

# FINAL

## ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

### May 9, 2018 BOARD MEETING MINUTES

<b>Board Members Present:</b>	<b>J. Copanas, K. Dodson, T. Geiss, T. Glazier, L. Klosowski, J. Lyons, B. Page, J. Thomas, J. Driscoll</b>
<b>Board Members Absent:</b>	<b>D. Lawless, J. Powers, R. Raman, M. Reilly</b>
<b>Also Present:</b>	<b>B. Bulsiewicz, M. Cirino, D. Glance, M. Mokrzycki, A. Radin, K. Lawton, K. Spillane, R. Czerwiak</b>
<b>Guests:</b>	

The May 9th Board Meeting was called to order at 4:03 p.m.

The April 11<sup>th</sup> Minutes of the Board were approved as presented and filed.

The **EXECUTIVE DIRECTOR REPORT** was presented by D. Glance. Copies of the report were distributed and discussed.

D. Glance updated the Board - The Agency has given a second interview for the Agency Engineer candidate. The candidate's background, skills and experience would make a good addition to the OCRRA team.

Covanta is currently undergoing stack testing. These tests are done every 5 years. Results should be available in June or July.

HDR has overseen operations at the plant during testing.

The pit at Covanta is full, but there is no waste on the floor at the facility.

There will not be another routine outage for maintenance until the fall of 2018.

The DEC is nearing the completeness stage of the permit application process.

2018's Earth Day cleanup collected 41% more trash than in 2017. There was also a 2% increase in public participation.

D. Glance formally welcomed newest Board member Joe Driscoll. J. Driscoll is a city appointee. J. Driscoll is a local musician. He is also the 5<sup>th</sup> District Councilor. OCRRA is very excited to have him as the newest member of the Board and looks forward to utilizing his knowledge and skill set.

D. Glance updated the Board on a current issue that has been ongoing with Feher Rubbish Removal.

B. Page asked if the Earth Day map could be available prior to clean up day so that the public could see in advance where efforts would be made. K. Lawton and A. Radin responded that templates are being considered, some in real time for next year's event.

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The **TREASURER REPORT** was presented by K. Dodson. Copies of the report were distributed and discussed.

K. Dodson updated the Board – Construction is booming. C&D coming in has increased.

Revenues were up in March.

Electricity rates remain low.

Metal prices remain strong.

Recycling markets continue to be volatile.

Cash inflow was at \$696,000.

Agency's cash balance for months end was 8.1 million, up from 2017.

J. Copanas asked M. Mokrzycki for an update on the insurance claim that was submitted for the Agency Compactor. M. Mokrzycki respond that the insurance carrier, and adjuster were finishing the proposal. The Agency has not received anything official from the insurance company.

The **RECYCLING AND OPERATIONS COMMITTEE** was presented by J. Lyons. Copies of the report were distributed and discussed.

J. Lyons began with the Committee Resolution.

**Resolution #2140 – Resolution Authorizing Executive Director to Proceed with Contract for Paving at Ley Creek and Amboy Facilities** was moved by J. Lyons and seconded by L. Klosowski.

B. Page asked if the 15% contingency was above the cost of the scope of work. J. Copanas responded that the 15% contingency is above the cost of the scope of work.

The Resolution was adopted 8 Ayes, 0 Nays, 0 Abstain

J. Lyons updated the Board – Recycling markets remain down.

The May Recycling and Operations Committee meeting will be held at the Covanta Facility at 2:00 pm with a tour and the committee meeting to immediately follow.

OCRRA has been utilizing bypass hauling due to the Covanta facility being at capacity, as well as the prolonged outage from routine maintenance.

D. Glance added that as of today the facility was back to regular operations. The pit was full, but the floor was clean.

T. Geiss asked for a brief overview/fact sheet of Covanta's operations. D. Glance responded that OCRRA has a current document and will get that information to any Board member that would like it.

J. Lyons reminded the Board that the next Recycling and Operations committee meeting would

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be at the Covanta Facility at 2:00 on May 16, 2018, with the committee meeting to immediately follow.

Even with a significantly decreased budget for public education and outreach, K. Lawton has maintained a steady and educational line of information, helping to increase Earth Day collection by 41%.

J. Lyons updated the Board that the Agency compactor at Ley Creek has been repaired and is operational.

The **ADMINISTRATION COMMITTEE** was presented by K. Dodson, in M. Reilly's absence. Copies of the report were distributed and discussed.

K. Dodson began with the Committee Resolution.

**Resolution #2141 – Resolution Authorizing Executive Director to Purchase All Risk Property Insurance Policies for Waste to Energy Facility** was moved by K. Dodson and seconded by T. Geiss.

T. Geiss asked why the policy was not effective immediately. J. Copanas responded - To avoid confusion, this Resolution was written so that the Agency would be covered under the current policy until the new policy was in effect. This would avoid any lack in coverage.

The Resolution was adopted 8 Ayes, 0 Nays, 0 Abstain

K. Dodson updated the Board – Cash balances are up.

The Authorities Budget Office (ABO) has released new guidelines, with an emphasis on procuring from preferred source vendors.

D. Fiaschetti, from Brown and Brown had been in attendance to answer any questions in regards to the Agency's All Risk WTE insurance policy.

M. Mokrzycki updated the Board on Agency's major repairs.

At the end of OCRRA's summer hours the Agency will begin moving residential customers from Rock Cut Road to Le Creek.

J. Copanas asked if OCRRA would be installing signage indicating that the residential customer drop off location would soon be moving to Ley Creek. M. Mokrzycki responded that OCRRA had already begun plans for signage installation.

The **TIP COMMITTEE** was presented by J. Copanas, in D. Lawless absence. Copies of the report were distributed and discussed.

J. Copanas updated the Board that the TIP meeting had been very productive. He then asked K. Spillane to continue with the overview.

K. Spillane update the Board – The Agency submitted the permit modification to the DEC. The time period for completeness has expired. OCRRA has attempted contact with the DEC and is currently awaiting a response. OCRRA needs the notification of completeness from the DEC in order to move on to the next stage of the project.

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J. Copanas provided background to J. Driscoll – OCRRA has applied for a modification permit because the site has always been used as a transfer station. The Agency is modifying the site to comply with current DEC regulations by reconfiguring current conditions at the site. A new permit is not necessary.

J. Copanas updated the Board – a discussion of the bid process was discussed.

B. Page asked if the overall cost would increase if OCRRA hired GHD to oversee the construction, as well as complete the final design work.

J. Copanas responded that it would in fact be beneficial to have the same Engineer design and oversee the project because GHD was part of the original inception of the project and would not need to start over, thus not losing a significant amount of time.

T. Geiss asked what the design timeframe was for this project.

K. Spillane responded that it would be approx. 3-4 months. K. Spillane also anticipates bids to be issued by the end of the year followed by construction, to begin in the spring.

M. Mokrzycki updated the Board on the Agency's grant financing. OCRRA is current on all grant reimbursements. Any recently approved, or submitted applications would likely be reviewed by the Agency in 2019.

B. Bulsiewicz advised the Board on different Bonding options for the consolidation project.

J. Copanas updated the Board on the RCR property acquisitions. B. Bulsiewicz has been in contact with various interested parties.

The meeting was adjourned at 5:00 p.m.

Board Minutes were taken by R. Czerwiak