

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY  
IN PERSON MEETING  
July 14, 2021 BOARD MEETING MINUTES**

<b>Board Members Present</b>	<b>J. Copanas, A. Bianchetti, C. Dunham, R. Zaccaria, E. Gilligan, T. Glazier, L. Klosowski, D. Lawless, B. Page, S. Pasquale</b>
<b>Board Members Absent:</b>	<b>Y. Abdul-Qadir, J. Driscoll, R. Raman</b>
<b>Also Present:</b>	<b>M. Cirino, D. Glance, M. Mokrzycki, A. Radin, K. Lawton, K. Spillane, R. Czerwiak, C. Alunio, J. Gascon Esq.</b>
<b>Guests:</b>	

The July 14, 2021 Board meeting was called to order at 4:05 p.m.

J. Copanas asked if there were any members of the public that would like to identify themselves and address the Board.

Attendance of the Board was taken – quorum is present.

The May 12<sup>th</sup> meeting minutes were reviewed. There were grammatical errors corrected by Counsel. The Amended minutes were moved by L. Klosowski and seconded by A. Bianchetti. Roll was taken and the minutes were approved as amended.

D. Glance presented the **EXECUTIVE DIRECTOR’S** report. Copies of the report were distributed.

- D. Glance welcomed the Board to the first in person meeting since the beginning of the pandemic.
- Just today, Covanta has been acquired by a firm called EQT. They are based in Sweden.
- Highlights of progress on key focus areas for 2021 by the staff and committees:
  - Enhancing efficient delivery of transfer services by conducting and implementing the optimization report by Cornerstone.
  - RCR Transfer Station Permit Modification to change hours of operation and to allow commercial and residential customers.
  - Renew Solid Waste Permit for OCRRF and secure Title V air permit.
  - Address office space plan for the next 3-5 years.
  - Stabilize compost and mulch production and end markets.
  - Enhance sustainability of curbside recycling.
  - Direct residential glass recycling to drop-off redemption centers in partnership with TOMRA.
  - Advance legislation for EPR for paper and packaging.
  - Determining structural issues at Ley Creek to help identify viable options for the future use of the Ley Creek Transfer Station.
  - Ensure options for long-term strategic disposal capacity.
  - Work with EPA to better quantify OCRRA greenhouse gas footprint
- Recycling markets have increased for the first time in years.
- OCRRA comments have been submitted to Honeywell regarding Settling Basin 9-15 Closure Plan.
- Budget season starts now. There will be budget workshops in the coming weeks.

E. Gilligan asked how the Food Waste Reduction Recycling Law was enforced.

D. Glance responded that it applies to entities that produce more than two tons of source separated

organics. The DEC has a list of those entities who would fall into that category and inspects them for compliance.

A. Bianchetti added that EQT is an Infrastructure Fund not an Investment Company. EQT has made several acquisitions in North America recently.

The **TREASURER'S** report was presented by L. Klosowski. Copies of the report were distributed.

This report reflects May 2021 data.

- The May electricity rate was 1.3c/kWh.
- Recycling markets have improved.
- NYS has approved reimbursement for the TANA Shredder in the amount of \$375,000.
- Cash outflow for May was approximately \$400,000.
- Agency cash balance at the end of May was \$8.23 million (\$8.7M prior year) The Agency began the year with \$8.2 million in cash)
- The Agency paid off three equipment leases.
- Waste tonnages were up.
- Revenues are up.

B. Page moved to accept the Treasurer's Report and E. Gilligan seconded.

Roll was taken and the report was accepted as submitted.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by A. Bianchetti. Copies of the report from June 16<sup>th</sup> were distributed and discussed.

- A. Radin gave a Legislative update to the committee.
- K. Spillane updated the committee on the purchase of tractor units from Kenworth. A resolution will be presented today.
- A. Radin updated the committee on the TOMRA glass bottle return pilot project.
- C. Albunio presented the committee with the Cornerstone Optimization Final Report. A resolution will be presented today.

**Resolution # 2291 – Resolution Accepting and Approving the Cornerstone Optimization Study Final Report** was moved by A. Bianchetti and seconded by R. Zaccaria.

D. Lawless asked if there was a listing of major recommendations?

A. Bianchetti responded that those were listed in the Executive Summary.

The resolution was adopted 7 ayes, 0 nays, 1 abstain.

**Resolution #2292 – Resolution Authorizing Executive Director to Purchase Tractors From Kenworth Northeast** was moved by A. Bianchetti and seconded by S. Pasquale.

E. Gilligan asked if this would be a cash or lease purchase?

M. Mokrzycki responded that this resolution will allow the order of the units and the Finance committee will determine how the units will be purchased later. These units will not arrive until 2022.

J. Gascon added that there will be another resolution for financing.

The resolution was adopted 9 ayes, 0 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** report was presented by B. Page. Copies from the May 25<sup>th</sup> and June 29<sup>th</sup> reports were distributed and discussed.

- The May 25<sup>th</sup> meeting:
  - The committee discussed the updated Agency COVID protocols. A resolution will be presented today.
  - The committee discussed compost sales tax.
  - The committee discussed Honeywell waste beds and OCRRA's public comments.
  - The committee discussed cyber security.
  - The committee discussed small contracts.
- The June 29<sup>th</sup> meeting: There were two attendance errors that were corrected.
  - This was the first in person meeting since the beginning of the pandemic.
  - The committee discussed Agency COVID protocols.
  - The committee discussed WTE insurance procurement. A resolution will be presented today.
  - The committee discussed salary increases for non-represented employees. A resolution will be presented today.

**Resolution #2293 – Resolution Implementing a Temporary COVID-19 Response Plan and Workplace Protocols** was moved by B. Page and seconded by C. Dunham.

The resolution was adopted 9 ayes, 0 nays, 0 abstain.

**Resolution #2294 – Resolution Authorizing and Affirming Executive Directors' Continuing Purchase of All Risk Property Insurance Policies for Waste to Energy Facility** was moved by B. Page and seconded by L. Klosowski.

E. Gilligan asked if this policy would cover hackers.

C. Albunio responded that this coverage is for the WTE Facility only. Cyber coverage is separate, and Covanta does have its own coverage for that.

The resolution was adopted 9 ayes, 0 nays, 0 abstain.

**Resolution #2295 – Resolution Adopting Salary Adjustments for Non-Represented Employees for Year 2021** was moved by B. Page and seconded by C. Dunham.

E. Gilligan asked how many employees were considered non-represented?

M. Mokrzycki responded, approximately 25.

E. Gilligan asked if the Board reviewed the individual salaries of those non-represented employees?

M. Mokrzycki responded that during the budget process the Agency requests funding for the Civil

Service positions and each Civil Service position has a salary range. The Board then reviews those numbers.

E. Gilligan asked if the Agency compares salaries with outside Counties?

D. Glance responded that the Agency has in the past, but not recently.

The resolution was adopted 8 ayes, 0 nays, 1 abstain.

The **AUDIT COMMITTEE** report was presented by M. Cirino. J. Thomas, Audit Chair has retired from the Board.

- The committee reviewed the 2020-2021 risk assessment.
- The committee reviewed the prior Audit RFP.
- The committee reviewed the completed and in process audits.

**Resolution # 2296 – Resolution to Enter into Executive Session** to discuss personnel matters was moved by L. Klosowski and seconded by D. Lawless.

The resolution was adopted 9 ayes, 0 nays, 0 abstain.

B. Page moved to adjourn the meeting. J. Driscoll seconded.

The Board entered Executive Session at 4:50 pm

The purpose of the Executive Session was to discuss the performance review of a management position.

The Board adjourned from Executive Session at 5:45 pm

The Board formally adjourned at 5:46 p.m.

Board Minutes were taken by R. Czerwiak