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**REQUEST FOR PROPOSALS FOR  
DISPOSAL SERVICES OF ASH RESIDUE AND  
OTHER SOLID WASTE**

**April 6, 2020**

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**Deadline for the Submission of Proposals  
May 1, 2020 at 1:00 PM**

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY  
100 Elwood Davis Road  
North Syracuse, NY 13212-4312**

**Telephone: 315-453-2866  
Fax: 315-453-2872**

**[www.ocrra.org](http://www.ocrra.org)**

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## REQUEST FOR PROPOSALS FOR LANDFILL DISPOSAL SERVICES OF ASH RESIDUE AND OTHER SOLID WASTE

### **SECTION 1 BACKGROUND INFORMATION**

#### **1.1 THE AGENCY**

The Onondaga County Resource Recovery Agency (the "Agency" or "OCRRA") is a New York public benefit corporation created by Public Authorities Law, Title 13B, for the public purpose of assisting in the planning, development, construction, operation and maintenance of solid waste facilities. OCRRA is empowered to receive, transport, process, dispose of, sell, store, convey, recycle and deal with, in any lawful way, solid waste. OCRRA is also empowered to contract with municipalities, public corporations, or persons for solid waste services.

#### **1.2 THE OCRRA SERVICE TERRITORY**

OCRRA's service territory, Onondaga County, is located in the center of New York State and encompasses 810 square miles of land. Approximately 460,000 people reside in OCRRA's 33 member municipalities. The largest single municipality is the City of Syracuse with a population of approximately 145,000.

#### **1.3 GENERAL PURPOSE OF THIS RFP**

OCRRA anticipates the need for disposal services beginning January 1, 2021 for several types of solid waste. **Proposers may submit a proposal for a single waste category or multiple categories.** This RFP is for disposal services only; OCRRA will be responsible for transportation to the disposal site(s).

**This RFP includes disposal services for ash residue generated at the Onondaga County Waste-to-Energy Facility (the "WTE Facility").** The ash residue is tested semi-annually; those test results consistently show the ash residue is non-hazardous and in compliance with all state and federal regulations. The characterization provides opportunity for the ash residue to be used as Alternative daily Cover (ADC) at landfills as allowed by New York State Department of Environmental Conservation (NYSDEC). Test data on the ash residue is published in OCRRA's annual reports and annual waste to energy reports found on its web site, via this link to the reports page: <http://ocrra.org/about-ocrra/reports-and-policies/reports>. **The amount of ash residue generated at the WTE Facility is in the range of 70,000 to 80,000 tons per year.** OCRRA **will** accept proposals for quantities less than the full amount generated.

**A second category of disposal needs is for other solid waste that cannot be processed through the WTE Facility.** Such solid waste includes:

- 1) non-recyclable construction and demolition debris (10,000 to 20,000 tons per year);
- 2) non-processable municipal solid waste, such as mattresses (5,000 to 10,000 tons per year);
- 3) tires (approximately 500 tons per year).

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Proposers for any of those categories (non-recyclable construction and demolition debris, non-processable municipal solid waste, or tires) must be willing and able to accept the full quantity of material generated for that category.

**Finally, OCRRA wishes to secure adequate capacity to dispose of up to 400,000 tons of municipal solid waste per year in the unlikely event of an upset condition at the WTE Facility.**

**1.4 OCRRA FACILITIES**

The Onondaga County Waste-to-Energy Facility is located in the Town of Onondaga between Rock Cut Road and N.Y.S. Route 481. Ash residue is stored on-site in the ash handling building. Ash is loaded on transport vehicles within this building. Ash is weighed prior to leaving the Waste-to-Energy Facility site. Construction and demolition debris, non-processable municipal solid waste, and tires would be hauled from OCRRA's transfer station. The Rock Cut Road Transfer Station is located across the street from the Waste-to- Energy Facility in the Town of Onondaga.

**1.5 PROJECT TIME LINE**

April 6, 2020	Issuance of Request for Proposal
April 20, 2020	Deadline for Questions regarding the RFP, emailed to OCRRA's designated contact person
April 22, 2020	OCRRA provides responses to questions submitted
<b>May 1, 2020, 1PM</b>	<b>Deadline for the Submission of Proposals</b>
Through May 15, 2020	OCRRA reviews proposals; negotiations with potential vendors
May 26, 2020	OCRRA Admin Committee considers staff recommendations
June 10, 2020	OCRRA Board of Directors Authorizes disposal contract(s)
July, 2020	Contract(s) completed and executed
January 1, 2020	Services under the disposal agreement begin

**OCRRA reserves the right to modify this schedule as it deems necessary.**

**1.6 OCRRA POLICIES**

OCRRA has developed broad policies that will be utilized in its procurement of disposal services considerations, including:

- A. Municipal Waste and Derivatives  
The Agency will only deliver municipal solid waste, construction and demolition debris, ash residue from the processing of these items, and other materials considered MSW by New York State law and regulation. OCRRA will not knowingly process hazardous, designated recyclables, yard waste, or other wastes which are not municipal solid waste through this proposed contract.
- B. No Recycling Interference  
OCRRA will not enter disposal service contracts that would require the delivery of recyclables or that would in any way impede the full implementation of its Comprehensive Recycling Plan for Onondaga County.
- C. No Ownership of Facilities  
The Agency does not desire to become a part or full owner of a disposal or ash processing facility. Its interest is limited to the procurement of disposal or related services only.
- D. Length of Service  
The Agency is seeking disposal services for a 5 year period (January 1, 2021 – December 31, 2025). The Agency also seeks a contract option to extend such an agreement for a one-year period (for calendar year 2026).
- E. Environmental Security  
The Agency will require a review of the proposer's compliance with all applicable federal and state regulations, past performance, and a potential on-site investigation by Agency team prior to contract signing. Please provide all of the information requested in Form C, regarding permit length, any restrictions, and any Beneficial Use Determinations for the ash residue.
- F. Transfer Services  
OCRRA reasonably expects to provide all handling and transportation services to the Proposer's disposal location.
- G. Alternative Approaches  
While the Agency anticipates that proposals will be for the provision of landfill disposal services, beneficial alternatives. Beneficial alternatives include, but are not limited to, using the ash as an alternative daily cover (ADC) material, or the processing of the ash residue such that the resulting material can be beneficially reused in another manner. OCRRA's Waste-to-Energy ash residue has previously been utilized as Comparable Structural Fill and as Alternative Daily Cover within landfill settings. Alternatives will be considered using the criteria generally described in Appendix 1. Proposers setting forth ash disposal prices for beneficial uses requires additional information requested in section 2.8.

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- H. Minority and Women-Owned Business Enterprises  
OCRRA has a policy to encourage the support of contracts with minority, women-owned, and small businesses. Please indicate whether your firm has specific objectives in connection with supporting Minority/Women Owned Business Enterprises (M/WBE), and, if so, how such objectives will be incorporated into this project.
- I. Inquiries and Contact Person: All inquiries or contacts during the procurement period shall be directed to Christine Latham, via email at [clatham@ocrra.org](mailto:clatham@ocrra.org). Questions related to this proposal shall be submitted email by 4:00 PM April 20, 2020. OCRRA will post all questions and responses on the procurement page of OCRRA's website (<http://ocrra.org/about-ocrra/procurements>) by April 22, 2020. Interested parties and their agents and representatives are directed not to contact or lobby members of the Board of Directors of OCRRA or any other OCRRA staff members regarding this RFP; reference the document entitled Important State Finance Law Procurement Compliance Provisions, found later in this Request for Proposals for all contact information provisions.

## **SECTION 2**

### **INSTRUCTIONS TO RESPONDENTS**

#### **2.1 Proposal Submission**

OCRRA encourages all proposals to be submitted by e mail to [kspillane@ocrra.org](mailto:kspillane@ocrra.org) by the submission deadline, 1:00 P.M. on May 1, 2020. All supporting documentation can be attached to his e mail and any original signatures or documents that require a notary can be submitted in their original form if the proposer is successfully chosen for award of this bid and at the time of contract.

Alternatively proposals can be sent by mail and must be enclosed in a sealed envelope, plainly marked as: **'PROPOSALS – LANDFILL DISPOSAL SERVICES'**, and addressed as follows:

**Mr. Kevin Spillane  
Transfer Director  
Onondaga County Resource Recovery Agency  
100 Elwood Davis Road  
North Syracuse, NY 13212**

#### **2.2 DEADLINE DATES**

Receipt of **questions** related to this RFP must be no later than **4:00 p.m. on April 20, 2020**. All questions must be submitted to the designated contact person, Christine Latham, and *only via email* at [clatham@ocrra.org](mailto:clatham@ocrra.org).

All **Proposals must be submitted no later than 1:00 p.m. on May 1, 2020**, and can be e mailed to [kspillane@ocrra.org](mailto:kspillane@ocrra.org) or can be mailed in sealed envelopes and to the address listed above in section 2.1 above.

#### **2.3 COSTS TO RESPOND**

The proposer is responsible for all costs associated with the preparation of responses to this request for proposals. None of these costs will be the responsibility of the Agency.

#### **2.4 SUBMITTAL COPIES**

Proposer shall **submit (1) copy of** the cover letter and all required forms in a sealed envelope referenced in 2.1 above. Under separate cover, package and seal copies of other materials that the Proposer desires as supporting documents.

#### **2.5 CONFIDENTIALITY**

All submittals to the Agency will be subject to the New York State Freedom of Information Law (Public Officer's law, Article 6, Section 84-90). If any information disclosure would cause substantial injury to a competitive position or constitute a trade secret or proprietary information, the proposer must complete Form C. However, the Agency assumes no responsibility for any disclosure or use of data submitted. The Agency does anticipate deferring public disclosure of proposal details for the successful proposer to facilitate the Agency's ability to enter into contract negotiations with one or more proposers.

## **2.6 COVER LETTER**

The submittal must include a cover letter summarizing the key financial, technical and environmental considerations being offered. The cover letter should, at a minimum, include:

- ✓ Description of facility(s) offered in terms of location, distance from OCRRA's waste-to-energy facility, access, capacity, and environmental design/operation systems (please include map).
- ✓ Statement that the proposal will not be withdrawn or altered for a period of 180 days from the May 1, 2020 deadline.
- ✓ Description of the Proposer's owners, principals and management including telephone and email contact information.
- ✓ Commitment of Proposer to carry out all provisions of the proposal if selected by the Agency.
- ✓ An officer, principal or partner empowered to sign such material must do so and commit to the obligations contained in the proposal.
- ✓ Statement that all information in the entire submittal, including all forms and supplemental submittals, are included and are accurate and factual.
- ✓ Designation of the individual authorized to negotiate a contract with the Agency.

## **2.7 REQUIRED FORMS AND ATTACHMENTS**

**All proposal submittals must include fully completed forms, as listed below, which are signed by a duly authorized officer or employee:**

Form A	Cost Proposal
Form B	Performance Information
Form C	Confidentiality Notice
Form D	Business Information Form
Form E	State Finance Law Compliance Provisions
Form F	Conflict of Interest Affidavit
Form G	Certificate of Non-Collusion

**The Agency also seeks the following supplemental information to be attached to all responses to this RFP:**

ATTACHMENT 1:	Current Facility Licenses, Permits & Certifications (as applicable)
ATTACHMENT 2:	Schedule Of Insurance (Liability, Automobile, Pollution) with dates and limits of coverage
ATTACHMENT 3:	List of Affiliated Corporations, Sub Contractors

The Agency also reserves the right to request a stockholder list for a closely held corporation.

Proposers may, at their discretion, submit other materials for Agency consideration.

## **2.8 ALTERNATIVE APPROACHES**

OCRRA will consider proposals which provide a viable, technologically proven, and environmentally safe ash residue reuse process. Similarly, OCRRA will consider proposals which provide a viable, technologically proven, and environmentally safe tire recycling/reuse process. Proposals for the beneficial use, reuse, or recycling shall include the furnishing of all facilities, labor, material and equipment to conduct such activity. Those proposing beneficial use, reuse, or recycling must provide information concerning the following:

**A. Processing Procedures**

Describe, at a minimum, the proposed procedure.

**B. Proposed Uses**

Describe, as specifically as possible, the proposed beneficial uses.

**C. Regulatory Requirements**

Provide a list of all permits and other regulatory approvals necessary for implementation. Demonstrate that the proposed alternative will be in compliance with all applicable rules, regulations, and permitting requirements.

**D. Current Operations**

Describe experience. Provide information on the receiving hours. Provide information on turnaround times that will be afforded, from entry through unloading and scale out.

**E. Project Timeframe**

Describe the proposed timeframe for project implementation, inclusive of environmental regulatory review, testing, facility construction (if any) and acceptance, and start of initial operations if the term is not identical to the proposed contract start date of January 1, 2021.

## **SECTION 3**

### **SELECTION AND EVALUATION PROCESS**

#### **3.1 GENERAL**

The evaluation and selection process will be based upon a review of all submittals, site investigation, interviews and the use of independent sources of information. Minimum qualifications will be evaluated as shown in Appendix 1 (Please note that the appendix provided herein that outlines OCRRA's evaluation process is for general information purposes only).

OCRRA specifically reserves the right to reject any and all proposals, in its sole discretion, or to waive any informality in proposals received. The Agency also reserves the right to provide addendums to the RFP which may include a request for additional information.

#### **3.2 EVALUATION CRITERIA**

The Agency intends to select the Proposal which is deemed most advantageous to the Agency in its sole discretion, and reserves the right not to select any Proposal. In reaching this determination, the Agency shall consider, without limitation, such factors as disposal cost, transportation costs, environmental performance, other logistic or operational costs and considerations associated with coordinating OCRRA's own operations with the disposal Proposal, the information contained in all of the Proposal Forms, and the criteria stated in Appendix 1. Proposers should be aware that while costs will be a significant factor in the Agency's determination the Agency specifically reserves the right to select other than the lowest disposal cost proposal, if the Agency determines that such other proposal, on the basis of all costs and operational factors considered, is most advantageous to OCRRA.

#### **3.3 PREFERRED VENDORS**

The Agency will review all submittals, may conduct interviews, may request additional clarifications or new information, may solicit independent evaluations or conduct other investigation efforts deemed necessary.

The Agency may, in its sole discretion, defer public announcement of proposals to facilitate the Agency's ability to enter into contract negotiation with one or more proposers. Furthermore, the Agency may, in its sole discretion, discontinue discussions with a preferred vendor, name an alternate preferred vendor or terminate this procurement at any time.

#### **3.4 FINAL SELECTION**

Subsequent to contract negotiations relative to all terms, conditions and language necessary, the Agency Board of Directors will make the final decision regarding selection and authorization for contract signing.

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**FORM A1: ASH RESIDUE COST PROPOSAL**  
**(If providing a proposal for ash residue disposal)**

Proposer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Agent: \_\_\_\_\_

**Ash Residue Per Ton Disposal Charge** Include all applicable surcharges, fees, taxes from Legislation, Regulation, or Programs of State, Federal, County, or Host Municipalities

**Without full output commitment**  
(i.e., OCRRA does not commit to delivering all of the ash residue generated to your facility)

	<b>0-25,000 tons</b>	<b>25,001-50,000 tons</b>	<b>&gt;50,000 tons</b>	
<b>Calendar year 2021</b>				
<b>Calendar year 2022</b>				
<b>Calendar year 2023</b>				
<b>Calendar year 2024</b>				
<b>Calendar year 2025</b>				
Option: Calendar year 2026				

Can your facility accept up to 90,000 tons of ash residue annually? YES NO

If no, please specify the annual quantity that can be accepted: \_\_\_\_\_

Are you able and willing to commit to receiving the above specified amount? YES NO

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FORM A2: OTHER SOLID WASTE COST PROPOSAL**  
**(Proposers may submit for a single waste category or multiple categories)**

Proposer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Agent: \_\_\_\_\_

<b>Per Ton Disposal Charge</b> Include all applicable surcharges, fees, taxes from Legislation, Regulation, or Programs of State, Federal, County, or Host Municipalities				
<b>Not required to make proposal on each type of solid waste; however, requires commitment to accept the full amount</b>				
	Construction and demolition debris (10,000 to 20,000 tons per year)	Non-processable municipal solid waste, such as mattresses (5,000 to 10,000 tons per year)	Tires (Approximately 150 tons per year)	Municipal Solid Waste (up to 400,000 tons per year; only in the event of an upset condition at the WTE Facility)
<b>Calendar year 2021</b>				
<b>Calendar year 2022</b>				
<b>Calendar year 2023</b>				
<b>Calendar year 2024</b>				
<b>Calendar year 2025</b>				
Option: Calendar year 2026				

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FORM B**

**PERFORMANCE INFORMATION**

Please provide the following information regarding the intended disposal facility:

- Facility Name, physical address, site telephone number, and facility website address.
- A copy of the NYSDEC Part 360 Solid Waste Permit (or similar Regulatory Agency permit if facility is located in another state) or web link to the website where the permit may be accessed.
- 2018 and 2019 Waste Quantity Received in Tons per Year (TPY)
- Existing Annual Solid Waste Permit Limit (TPY)
- Existing and Entitled Capacity Under Permit (Tons)
- Estimated Existing Airspace and Projected Site Life (provide date of estimate and projection).
- Additional Capacity not yet permitted in tons and date when this may be permitted (estimate).
- Proposed Capacity Not Under Permit (Tons)
- Copy of the most recent Solid Waste Management Facility Inspection Report Issued by the NYSDEC (or similar regulatory agency if facility is located in another state.)
- Standard Site Rules for Disposal Customers using the facility, including any Special Disposal Limitations or Provisions. Also include information on disposal hours, holidays, Saturday deliveries, etc.
- Provide typical turnaround times for both ash (10 wheel) dump trucks, and for walking floor (18 wheel) tractor trailers, (please provide as 'all in' turnaround time: from entry at the landfill, through the scales, to the working face, scale out, and exit.) Describe any special provisions or opportunities to minimize delays at the disposal site.
- Provide two hauler references (including contact name, and company contact information) who may be contacted to provide verification of turnaround times (described above) and reference information on site conditions, condition of site roadways, site traffic and tipping face management during inclement weather events.
- Provide a summary of the various permitted Beneficial Use Determinations and permitted Alternative Daily Cover materials currently accepted at the facility.
- Provide a summary of Minority and Women-Owned Business Enterprise plan and objectives, if any, for the facility.

**FORM C**

**CONFIDENTIALITY NOTICE**

The data on page (s) \_\_\_\_\_  
of this proposal or marked along the margin with a vertical red line, contain technical or financial information which the proposer considers proprietary information or trade secrets whose disclosure could cause substantial injury to the Proposer's competitive positions. The Proposer request that such data be used only for the evaluation of the proposal, but understands that such data may otherwise be disclosed to the extent that the Agency determines is necessary or proper for compliance with any law, order or decree of any court or agency of competent jurisdiction, or necessary or proper in the Agency's view to show compliance by the Agency with any law, order or decree of any court or agency of competent jurisdiction.

**NOTE:** PROPOSER IS URGED TO ONLY DESIGNATE AS CONFIDENTIAL THOSE MATERIALS WHICH, IN ITS OPINION, CLEARLY REPRESENT PROPRIETARY INFORMATION OR TRADE SECRETS.

\_\_\_\_\_  
Proposer  
Signature of Authorized Official

\_\_\_\_\_  
Date

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**FORM D**  
**BUSINESS INFORMATION FORM**

1.	Name Of Firm:	
2.	Address:	
3.	Contact Person:	
4.	Phone Number:	
5.	Fax Number:	
6.	<b>Check All Appropriate:</b> <input type="checkbox"/> Municipally Owned and Operated <input type="checkbox"/> Closely Held Corporation - State of Incorporation: <input type="checkbox"/> Publicly Held Corporation- State of Incorporation: <input type="checkbox"/> Proprietorship - Name of Proprietor: <input type="checkbox"/> Partnership - List of Principal Partners: _____ _____ _____ _____	
7.	Years in Business:	
.		
.		
8.	<b>Describe the Firm's Waste Disposal Experience:</b>	
9.	Average Tons of Waste Handled Each Day:	
10.	<b>Chief Executive/Operating Officer:</b>	
	Address:	
	Phone Number:	
	Fax Number:	

**FORM E**  
**Vendor Information Regarding**  
**State Finance Law Procurement Compliance Provisions**

OCRRA Procurement Regarding: RFP for Disposal Services of Ash Residue and Other Solid Waste

OCRRA Designated Procurement Contact Person(s): Christine Latham

OCRRA conducts its procurements to provide all vendors with an opportunity to compete fairly to maximize competition. New York State has enacted provisions in its State Finance Law, applicable to any contract over \$15,000.00 that further promotes fair competition. This law now requires that all communications i.e. “contacts” with the Agency regarding this procurement, after the Request to Bid, Request for Proposals, or Request for Quotes go out, must be through a designated OCRRA Procurement Contact Person. Our Designated Procurement Contact Person is listed above. All contacts by potential vendors should be through the Designated Procurement Contact Person and NO ONE ELSE! All such contacts will be recorded by the Designated Procurement Contact Person and any responding information given to a potential vendor will also be shared with all potential vendors, so no one has a competitive advantage. As a potential vendor on this procurement, you will need to fill in the Permissible Contacts Affirmation form, attached, and submit it with your bid/proposal/quote. You will also need to fill in the other part of this two page form that advises OCRRA of any Non-Responsibility Determinations under this law. If you fail to comply with the above Procurement contacts restrictions or you submit knowingly false, inaccurate or incomplete information, or you violate our OCRRA Ethics Code, you may be found to be a “Non-Responsible” vendor. This can result in a rejection of your firm for contract award, a cancellation of the contract, if later discovered (the Contract will include a cancellation provision for such a contingency), and in the event of two such findings in a four year period, debarment from obtaining any further OCRRA procurement contract for a period of four years from the time of the second violation.

Please be sure to familiarize yourself with these new legal provisions, fill out the attached forms, and contact only the Designated Procurement Contact Person during the procurement process. This will promote fair competition on this procurement and will not disqualify your firm from a potential OCRRA contract award.

FORM E  
**Disclosure to OCRRA During Procurement Process of  
Prior Non-Responsibility Determinations**

OCRRA Procurement regarding: RFP for Disposal Services of Ash Residue and Other Solid Waste

OCRRA Designated Procurement Contact Person: Christine Latham

OCRRA conducts its procurements to maximize competition and provide all vendors with an opportunity to compete fairly. New York law now provides that, for any procurement over \$15,000.00, all potential vendors must disclose whether a governmental entity in New York has made a finding of "Non-Responsibility." "Non-Responsibility" is defined in State Finance Law Section 139-j and can include failure of a potential bidder/proposer/quoter to timely disclose truthful, accurate, or complete information that may allow OCRRA to make a determination as to its "responsibility" relative to this procurement as well as unauthorized procurement contacts (including contacts to someone other than the designated procurement contact) and ethics code violations. In order to qualify for consideration on this procurement, the bidder/proposer/quoter must complete and sign the form below.

*(For Vendor Use)*

Name and Address of Bidder/Proposer/Quoter Seeking to Enter into the Procurement Contract with OCRRA: \_\_\_\_\_

Name, Title, and Phone Number of Person Submitting this Form: \_\_\_\_\_

Has any Governmental Entity in New York made a finding of Non-Responsibility regarding the bidder/proposer/quoter seeking to enter into the Procurement Contract in the previous four years? (Please circle):

No

Yes

If you answered yes to the above question, please provide details regarding the finding of Non-Responsibility below.

New York Governmental Entity: \_\_\_\_\_

Date of Finding of Non-Responsibility: \_\_\_\_\_

Basis of Finding of Non-Responsibility: \_\_\_\_\_

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Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named bidders/proposers/quoters after a finding of intentional provision of false or incomplete information? (Please circle):

No

Yes

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Signature \_\_\_\_\_

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FORM F  
**CONFLICT OF INTEREST**  
**AFFIDAVIT**

STATE OF \_\_\_\_\_ )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, being duly sworn, deposes and says for  
and on behalf of \_\_\_\_\_, that:

1. Our (my) firm \_\_\_\_\_, is an independent firm or company, and has this date submitted a bid, proposal, or quote to provide goods and/or services to the Onondaga County Resource Recovery Agency.
2. I certify on behalf of the bidder, proposer, or quoter that it and its employees have no interest, direct or indirect, which could conflict in any manner or degree with the performance or provision of these goods and/or services to the Onondaga County Resource Recovery Agency.
3. If awarded a contract my (our) firm agrees that in providing the goods or in the rendering of services to the Onondaga County Resource Recovery Agency, no persons having any such interest shall be employed by the firm. I assume full responsibility for knowing whether my (our) employees or agents have any such interest and hereby certify that no such interest exists.

Dated: \_\_\_\_\_, 20\_\_\_\_ By: \_\_\_\_\_

For and on Behalf of: \_\_\_\_\_

Sworn before me this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

FORM G

**CERTIFICATE OF NON-COLLUSION**

Non-collusive Certifications required of all bidders/proposers/quoters under Section 103-d of the General Municipal Law as amended by Chapter 751 of the Laws of 1965 and Chapter 675 of the Laws of 1966 effective September 1, 1966, is as follows:

By submission of this bid/proposal/quote, the bidder/proposer/quoter and each person signing on behalf of the bidder/proposer/quoter certifies, and in the case of a joint bid/proposal/quote each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid/proposal/quote have been arrived at independently without collusion, consultation, communications, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder/proposer/quoter or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid/proposal/quote have not been knowingly disclosed by the bidder/proposer/quoter and will not knowingly be disclosed by the bidder/proposer/quoter prior to opening, directly or indirectly, to any other bidder/proposer/quoter or to any competitor; and

(3) No attempt has been made or will be made by the bidder/proposer/quoter to induce any other person, partnership, or corporation to submit or not to submit a bid/proposal/quote for the purpose of restricting competition.

\_\_\_\_\_  
Legal Name of Bidder/Proposer/Quoter (Typed)

\_\_\_\_\_  
Address (Typed)

\_\_\_\_\_  
City State Zip

BY:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Typed)

Dated \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Title (Typed)

**Onondaga County Resource Recovery Agency**  
REQUEST FOR PROPOSALS FOR DISPOSAL SERVICES  
OF ASH RESIDUE AND OTHER SOLID WASTE  
MARCH 12, 2015

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**APPENDIX 1**

**Minimum Qualifications - Evaluation Criteria**  
**(For Use by the Agency)**

<b>Proposal Completeness Criteria</b>	<b>Yes</b>	<b>No</b>	<b>Notes</b>
Cover Letter			
Form A Cost Proposal complete			
Form B Part I Permit and Facility Information complete			
Form B Part II Performance Guarantees complete			
Form C Confidentiality Notice complete			
Form D Business Information complete			
Form E State Finance Law Procurement Compliance Provisions			
Form F Conflict of Interest Affidavit complete			
Form G Certificate of Non-Collusion complete			
<b>Technical and Environmental Criteria</b>			
Facility has permitted capacity			
Facility meets or exceeds applicable state & federal requirements			
Facility can accept ash/MSW			
Facility has experience with ADC materials			
<b>Performance Guarantees</b>			
Guarantee Provided			
<b>Financial and Operational Logistics for OCRRA delivery of disposable materials</b>			
Travel mileage			
Travel time			
Turnaround time at the Disposal Facility			
Tolls			
<b>Experience and History of Operation</b>			
Years Operating			
Personnel Experience			
Other Background considerations			
History with appropriate state regulatory agency			
Permitted			
Applied for Permits			
Status of Permits/Application			
Citations/Commendations			
Other Background Considerations			
Capacity Commitment Available			
Other Background Considerations			
Alternative approaches for ash reuse are proposed in accordance with the RFP			
MWBE Considerations			
<b>The Agency also seeks the following supplemental information to be attached to all responses to this RFP and will review same as part of its evaluation of Proposals:</b>			
ATTACHMENT 1:	Current Facility Licenses, Permits & Certifications (A complete listing)		
ATTACHMENT 2:	Schedule Of Insurance (Liability, Automobile, Pollution)		
ATTACHMENT 3:	List of Affiliated Corporations, Sub Contractors		