

# ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

## February 14, 2018 BOARD MEETING MINUTES

<b>Board Members Present:</b>	<b>J. Copanas, K. Dodson, T. Geiss, T. Glazier, L. Klosowski, D. Lawless, J. Lyons, B. Page, R. Raman, M. Reilly, J. Thomas</b>
<b>Board Members Absent:</b>	<b>J. Powers</b>
<b>Also Present:</b>	<b>B. Bulsiewicz, M. Cirino, D. Gance, M. Mokrzycki, A. Radin, K. Lawton, K. Spillane, R. Czerwiak</b>
<b>Guests:</b>	<b>J. Martirano - HDR</b>

The February 14th Board Meeting was called to order at 4:05 p.m.

The December 13th Minutes of the Board were approved as presented and filed.

John Copanas formally introduced the newest Board member Jerusha Thomas.

The **EXECUTIVE DIRECTOR REPORT** was presented by D. Gance. Copies of the report were distributed and discussed.

An increase in MSW levels, and a rebounding economy have optimized waste level at the WTE Facility.

Recycling markets are still weaker than in 2017, however predictions are not as bleak as originally thought.

Recycling reports are being completed.

The partnership between OCRRA, Honeywell and O'Brien and Gere will be featured at next month's Environmental Breakfast club at the Double Tree at Carrier Circle.

The Agency is accepting applications for an Agency Engineer. HDR has been consulting OCRRA in Amy's absence and while the applications are being reviewed.

The **TREASURER REPORT** was presented by K. Dodson. Copies of the report were distributed and discussed.

Full 2017 financial statements are being held, pending the completion of OCRRA's external audit.

2017 showed an increase of approx. \$1.1M in net assets.

Compared to 2016, the Agency's cash balance was up in 2017. Paying cash for equipment, and paying on Leases and having the depreciation as an expense have contributed to the positive balance in 2017.

B. Page – requested a definition of Electric Capacity. L. Klosowski responded: Electric Capacity is the maximum output a generator can produce. It is measured in kW (kilowatts). The New York Independent System Operator (NYISO) is responsible for ensuring that there is sufficient electric capacity available to produce enough electricity to meet the maximum state electric load (with some safety factor to deal with plant outages). Because electricity cannot be stored (at least not economically on a large scale), each day the NYISO determines which generators should run during which hours based on hourly loads and least cost economic dispatch. Most of the year, the electric load is not near maximum, so many of the over 700 generators in the NYS are not needed to operate and therefore receive no payments electricity production. Without any source of revenue, these generators would go out of business and not be available when loads are high. Therefore generators are paid for having the capacity to produce, whether they are actively producing or not. The capacity rate is set by auctions conducted by the NYISO. OCRRA receives this “market” auction rate for its capacity.

**HDR PRESENTATION** Jeff Martirano from HDR was in attendance to give a presentation on his role as OCRRA’s WTE consultant and Covanta operations as well as some background information on HDR. The main focus is to monitor materials and perform plant inspections at Covanta’s WTE facility during scheduled outages. Two outage inspections are performed per year. These inspections help ensure the plant is being run responsibly. Some items of inspection and tracking are: waste throughput, energy production, steam production, electrical efficiency, turbine efficiency and several other key performance indicators. A comparison analysis is completed using similar WTE Facilities in the industry, of similar age and size.

A Power Point presentation was given, and discussed.

HDR is a large multi-disciplinary Engineering firm, with approx. 10,000 employees. HDR is involved in several facets of Engineering, Design, and Architecture work, across many different disciplines. HDR is also experienced in Solid Waste Services, organics management, transfer stations, permitting, planning, design, studies, and integrated planning systems.

HDR has been on site for the RATA (Relative Accuracy Test Audit) at Covanta – this tests the accuracy of the continuous emissions monitoring system, to ensure the recorded amount of fluids coming out of the stacks is accurate, as well as Ash testing. Information is gathered and findings are reported to OCRRA.

HDR also reviews invoices sent from Covanta, ensuring that charges coincide with language in OCRRA’s contract with Covanta. HDR will also check for mathematical errors.

The **OCRRA BOARD ANNUAL PHOTO** was taken by K. Lawton.

J. Copanas announced the new Committee assignments. J. Lyons is officially the new Chair of the Recycling and Operations Committee. L. Klosowski is the Vice Chair of the Recycling and Operations Committee. J. Thomas has been assigned to the Recycling and Operations Committee as well as the Audit Committee. B. Page was moved from the Audit Committee to the Finance Committee. A copy of the 2018 Board Committee Assignments was distributed.

The **TIP-AD HOC COMMITTEE REPORT** was presented by D. Lawless. Copies of the report were distributed and discussed.

D. Lawless - It was decided at the TIP-AD HOC Committee meeting that residential users would be moved to Ley Creek during consolidation. The small commercial users were initially going to be serviced at Ley Creek but will now be a Rock Cut Rd (RCR). Currently, most of the

residential customers go to RCR.

The new DEC Regulations require all commercial users (large and small) be weighed at the transfer station. The process of doing so will be more efficient at Rock Cut Road.

The Resolution Authorizing Executive Director to Issue SEQRA Notice of Intent to Serve as Lead Agency for OCRRA's Rock Cut Road Transfer Station Permit Modification Application was approved to move to the Board for approval.

B. Page - which of the OCRRA staff was tasked with submitting the SEQRA notice? D. Glance - K. Spillane of OCRRA and B. Smith from GHD submit the application.

D. Lawless - this process is a bit less complex due to the fact that OCRRA is modifying an existing permit.

The **RECYCLING/OPERATIONS COMMITTEE MEETING REPORT** was presented by J. Lyons. Copies of the report were distributed and discussed.

J. Lyons began with Resolution summaries.

**Resolution #2120 - Resolution Authorizing Contract for Battery Sorting Services** was moved by J. Lyons and seconded by K. Dodson.

This Resolution was adopted 10 ayes, 0 nays, 0 abstain.

**Resolution #2121 – Resolution Supporting Statewide Alkaline Battery Stewardship Program** was moved by J. Lyons and seconded by L. Klosowski.

This Resolution was adopted 10 ayes, 0 nays, 0 abstain.

**Resolution #2122 – Resolution Authorizing Executive Director to Purchase Truck Chassis and Freight Body** was moved by J. Lyons and seconded by M. Reilly.

B. Page – Can this new vehicle be used for advertisement? D. Glance – Yes, OCRRA will be looking into car ‘wraps’.

A. Radin - this purchase will be grant eligible.

The current truck will be sold at auction.

This Resolution was adopted 10 ayes, 0 nays, 0 abstain.

**Resolution #2123 – Resolution Authorizing Agreement for Backup Contract Hauling Services** was moved by J. Lyons and seconded by R. Raman.

West Rock has one approved disposal site, and that is High Acres.

This Resolution was adopted 10 ayes, 0 nays, 0 abstain.

**Resolution #2124 - Resolution Authorizing Executive Director to Issue SEQRA Notice of Intent to Serve as Lead Agency for OCRRA's Rock Cut Road Transfer Station Permit Modification Application** was moved by M. Reilly and seconded by R. Raman.

This Resolution was adopted 10 ayes, 0 nays, 0 abstain.

**Resolution #2125 – Resolution Amending Agency Charges for Year 2018** was moved by M. Reilly and seconded by T. Geiss.

M. Reilly – Will the discount be given incrementally, or after the 500 yds purchase has been exceeded? D. Glance – A discount will be available after the 500 yds has been exceeded, or with a purchase order.

This Resolution was adopted 10 ayes, 0 nays, 0 abstain.

The **GOVERNANCE COMMITTEE** meeting prior to the Board. The Committee discussed the by-laws and how they relate to various Committees. A decision to advance R. Czerwiak as the Records Retention Officer was moved.

**EXECUTIVE SESSION** to discuss personnel matters was moved by K. Dodson and seconded by R. Raman.

The meeting entered into Executive Session at 5:25 p.m.

The meeting was adjourned at 6:00 p.m.

Board Minutes were taken by R. Czerwiak