

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
 VIRTUAL MEETING
 September 9, 2020 BOARD MEETING MINUTES**

Board Members Present	J. Copanas, A. Bianchetti, L. Klosowski, D. Lawless, B. Page, R. Raman, J. Thomas, C. Dunham, J. Driscoll, T. Geiss, T. Glazier
Board Members Absent:	Y. Abdul Qadir, S. Pasquale
Also Present:	M. Cirino, D. Glance, M. Mokrzycki, A. Radin, K. Lawton, K. Spillane, R. Czerwiak, C. Albuino, J. Gascon Esq.
Guests:	

The September 9, 2020, Virtual Board Meeting was called to order at 4:03 p.m.

J. Gascon gave the meeting protocols.

J. Copanas asked if there were any members of the public that would like to identify themselves and address the Board.

No one outside of the staff /Board was present.

Attendance of the Board was taken – quorum is present.

The August 12th meeting minutes were reviewed, moved by R. Raman, seconded by D. Lawless. Roll call was taken and approved as submitted.

D. Glance presented the **EXECUTIVE DIRECTOR’S** report. Copies of the report were distributed.

- Glance shared that while much has changed since the pandemic began, some normalcy is returning, with Syracuse City Schools resuming classes on Monday and ongoing OCRRA budget discussions
- OCRRA held a second budget workshop just before today’s Board meeting.
- The consensus was to split the recycling cost with local communities/haulers.
- The committees will continue to discuss the budget in September. The final budget will then be presented to the Board in October for adoption.
- OCRRA staff continues to meet with the hauler community and Municipalities to keep everyone informed on upcoming changes to recycling.
- OCRRA’s letter expressing our appreciation with the community’s patience with the changes at Rock Cut Road ran on Syracuse.com.
- A survey was issued to get public feedback on what residential services are in highest demand.
- Currently Ley Creek is open Thursday, Friday and Saturday for residential customers. These hours seem to be going well.
- In the coming year, the Board will be focus on delivering residential services. Three main options for residential services include:
 - Remain at Ley Creek.
 - Continue exploring an entirely new site orleasing back the property OCRRA owns across from Rock Cut Road.
 - Altering hours and permit requirements at Rock Cut Road to allow residential customers in the late afternoon, early evening.

- OCRRA's first post-Covid event will be held Saturday. The Mercury event will be held at the former EPS, now Miller Environmental Services.
- OCRRA will be working with TRI Institute and Covanta on this event.

The **TREASURER** report was presented by B. Page. Copies of the report were distributed.

This report reflects the July 2020 data.

- Considering the heavy financial impacts of COVID-19, the Agency is balancing out fairly well.
- Electricity is up for the fourth straight month.
- Due to the necessary clean up at Ley Creek, landfill expenses are up.
- Operating income is over budget.
- Change in net position is slightly over budget.
- Total revenue is 4% below budget.
- Recycling costs are at \$1.3 million by the end of July.
- Total operating expenses are within 2% of what was expected.
- Cash flow is down due to timing. Next month cash flow should return to where expected.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by L. Klosowski. Copies of the report were distributed.

The Recycling and Operations committee met on August 19, 2020.

- The committee discussed the budget material.
- The committee discussed a shared recycling cost with haulers and municipalities.
- The committee discussed additional engineering services to assist in various upcoming and ongoing challenges.
- The committee discussed obtaining getting assistance in helping OCRRA optimize the throughput at the new RCR facility.
- The committee discussed the purchase of a smaller loader and a waste grapple to help efficiency at RCR. The committee agreed to issue a RFB and to present the bid results at the next meeting.
- The committee discussed rising tire disposal costs and agreed to present a resolution to the Board to extend the Executive Director's spending authorization.
- The committee discussed necessary door repairs at RCR. The committee agreed to present a resolution to the full board for approval of those costs.
- OCRRA will be working on improving hauler awareness and training of the new space constraints at the RCR facility.

Resolution #2249 – Resolution Authorizing Executive Director to Purchase Services from Geiter Done Demolition for Disposal of Tires was moved by L. Klosowski and second by R. Raman.

R. Raman asked how much the Agency has spent to date on this service.

D. Glance responded that through July 2020 the Agency has spent \$14,658. There has been an uptick in volume which is the reason for the increase in cost.

R. Raman asked how much OCRRA charges for tire disposal.

D. Glance responded, \$7.

The resolution was adopted 9 ayes, 0 nays, 0 abstain.

Resolution #2250 – Resolution Authorizing Overhead Door Repair at the Rock Cut Road Transfer Station was moved by L. Klosowski and second by R. Raman.

R. Raman asked how so much damage had been done, what the Agency is doing to prevent further damage and whether or not the Agency would file claims with the insurance companies for those that caused the damage.

J. Copanas and C. Alunio responded that OCRRA is training and educating OCRRA customers with the new space constraints of the facility and is pursuing reimbursements from the insurance companies involved with two of the four doors that were damaged.

B. Page asked if any damage had been done after the initial incidents.

C. Alunio responded that there has been one additional incident costing \$4,000.

B. Page asked if there were any other protective barriers that could be used to protect the doors from further damage.

C. Alunio responded, “We asked C&S Engineers to come and take a look at the buildings and the door openings to see if there were some better protective devices or different bollards or different things that we're not thinking of to really help protect us against further damage.” C. Alunio will update the committee when new information is received.

The resolution was adopted 9 ayes, 0 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** report was presented by R. Raman. Copies of the report were distributed.

The committee met on August 25, 2020.

- The committee discussed the budget workshop.
- The committee discussed the mattress charge.
- The committee discussed what the impact of a recycling charge would be per household. The cost would be approximately \$12-\$15 per household.
- The committee discussed the budget process.
- The committee discussed Agency investments. Investments have been moved to a Money Market account with M&T.
- The committee discussed insurance policies and Broker coverage.
- The committee discussed the DEC Consent Order.
- The committee discussed small contracts.

J. Gascon added that OCRRA has met with the DEC and due to the amount of money spent to swiftly remediate the situation, has requested relief from the fines and penalties. The Agency awaits correspondence from the DEC on that request.

R. Raman moved, D. Lawless, second to adjourn the meeting.
Roll was taken and the Board adjourned at 4:30 p.m.

Board Minutes were taken by R. Czerwiak

10/8/2020 10:50 AM