

FINAL

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

December 12, 2018 BOARD MEETING MINUTES

Board Members Present:	J. Copanas, J. Driscoll, T. Geiss, L. Klosowski, D. Lawless, J. Lyons, J. Powers, T. Glazier, M. Reilly, J. Thomas
Board Members Absent:	K. Dodson, B. Page, R. Raman
Also Present:	B. Bulsiewicz, M. Cirino, D. Glance, M. Mokrzycki, A. Radin, K. Spillane, R. Czerwiak, C. Alunio
Guests:	Dave Knapp – Onondaga County Legislature

The December 12th Board Meeting was called to order at 4:00 p.m.

The November 14th Minutes of the Board were approved as submitted and filed.

D. Glance introduced County Legislature Chairman Knapp to the Board. Chairman Knapp was one of the founders of the Town of Onondaga South, trash system.

J. Copanas thanked Chairman Knapp for his longtime support of OCRRA.

Chairman Knapp concurred that he is a big supporter of OCRRA. Chairman Knapp's family was in the trash business years ago and has first hand experience with the system and how it operates.

The **EXECUTIVE DIRECTOR REPORT** was presented by D. Glance.

D. Glance discussed future Strategic Planning meetings to debate the future of recycling for Onondaga County.

The Recycling and Operations Committee will be meeting on December 19th to discuss OCRRA's position in delivering the best recycling options to the county and what type of infrastructure will be the most efficient.

The first Strategic meeting will be on January 24, 2019.

The addition of OCRRA's new Agency Engineer in September has helped tremendously with the progression of the Rock Cut Road Consolidation Project.

The Waste Q&C is on task for completion in 2019.

The textile event that was held by OCRRA was a huge success.

Despite the financial setbacks from the closure of Feher Rubbish Removal, OCRRA will end 2018 in the black.

Board member J. Powers will be retiring as of this meeting.

D. Glance mentioned that Jeanne's input and experience has brought a lot of insight throughout her term.

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J. Copanas - Jeanne's position with the Board will be hard to fill. Her presence will be greatly missed.

J. Copanas added that there was one other addition to the Board Agenda today.

Joint Finance/Administration Committee

There was a Joint Finance/Administration Committee meeting prior to the Board meeting today.

The main focus was to discuss the funding for the Rock Cut Road Consolidation Project.

The Joint Finance/Administration Committee also discussed an Amendment to the 2019 Hauler Contract.

Prior and just after the new Contracts were dispersed, D. Glance, C. Albinio and A. Radin met with several of the large Haulers to discuss a new service fee provision in the contract as well as the Rock Cut Road Consolidation Project.

One of the concerns that the Haulers had was with the .75% security fee that was added to help protect OCRRA should a Hauler default payment.

The Agency has drafted a Resolution to remove the .75% security fee from the 2019 Hauler Agreement.

Agency Counsel has advised a strike through of the .75% security fee language in the contract with D.Glance's initials be sent to the Haulers for their acknowledgement and to keep that document on file with the corresponding Hauler's signed Contract.

The **TREASURER REPORT** was presented by M. Mokrzycki. Copies of the September report were distributed and discussed.

October electricity revenue was at approx. 2.2 cents per kwh.

OCRRA had budgeted just below 2 cents per kwh for 2018 and prices have been above that.

Metal markets have remained steady as well.

Cash inflow was \$603,000.

Cash balance was just above \$9million – prior year was at \$7million.

Copies of the finance lease schedule were distributed and discussed.

Lease #7 will close December 13, 2018.

Overall financed leases is at \$5.6million.

Year to date electricity revenue is approx. \$4.3million – total budgeted amount was \$4million.

Year to date metal revenue is \$1.4million – total budgeted amount was \$1.1million.

Expenses remain on budget.

Operating income for October is \$1.8million for the year.

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J. Copanas asked – Taking recycling cost into account, at the end of the year will OCRRA end in the black.

M. Mokrzycki responded – Yes. Primarily because of the metal and electricity revenue.

The **JOINT FINANCE/ADMINISTRATION COMMITTEE** was presented by M. Reilly.

The Committee met just prior to the Board meeting.

Committee guest J. Shehadi and C. Crowley from Fiscal Advisors discussed proposals from several Underwriters.

The Committee consensus - Roosevelt & Cross as Agency Underwriter.

Roosevelt & Cross is very experienced in the business.

Roosevelt & Cross worked with OCRRA in the 1990's with the Agency's original financing.

Resolution Authorizing Hiring of Underwriter to Assist in Agency Bond Financing for Rock Cut Road Transfer Station Construction Project. Copies of the Resolution were distributed and discussed.

The Resolution was moved by M. Reilly and seconded by T. Geiss.

Resolution #2167 was adopted 9 Ayes, 0 Nays, 0 Abstain

Resolution Authorizing Amendment to Hauler Contract Previously Authorized by Board Resolution No. 2016. Copies of the Resolution were distributed and discussed.

The Resolution was moved by M. Reilly and seconded by D. Lawless.

J. Copanas - The Agency added this language to the 2019 Hauler contract to protect OCRRA from future financial shortfalls, should another Hauler fall from good standing. OCRRA allows 'credit' to Haulers until their invoices are paid. The Agency does not have cash in reserves should a Hauler default. This service fee was meant as a proactive solution to a possible future issue. The Haulers do not agree with the fee, and OCRRA has agreed to remove it from the contract language.

Resolution #2168 was adopted 9 Ayes, 0 Nays, 0 Abstain

The **ADMINISTRATION COMMITTEE** was presented by M. Reilly. Copies of the report were distributed and discussed.

The Committee met on November 27th 2018.

The Committee discussed an Amendment to the Camillus Landfill use Agreement.

The current contract from 2016 allowed for 20,000 tons per year of Construction & Demolition disposal (C&D). Year to date OCRRA has exceed that amount and is scheduled to end the year closer 40,000 tons.

Camillus has proposed to increase the fee from \$20 per ton to \$25 per ton, only for the tons above the contracted 20,000 tons.

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Committee consensus was to approve the increase.

The Committee also discussed the Agency Policy review. The Policy review does not require a Resolution. This ensures that every contract or agreement is reviewed by Agency Counsel.

Resolution Authorizing Executive Director to Execute Amendment to Landfill Use Agreement with the Town of Camillus. Copies of the Resolution were distributed and discussed.

The Resolution was moved by M. Reilly and seconded by L. Klosowski.

J. Lyons asked if Camillus had offered an explanation of why the increase was necessary.

D. Glance responded – Once OCRRA reached the 20,000 tons, Camillus needed addition staff to accommodate the overage.

Resolution #2169 was adopted 9 Ayes, 0 Nays, 0 Abstain

M. Reilly added that there was Rock Cut Road Closure information in the back of the packet.

D. Glance commended K. Lawton for her hard work on signage for the changeover and K. Spillane for the Ley Creek campus transformation in anticipation of the closure.

J. Copanas asked for an overview of RCR Consolidation project to date.

D. Lawless – The Agency is in the final design phase. OCRRA has had the 90% drawing meeting with GHD. The Agency Engineer has provided solutions to retaining wall issues. The TIP-AdHoc Committee will go over the final design and draft at the January 3, 2019 meeting. The project is currently on schedule.

K. Spillane commended C. Albuio for her suggestions and direction with the project.

J. Copanas thanked K. Spillane, D. Lawless and C. Albuio as well as the rest of the team for their consistent drive to keep the project moving forward.

D. Lawless thanked K. Lawton for her sign designs and media notifications in regards to the closure.

T. Glazier – His office receives many calls in regards to trash and recycling. The OCRRA staff has always been very professional to not only his office but the public as well. T. Glazier wanted to thank OCRRA for their positive, professional responses to the public.

J. Copanas closes the meeting by thanking J. Powers for her term of service.

ETHICS TRAINING

M. Cirino provided ethics training to the Board members.

Board Adjourned at 4:45 pm

Board Minutes were taken by R. Czerwiak