bianchetti and seconded by R. Zaccaria.

There was no further discussion.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

B. Page gave an update on the continuing process with Strategic Planning. Due to the Covid surge, strategic planning will begin late February, early March.

The meeting closed with updates on the WTE Facility, Blue Bins and there was discussion on possible Audit committee dates.

A. Bianchetti moved and D. Lawless seconded a motion to adjourn the meeting.

A unanimous aye voice vote was recorded.

The Board adjourned at 4:33 p.m.

Board Minutes were taken by R. Czerwiak