

# FINAL

## ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

### September 12, 2018 BOARD MEETING MINUTES

<b>Board Members Present:</b>	<b>J. Copanas, K. Dodson, J. Driscoll, T. Geiss, L. Klosowski, D. Lawless, J. Lyons, B. Page, J. Powers, T. Glazier, M. Reilly, J. Thomas</b>
<b>Board Members Absent:</b>	<b>R. Raman</b>
<b>Also Present:</b>	<b>B. Bulsiewicz, M. Cirino, D. Glance, M. Mokrzycki, A. Radin, K. Lawton, K. Spillane, R. Czerwiak, C. Albunio</b>
<b>Guests:</b>	<b>Glenn Coin – Syracuse.com, W. Goodell – OCRRA Union Member</b>

J. Lyons was available via phone conference. Lyons did not submit a ballot during Resolution voting.

The September 12<sup>th</sup> Board Meeting was called to order at 4:05 p.m.

The August 8<sup>th</sup> Minutes of the Board were approved as submitted and filed.

The **EXECUTIVE DIRECTOR REPORT** was presented by D. Glance. Copies of the report were distributed and discussed.

D. Glance updated the Board on OCRRA's final quarter goals.

The Agency has invested a lot of effort into making the compost program more efficient. To date, compost is doing well. The Honeywell project and their demand for OCRRA's compost has helped boost sales and production.

Manlius Pebble Hill is the newest addition to the food waste program.

Kenny Dodge, after 17 years has retired from OCRRA.

OCRRA formally welcomes Cristina Albunio as the new Agency Engineer.

The **TREASURER REPORT** was presented by K. Dodson. Copies of the report were distributed and discussed.

K. Dodson updated the Board – July tipping revenues were ahead of budget.

Electricity revenue is also up.

The Agency has an operating loss of \$38,396, which is approximately half a million behind this same period last year.

Cash outflow for July was approximately \$450,000.

Cash balance was at \$7M, compared to \$6.91M last year.

Lease balances were at \$3,515,838 total, including interest.

Recycling costs for July were \$65,039 compared to the budgeted \$6,500. This is due to the crisis within the global recycling markets.

## FINAL

K. Dodson announced that he will be retiring from the Board. October 10<sup>th</sup> will be his last attendance.

D. Glance confirmed that the Agency has sadly accepted K. Dodson's letter of resignation after successfully serving two terms with the OCRRA Board.

D. Glance welcomed Glenn Coin to the Board meeting. Coin is a Weather/Environment reporter at Syracuse Media Group/The Post-Standard. G. Coin had written an article in reference to OCRRA and the recycling crisis. Copies of that article were distributed.

The **FINANCE COMMITTEE** was presented by M. Reilly, in R. Raman's absence.

The Finance Committee had met directly before the Board meeting today. The update was given verbally.

The Committee discussed the lease financing for the purchase of three dump trucks. The corresponding Resolution had been sponsored by the Recycling and Operations Committee.

Committee consensus was lease financing with M&T Bank.

The Committee also discussed authorization for investment management with Global Markets with M&T Bank.

This is for Treasury Bill (T-Bill) reinvestment at a higher rate.

Committee consensus sponsored the Resolution.

The Admin Committee discussed future financing items with the proposed 2019 Capital Plan.

J. Copanas clarified the purpose of the Finance Committee, and process in which Resolutions are carried forward. – To acquire equipment, the sponsoring Committee recommends the purchase. The Finance Committee then recommends how the Agency will pay for the equipment. Lastly, the full Board votes on the Resolution.

The **RECYCLING AND OPERATIONS COMMITTEE** was presented by J. Lyons via phone conference. Copies of the report were distributed and discussed.

J. Lyons updated the Board – OCRRA will not be replacing the compost food mixer or the large loader at Jamesville. Instead the Agency will budget to repair the loader.

The Committee approved the purchase of three dump trucks.

The Committee moved the purchase of the open top trailer for year 2020.

These changes will save the Agency \$545,000.

In 2018 the Public Education Budget was decreased by 40%. The 2019 budget proposes an increase of approximately \$50K-\$100K to the outreach budget.

OCRRA will invest in other forms of delivery, other than digital, which is where the focus has been.

The Mercury event was successful. 600 grams of mercury was collected.

The Committee had also discussed possible solutions for the plastic bag contamination that is occurring within the recycling industry.

## FINAL

**Resolution Authorizing Executive Director to Purchase Three Dump Trucks Tractor Cab/Chassis and Dump Body/Tarp Systems off County Contract** was distributed and discussed.

This Resolution was motioned by L. Klosowski and seconded by M. Reilly

Resolution #2148 was adopted 10 Ayes 0 Nays 0 Abstain 0

The **ADMINISTRATION COMMITTEE** was presented by M. Reilly. Copies of the report were distributed and discussed.

**The Resolution Authorizing Agreement for Investment Management with Global Capital Markets Division of M&T Bank** was distributed and discussed.

This Resolution was motioned by M. Reilly and seconded by K. Dodson

Resolution #2149 was adopted 10 Ayes 0 Nays 0 Abstain 0

The **TRANSFER INFRASTRUCTURE PLANNING (TIP) COMMITTEE** was presented by D. Lawless. Copies of the report were distributed and discussed.

D. Lawless updated the Committee – OCRRA met with members of the working staff from GHD via tele-conference as well as had B. Smith at the Agency office for the September 18, 2018 meeting.

The team discussed the final design work for the RCR consolidation.

As of August 23<sup>rd</sup>, OCRRA's bid application had not yet been approved by the DEC.

Also in attendance at the meeting were two representatives from M&T Bank, J. Lisica and J. Appley.

The Committee discussed two different methods to finance the RCR consolidation. One was traditional bonding, the other a bank loan.

As the Agency gets closer to actual financing, future discussions will be needed.

K. Dodson asked why the Agency chose M&T Bank.

J. Driscoll asked why only one bank would respond to this financing request.

M. Mokrzycki responded that M&T Bank has worked with OCRRA in the past, so there's a relationship. The Agency is however, also seeking financing through Onondaga County Development Corporation, which offers private placement in the market.

D. Lawless added that the Committee was not making a decision and the presentation was educational in nature.

T. Glazier added – Would it make better sense to do a longer term loan?

M. Mokrzycki responded that the reason the proposal was done over a 15 year period was because the Agency has contracts that will be expiring in 2035 (15yrs). The strategy is to allow the Agency maximum flexibility. It is possible to go with a longer term, but that comes with a loss of flexibility in 2035.

## FINAL

B. Page asked - going through the minutes from the August Board meeting, there was a question in regards to what material was behind the retaining wall at RCR. Could the answer be clarified?

D. Lawless responded that the concern wasn't the dirt, but the consistency of the material. Rock, for example would be more costly to move through.

J. Copanas added that until the Agency is in the beginning of the design phase, until that is fully underway, that question cannot be completely answered.

K. Spillane added that field tests have been scheduled, and a list of questions have been sent to GHD. When the reports come in the Agency Engineer will address them.

The **AUDIT COMMITTEE** was presented by J. Powers. Copies of the report were distributed and discussed.

The Audit Committee met in March.

The Audit had been approved by the Board at the March 14, 2018 meeting.

### **CLOSING**

J. Copanas asked for a motion to enter Executive Session to obtain legal advice regarding a business matter.

Consensus was to enter Executive Session.

Executive Session began at 4:35 pm

Executive Session ended at 5:35pm

The meeting was adjourned at 5:35 p.m.

Board Minutes were taken by R. Czerwiak