

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY
 VIRTUAL MEETING
 July 8, 2020 BOARD MEETING MINUTES**

Board Members Present	J. Copanas, A. Bianchetti, L. Klosowski, D. Lawless, B. Page, R. Raman, J. Thomas, C. Dunham
Board Members Absent:	Y. Abdul Qadir, J. Driscoll, T. Geiss, T. Glazier
Also Present:	M. Cirino, D. Glance, M. Mokrzycki, A. Radin, K. Lawton, K. Spillane, R. Czerwiak, C. Albunio, J. Gascon Esq.
Guests:	T. Butler

The July 8, 2020, Virtual Board Meeting was called to order at 4:00 p.m.

J. Copanas introduced OCRRA’s newest Board member, Corey Dunham. Each Board member and OCRRA’s staff introduced themselves.

J. Gascon gave the meeting protocols.

Attendance of the Board was taken – quorum is present.

The June 10th meeting minutes were reviewed, moved by R. Raman, seconded by A. Bianchetti, and approved as submitted.

D. Glance mentioned that Stephanie Pasquale has also joined the OCRRA Board and will be present at future meetings.

D. Glance presented the **EXECUTIVE DIRECTOR’S** report. Copies of the report were distributed.

- OCRRA has begun shaping the 2021 budget.
- Due to COVID, compost production is significantly lower than projected.
- Three main issues the Agency is facing:
 - How will OCRRA responsibly manage the revenue losses sustained as a result of the pandemic?
 - How can OCRRA best proactively address the residential recycling program structure and the message going into our fiscal year 2021?
 - How can OCRRA optimize the throughput efficiency in our new transfer station?
- D. Glance, T. Evans, and A. Radin have met with the Town of DeWitt and the Town of Camillus to discuss recycling restructure and what impact that would have on them. There will be future meetings with other municipalities.
- OCRRA has given a presentation to the larger Town associations in regards to the recycling structure. They have been very understanding of the issues.
- DeWitt has reported a \$2 million deficit of a \$17 million budget.
- The next Recycling Action 2021 Adhoc committee will meet July 28th at 3:00 pm.
- The Recycling and Operations committee meeting has been moved to July 22nd at 4:00 pm.
- There are 30 days remaining for virtual meetings to be held legally. OCRRA hopes that will be extended.
- The Agency staff has worked very hard and has adjusted well to all the changes that have come about during this pandemic.

A. Bianchetti asked what the direct impact would be to compost without the NYS Fair this year.

D. Glance responded – The compost schedule is approximately 90-120 days to create OCRRA’s compost. OCRRA has several obligations to other organizations, and so without the material from the NYS Fair, compost production will be decreased.

J. Copanas asked if MSW tipping fees would be affected due to the cancelation of the NYS Fair?

D. Glance responded – There will be an obvious decrease in tonnage from years past, but we won’t know until September when we can compare previous years.

The **TREASURER** report was presented by B. Page. Copies of the report were distributed.

This report reflects the May 2020 data.

- Tonnages remain lower than in previous years.
- C&D remains steady.
- Electricity rates are up slightly. They are at the highest rates of the year.
- Tip fees are 13% lower than budgeted. Last month tip fees were 15% lower than budgeted.
- Electricity revenue is up slightly.
- Metal revenue is below budget.
- Recycling expenses are below budget for May.
- Change in net position for the month is -\$40,000. OCRRA had budgeted +\$250,000. This is an improvement from last month. OCRRA was at approximately -\$500,000.
- Year to date change in net position is approximately -\$1 million.

B. Page asked for Board input and chart preference for future reports.

R. Raman asked if compost could be added to the current chart.

B. Page responded that adding compost would not show much variability, but a secondary graph could be added.

M. Mokrzycki added that the June tonnage reports are complete, and they show that June 2020 tonnage numbers are in line with prior years for June.

The **ADMINISTRATION COMMITTEE** report was presented by R. Raman. Copies of the report were distributed.

The Administration committee met on June 30, 2020.

- The committee discussed the Temporary OCRRA COVID-19 Policy.
 - The new protocols will require each employee to attest that they have no symptoms and have not been exposed to anyone with COVID-19.
 - The policy will ensure each employee is treated the same.
 - The policy has protocols for employees who can and have been doing their job remotely.
 - Safety protocols are in place and listed in the response plan.
 - Social distancing and physical barriers are in place.
 - Any person residing with an OCRRA employee who is covered under OCRRA’s insurance policy has access to COVID testing. OCRRA will reimburse the cost for the test up to \$100.
 - OCRRA’s policy is consistent with other policies that other organizations have adopted.

- The committee discussed an amendment to resolution #2222 for backup contract hauling.
 - The amendment would increase the previous resolution to \$100,000.
- The committee discussed the purchasing of All Risk Property Insurance Policies for the WTE facility.
- The committee discussed hiring an Assistant Engineer.
 - The committee requested that this topic be revisited.
- The committee was updated on the DEC violation.
- The committee was updated on the Murnane dispute.
- The committee was updated on OCRRA's vacant property at 2797 Brickyard Rd. This property is in need of demolition. The Agency is looking into the best way to demo the property.
- The committee discussed Juneteeth holiday. The committee requested the discussion be revisited in July.

Resolution #2244 – Resolution Implementing a Temporary COVID-19 Response Plan and Workplace Protocols was moved by R. Raman and second by L. Klosowski.

A friendly amendment was accepted to add the word 'Temporary' to the title of the resolution.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

Resolution #2245 – Resolution Authorizing Agreement for Backup Contract Hauling Services was moved by R. Raman and second by D. Lawless.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

Resolution #2246 – Resolution Authorizing and Affirming Executive Director's Continuing Purchase of all Risk Property Insurance Policies for Waste to Energy Facility was moved by R. Raman and second by L. Klosowski.

The resolution was adopted 8 ayes, 0 nays, 0 abstain.

The **RECYCLING ACTION 2021 ADHOC COMMITTEE** report was presented by John Copanas. Copies of the report were distributed.

The committee met on June 30, 2020.

- The committee discussed viable short-term solutions referencing the Recycling 2020 Report.
- The committee discussed the scheduling of workshops to work on solutions and implementations for the upcoming 2021 budget deadline in October.
- The committee discussed the removal of glass from the Blue Bin.
- The committee discussed looking into local redemption centers and their willingness to accept glass for recycling. Agency staff will be researching that.
- J. Copanas has reached out to the County Executive for a meeting in regards to the Recycling 2020 report and to hopefully receive some guidance on the recycling crisis. J. Copanas will also reach out to the Mayor for his perspective on this issue.
- The committee discussed the removal of all materials except fibers from the Blue Bin.
- The committee discussed a tip fee for recycling.
- The committee discussed OCRRA's exit from recycling and having the localities pay the MRF directly for recycling collection.
 - D. Glance added that OCRRA had met with the DEC to discuss the Quarterly One report analysis and to see if that fit with what they were looking for. The Agency is working

- with two high-level people in Albany and the Region 7 Solid Waste Engineer. J. Gascon and D. Glance will be meeting with one of a key lawyers on the issue of flow control and Municipal Recycling Programs Mike Cahill. They will be discussing what other communities that he is representing in Long Island have done after they removed glass from the system.
- A. Radin is working to reach out to the Villages so OCRRA can make sure the Association of Village Mayor's hears from us directly.
 - Once OCRRA has engaged the municipalities, they will begin discussion with the haulers.

The Board discussed meetings with the DEC and local Government officials.

R. Raman moved, A. Bianchetti, second to adjourn the meeting.

Board Adjourned at 5:05 p.m.

Board Minutes were taken by R. Czerwiak