



## Employment Application

100 Elwood Davis Road North Syracuse, NY 13212-4312 (315)453-2866 Fax (315)453-2872  
[www.ocrra.org](http://www.ocrra.org)

<b>Today's Date</b>	<b>Position Desired</b>

## Applicant Information

<b>Last Name</b>		<b>First Name</b>		<b>M.I.</b>
<b>Street Address</b>		<b>City</b>	<b>State</b>	<b>ZIP code</b>
<b>Phone</b>	<b>Cell Phone</b>		<b>E-Mail Address</b>	
<b>Are you a citizen of the United States?</b>		<b>Are you authorized to work in the United States?</b>		
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		

OCRRA provides equal employment opportunities to all employees and applicants for employment without regard to race, sex, religion, color, national origin, disability, age, marital status, sexual orientation, gender identity or expression, familial status, military status, arrest or conviction record, predisposing genetic characteristics, or if they are a victim of domestic violence in accordance with applicable State and Federal laws.

Background investigations: Once an applicant accepts an offer of employment, the applicant will be required to undergo a medical evaluation including drug and alcohol testing in accordance with OCRRA's Drug and Alcohol policy and Federal Department of Transportation regulations.

Declaration: I have read and understand OCRRA's requirements for a pre-employment medical examination including drug and alcohol testing and a criminal history background check to determine suitability for appointment and consent to both the testing and the background check.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview will result in termination of employment.

By my signature below I accept the above pre-conditions of employment.

Signature	Date

## Education

<b>High School</b>	<b>Address</b>	<b>Did you graduate?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>College</b>	<b>Address</b>	<b>Did you graduate?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Degree</b>	<b>Major course of study</b>	<b>Date degree received</b>
<b>Other College</b>	<b>Address</b>	<b>Did you graduate?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Degree</b>	<b>Major course of study</b>	<b>Date degree received</b>
<b>Other Education</b>	<b>Address</b>	<b>Did you graduate?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Describe course completed</b>		

## Special Skills

<b>Other Training</b>	<b>Address</b>	<b>Did you complete?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Driver training</b>	<b>Address</b>	<b>Did you complete?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Commercial Drivers License and State of Issuance</b>	<b>Date of Expiration</b>	<b>Endorsement or restrictions</b>

## Previous Employment beginning with most recent employment

<b>Company</b>	<b>Address</b>	<b>Phone</b>
<b>From Date</b>	<b>To Date</b>	<b>Position Held</b>
<b>Supervisor's Name</b>		<b>Supervisor's Title</b>
<b>Reason for Leaving</b>		
<b>Describe your duties in detail</b>		

<b>Company</b>	<b>Address</b>	<b>Phone</b>
<b>From Date</b>	<b>To Date</b>	<b>Position Held</b>
<b>Supervisor's Name</b>		<b>Supervisor's Title</b>
<b>Reason for Leaving</b>		
<b>Describe your duties in detail</b>		

<b>Company</b>	<b>Address</b>	<b>Phone</b>
<b>From Date</b>	<b>To Date</b>	<b>Position Held</b>
<b>Supervisor's Name</b>		<b>Supervisor's Title</b>
<b>Reason for Leaving</b>		
<b>Describe your duties in detail</b>		

<b>Company</b>	<b>Address</b>	<b>Phone</b>
<b>From Date</b>	<b>To Date</b>	<b>Position Held</b>
<b>Supervisor's Name</b>		<b>Supervisor's Title</b>
<b>Reason for Leaving</b>		
<b>Describe your duties in detail</b>		

**References (please list two references other than relatives or previous employers)**

Name	Name
Occupation	Occupation
Company	Company
Address	Address
Phone	Phone

**Use the space below to complete or summarize any information necessary to describe your full qualifications for the position for which you are applying.**
