

**ONONDAGA COUNTY RESOURCE RECOVERY AGENCY**

**100 Elwood Davis Rd., N. Syracuse NY 13212**

**February 12, 2020 BOARD MEETING MINUTES**

<b>Board Members Present</b>	<b>J. Copanas, A. Bianchetti, J. Driscoll, T. Geiss, T. Glazier, L. Klosowski, D. Lawless, B. Page, R. Raman, J. Thomas</b>
<b>Board Members Absent:</b>	<b>B. Andrews, Y. Abdul-Qadir</b>
<b>Also Present:</b>	<b>M. Cirino, D. Glance, M. Mokrzycki, A. Radin, K. Lawton, R. Czerwiak, C. Alburnio, J. Gascon Esq.</b>
<b>Guests:</b>	

The February 12, 2020 Board Meeting was called to order at 4:00 p.m.

Attendance of the Board was taken – quorum is present.

The January 15<sup>th</sup> Board meeting minutes were moved by R. Raman, seconded by T. Geiss, approved by unanimous consent as submitted and filed.

D. Glance presented the **EXECUTIVE DIRECTOR’S** report. Copies of the report were distributed.

This is the first Board meeting without Agency Counsel B. Bulsiewicz. Before his sudden passing, Bill was employed with OCRRA for 29 years.

James Gascon will be filling in as a legal advisor until a permanent Agency Counsel is obtained.

The RCR construction continues but not without continued setbacks. Those issues will be addressed at the next Recycling and Operations committee meeting.

D. Glance thanked the Board for their insight, support and guidance. Agency staff presented OCRRA binders to the Board as a token of appreciation.

D. Glance updated the Board – just before the Board meeting today the subcontractor that had proposed construction work on the sanitary/leachate system at RCR has withdrawn their proposal. The Recycling and Operations and Administration Committee will discuss this further at the next meeting.

The Resolution for the change order for the sanitary/leachate system will be pulled from the Board agenda today.

The **ADMINISTRATION COMMITTEE** report was presented by R. Raman.

The Administration committee met on January 28, 2020.

The committee discussed the sanitary/leachate system.

C. Alburnio updated the Board. In the fall, while work was being completed on the pump system at RCR water was observed in the system. When the lines were televised, it was discovered that several

lines had been compromised. To modify the system, GHD proposed a new design. Bongiovanni had submitted a change order for this work but has since retracted that proposal.

D. Lawless – The constructability issues that Bongiovanni has suggested – are they fatal to the idea, or do we need a redesign?

C. Albinio does not believe that the issues are fatal but believes it is a method of directional drilling that needs to be addressed. GHD will reevaluate the design.

R. Raman introduces interim Counsel J. Gascon, Esq.

J. Gascon is with Costello, Cooney and Fearon, PLLC. He has been with the firm for 33 years. He is the Chair of the Litigation Department. He represents several different municipalities, including Marcellus and Spafford.

An RFP will be sent out for long term Counsel.

The committee discussed the purchase of a loader and repair of the shredder.

The committee discussed the possible relocation of the Agency offices.

**Resolution #2220 – Resolution in Memorium in Recognition of William Bulsiewicz, Esq for His 29 Years of Distinguished Service to the Onondaga County Resource Recovery Agency**, was moved by R. Raman and seconded by D. Lawless.

The Resolution was adopted 10 Ayes 0 Nays 0 Abstain.

The **RECYCLING AND OPERATIONS COMMITTEE** report was presented by L. Klosowski. Copies of the report were distributed.

The committee met on January 22, 2020.

The committee discussed the progress at RCR.

C. Albinio updated the Board – The pre-engineered metal buildings continue to cause delays. Star Building, Murnane, and Homer Iron Works are working to resolve the issues.

C. Albinio shared that GHD has sent a proposal to extend its construction oversight services. T. Geiss has also reviewed the proposal.

D. Glance added that J. Gascon would continue with the legal responsibilities concerning the construction delays that have occurred.

A. Radin updated the Board – One of the long term goals of the Recycling 2020 report was an Extended Producer Responsibility (EPR) for packaging. Within the past 24 hrs, two packaging EPR bills have been introduced into NYS Legislation. One on the Senate and one on the Assembly.

**Resolution #2221 – Resolution Authorizing and Affirming Emergency Repair of Agency Compactor** was moved by L. Klosowski and seconded by T. Geiss.

The Resolution was adopted 10 Ayes 0 Nays 0 Abstain.

**Resolution #2222 – Resolution Authorizing Agreement for Backup Contract Hauling Services** was moved by L. Klosowski and seconded by R. Raman.

The Resolution was adopted 10 Ayes 0 Nays 0 Abstain.

**Resolution #2223 – Resolution Authorizing Executive Director to Purchase Plastic Liners for Agency Ash Transport Trailers** was moved by L. Klosowski and seconded by B. Page.

D. Lawless - How many liners come on a pallet?

B. Page estimated - 45 liners per pallet – approximately \$1,300 in shipping costs and the remaining cost would go towards the liners.

The Resolution was adopted 10 Ayes 0 Nays 0 Abstain.

**Resolution #2224 – Resolution Authorizing Executive Director to Purchase Drum for TANA Shredder** was moved by L. Klosowski and seconded by T. Geiss.

A. Bianchetti asked for clarification on what machine will be repaired and what the Agency will be purchasing for a spare.

L. Klosowski responded – This machine will be repaired as a spare. The new electric shredder will be located at the renovated RCR site.

M. Mokrzycki – This shredder was purchased in May 2017. With all that goes through the machine, OCRRA has gotten a lot of use from it.

The Resolution was adopted 10 Ayes 0 Nays 0 Abstain.

**Resolution #2225 – Resolution Authorizing Executive Director to Enter into Contract to Purchase Loader** was moved by L. Klosowski and seconded by A. Bianchetti.

The Resolution was adopted 10 Ayes 0 Nays 0 Abstain.

The **RECYCLING 2020 AD HOC COMMITTEE** report was presented by L. Klosowski.

The committee had its final meeting on January 22, 2020.

L. Klosowski thanked everyone involved with this committee and for their efforts in completing the final report.

The main area of discussion - If OCRRA were to take action that was outside of normal operation, appropriate Government entities would be notified. The Agency's intentions, whatever they maybe would be completely transparent to the public.

**Resolution #2226 – Resolution Accepting Final Report of Recycling 2020 Special Ad hoc Committee** was moved by L. Klosowski and seconded by T. Geiss.

J. Copanas – This report will be submitted to the County and then widely publicized.

T. Geiss commended L. Klosowski for his leadership with this committee.

B. Page commended K. Lawton on the design layout of the report.

The Resolution was adopted 10 Ayes 0 Nays 0 Abstain.

The **GOVERNANCE COMMITTEE** update was presented by J. Copanas.

The Agency's Governance Committee at its December 11, 2019 meeting determined that a further amendment to the Agency's present Corporate Governance Principles was in order to remove a duplicative and unnecessary (since the Agency follows Robert's Rules of Order) provision found on page four of the Agency's Corporate Governance Principles, namely the provision that reads: "The Chair has no explicit or implicit authority to direct the Executive Director or Agency staff to expend monies, procure resources, or act on behalf of the Board absent formal consent via vote of the Board of Directors." The Agency's Governance Committee recommended that the aforementioned provision be removed from the Agency's Corporate Governance Principles.

**Resolution #2227 – Resolution Amending the Agency's Corporate Governance Principles** was moved by J. Copanas and seconded by D. Lawless.

J. Gascon – After passing this resolution – he recommends amending Section 3B of the Governance Principles to reflect that the Board Chair is exempt from 3B accurately.

J. Copanas – That will be added to the next Governance Committee meeting Agenda.

The Resolution was adopted 10 Ayes 0 Nays 0 Abstain.

The **FINANCE COMMITTEE** was presented by D. Lawless.

The committee met just before today's Board meeting to discuss purchasing the Komastu Loader.

The committee had agreed to use Agency funds for the purchase.

The meeting ended with a group Board photo for the annual report.

Board Adjourned at 5:00 p.m.

Board Minutes were taken by R. Czerwiak