

# ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

## March 14, 2018 BOARD MEETING MINUTES

<b>Board Members Present:</b>	J. Copanas, K. Dodson, T. Geiss, L. Klosowski, D. Lawless, J. Lyons, B. Page, M. Reilly, J. Thomas
<b>Board Members Absent:</b>	T. Glazier, R. Raman
<b>Also Present:</b>	B. Bulsiewicz, M. Cirino, D. Gance, M. Mokrzycki, A. Radin, K. Lawton, K. Spillane, R. Czerwiak
<b>Guests:</b>	Mike Lisson, Mark Ciaralli – Grossman St. Amour / J. Buffa – Superior Waste Removal

The March 14th Board Meeting was called to order at 4:00 p.m.

J. Thomas entered the meeting at 4:10 p.m.

The February 14th Minutes of the Board were approved as presented and filed.

The **EXECUTIVE DIRECTOR REPORT** was presented by D. Gance. Copies of the report were distributed and discussed.

OCRRA has processed more waste this February, than any other February on record, exceeding OCRRA's current operating plan.

D. Gance was in Albany this month meeting with others to discuss metal recovery.

The Home and Garden Show is at the New York State Fair Grounds this weekend. OCRRA will be a vendor, offering free compost samples, recycling education, event information, as well as new pricing and access to OCRRA's compost and mulch materials.

China's National Sword program continues to have effects on the recycling industry. OCRRA has high quality materials which are still desirable within the industry, however the current rates are much lower. OCRRA's contract provided a price floor on a monthly and annual basis.

Additional information from HDR in regards to other Waste to Energy Facilities that they provide consulting services, was distributed.

The **TREASURER REPORT** was presented by K. Dodson. Copies of the report were distributed and discussed.

Electricity prices were up in February, which is the highest since 2015.

Metal pricing remains strong.

Cash inflow for January was \$1.1M. The Agency's cash balance at the end of January was up \$1.7M from the previous year.

There were no lease payments in January. There will be three payments in March, and two in

April.

**GROSSMAN ST. AMOUR PRESENTATION** M. Lisson and M. Ciaralli presented the Audit report. Copies of the report were distributed and discussed.

Grossman St. Amour has conducted OCRRA's audit for the last two years.

OCRRA has received a clean Audit with no issues in internal controls or processes to report.

J. Copanas – J. Powers, the Chair of the Audit Committee, do you have anything to add?

J. Powers – Very pleased with Audit, it went smoothly. This is the second year for Grossman St. Amour. Pleased to see that the net position has increased for OCRRA. Changes that were implemented last year have resulted in a higher bottom line.

**Resolution #2127 – Resolution Approving Audit of Onondaga County Resource Recovery Agency for Calendar Year 2017** was moved by J. Powers and seconded by L. Klosowski

This Resolution was adopted 9 Ayes, 0 Nays, 0 Abstain

The **TIP-AD HOC COMMITTEE REPORT** was presented by D. Lawless. Copies of the report were distributed and discussed.

Committee met on February 27, 2018.

The meeting focused on large and small commercial haulers for the RCR consolidation.

Residential would temporarily moved to Ley Creek.

J. Heath from GHD reported that the preliminary findings of the traffic/noise study came back with no findings that any disruption would be made due to the consolidation.

Notification under Lead Agency under SEQR was sent out February 20, 2018.

GHD is on schedule – all materials will be ready for TIP-AD HOC Committee and the Administration Committee review in March, and the Board in April.

A discussion on design build, or 3 part 'design, bid, build' for the consolidation project will be discussed at the next committee meeting.

The **FINANCE COMMITTEE MEETING REPORT** was presented by M. Reilly, in R. Raman absence. Copies of the report were distributed and discussed.

The Finance Committee moved the Resolution for purchase of a loader, and to purchase using lease financing. This Resolution will be presented at today's meeting.

The **ADMINISTRATION COMMITTEE** was presented by M. Reilly. Copies of the report were distributed and discussed.

D. Fiaschetti had presented OCRRA's insurance renewal information. There was an overall increase of 3.6%.

**Resolution #2128 – Resolution Authorizing Executive Director to Purchase Insurance Policies for the Agency for the Period Beginning April 1, 2018** was moved by M. Reilly and seconded by T. Geiss

Friendly amendment to correct amounts listed on page two of Resolution.

L. Klosowski – Requested clarification on coverage for existing/future coverage for OCRRA equipment. M. Mokrzycki – An additional premium of up to \$5,000 for 2018 purchased equipment.

This Resolution was adopted 9 Ayes, 0 Nays, 0 Abstain

**Resolution #2129 – Resolution Approving Investment Guidelines and Investment Report of Onondaga County Resource Recovery Agency for Calendar Year 2018** was moved by M. Reilly and seconded by J. Lyons.

This Resolution was adopted 9 Ayes, 0 Nays, 0 Abstain

The **RECYCLING AND OPERATIONS COMMITTEE** was presented by J. Lyons. Copies of the report were distributed and discussed.

OCRRA has been in communications with Waste Management’s Recycle America (MRF) in regards to a recycling strategy during this challenging recycling market period.

J. Copanas – Does OCRRA anticipate any budget impact? D. Glance – OCRRA has anticipated this, and prepared for a temporary loss in recycling revenue.

B. Bulsiewicz – Recommends that the Board affirms OCRRA to provide a 3 month temporary relief under the contract with Waste Management, and then an evaluation each 3 months to determine if addition relief is necessary. J. Copanas addressed the Board – Unanimous consent was affirmed by the Board as directed by the Recycling and Operations Committee.

Compost rate discounts for 2018 were discussed. Customers will receive a rebate after 500 yds of material has been purchased, any additional material will then be at a discounted rate.

OCRRA Donations for 2018 were discussed, and will be reviewed by the committee in the future.

The Public Education budget was reduced by 40% for 2018. Digital efforts will be the focus this year. After the consolidation project is completed, OCRRA intends to increase the Public Education budget.

**Resolution #2130 – Resolution Supporting Take Back Legislation for Pharmaceutical Products** was moved by J. Lyons and seconded by T. Geiss.

D. Lawless – Do these ‘In Support of’ Resolutions help within the system? A. Radin – OCRRA’s Resolution in support of mercury thermostats – that bill has passed. OCRRA’s Resolution in support of e-waste collection – that went in to effect in 2011 / over 500 million lbs of e-waste have been collected. OCRRA’s Resolution in support of paint stewardship – bill passed unanimously in the NYS Senate on January 3, 2018. OCRRA’s presence and leadership has lead way for other Municipalities and Agency’s across the state have collectively lobbied for these changes, and they have happened.

D. Glance – A. Radin has been the driving force as Chair of the Product Stewardship Council to get these issues before the Government. The paint bill has support from the Governor’s office, the Senate, and the Assembly to put this into the budget.

B. Page – Requested clarification on the paint bill. D. Glance – The paint bill would require the vendor, from which you purchased the paint, to accept used paint back from the consumer.

This Resolution was adopted 9 Ayes, 0 Nays, 0 Abstain

**Resolution #2131 – Resolution Authorizing Contract for Container Use and Pick up at Recycling Drop-Off Areas at Agency Transfer Facilities** was moved by J. Lyons and seconded by L. Klosowski.

Friendly amendment to correct the vendor name on the awarded contract.

This Resolution was adopted 9 Ayes, 0 Nays, 0 Abstain

**Resolution #2132 – Resolution Authorizing Executive Director to Lease/Purchase a Loader** was moved by J. Lyons and seconded M. Reilly.

This Resolution was adopted 9 Ayes, 0 Nays, 0 Abstain

**Resolution #2133 – Resolution Authorizing Executive Director to Purchase Plastic Liners for Agency Ash Transport Trailers** was moved by J. Lyons and seconded by L. Klosowski.

Friendly amendment to correct amounts listed in the Resolution.

J. Copanas – Will this increase get OCRRA through until next year? K. Spillane – OCRRA believes that by doubling the amount from the previous order should be sufficient.

This Resolution was adopted 9 Ayes, 0 Nays, 0 Abstain

**Resolution #2134 – Resolution Authorizing Hiring of Temporary Laborers for Agency Transfer Stations** was moved by J. Lyons and seconded by T. Geiss.

This Resolution was adopted 9 Ayes, 0 Nays, 0 Abstain

## **CLOSING STATEMENTS**

J. Lyons – Update to the Board – There was an incident involving combustion at Ley Creek with the compactor. The incident happened after hours. No one was injured. The compactor will need to be repaired or replaced.

OCRRA’s ‘backup’ compactor is down. OCRRA has rented a Bulldozer while K. Spillane addresses the repairs needed for the ‘backup’ compactor.

Both the Fire Investigator and the Onondaga County Fire Examiner were on site to review the situation. Reports are pending.

T. Geiss acknowledged D. Glance’s presentation at the Environmental Breakfast club. D. Glance spoke about OCRRA’s compost that is currently being used on the Onondaga Lake Restoration Project.

The meeting was adjourned at 4:55 p.m.

Board Minutes were taken by R. Czerwiak