



OCRRA
100 Elwood Davis Road
North Syracuse, NY 13212-4312
(315) 453-2866 • Fax (315) 453-2872

November 29, 2021

To Whom It May Concern:

This letter requires your immediate attention and response.

Annually, the Onondaga County Resource Recovery Agency (OCRRA) is required by the NYS Department of Environmental Conservation to determine our county's recycling rate as part of our facility operating permits.

OCRRA needs your help. OCRRA is asking local businesses to share their recycling data so we can aggregate it and determine our county's recycling rate. **The information you provide is 100% confidential;** no company is identified by name in the report. Data presented in the report is aggregated, county-wide totals only.

Please complete the enclosed form with data from January 1, 2021 – December 31, 2021 (with an estimate for material recycled in December) and return it to OCRRA no later than **December 15, 2021**. A self-addressed, stamped envelope is enclosed for your convenience. Include material generated in Onondaga County only, and include units of measurement.

If you have any questions or need assistance with the form, please contact Maria Bianchetti, recycling specialist at mbianchetti@ocrra.org or 315-295-0732.

Completed the attached data form by December 15, 2021 and

1. **Send via email** to Maria Bianchetti at mbianchetti@ocrra.org, OR
2. **Mail** in the enclosed self-addressed, stamped envelope to:
OCRRA, Attn: Maria Bianchetti, 100 Elwood Davis Rd., North Syracuse, NY 13212

Your prompt response is greatly appreciated. Thank you for your consideration and doing your part to save the world a little each day.

Sincerely,

Kristen Lawton

Kristen Lawton
Director of Recycling and Waste Reduction

Maria Bianchetti

Maria Bianchetti
Recycling Specialist

****CONFIDENTIAL****

Please return this form no later than Wednesday December 15, 2021

Thank you for your cooperation. If you have questions, contact Maria Bianchetti at 315-295-0732

Company/Organization: _____ Person Reporting: _____

Phone Number: _____ Email: _____

If you have achieved significant waste reduction in 2021, please describe below (use back of page to elaborate, if desired):

Material	Estimated 2021 Total Recycling Generated in Onondaga County only Report in TONS or indicate units	Final Disposal Facility
<i>Example: Non-Ferrous Metal</i>	<i>Example: 3,400 tons</i>	<i>Example: Al's Metal House</i>
Non-Ferrous Metals (Aluminum, Copper, Brass, Silver, Lead)		
Ferrous Metals (Steel or Iron)		
Glass		
Wood (Pallets)		
Office Paper, Newspapers, Magazines		
Corrugated Cardboard & Paperboard		
Batteries		
Food Waste		
Textiles		
Plastics		
Hazardous Waste		
Electronics/Computers		
Construction and Demolition Debris		
Other:		

Please return this form by **December 15** to Maria Bianchetti via email: mbianchetti@ocrra.org, or mail: OCRRA,
Attn: Maria Bianchetti, 100 Elwood Davis Road, North Syracuse, NY 13212.