

Onondaga County Resource Recovery Agency

Request for Quotes for Purchase of Loose Corrugated Cardboard

Due: Friday, March 24, 2017, by 2:00 p.m.

Term: April 1st 2017 - March 31st 2018

GENERAL INFORMATION

The Onondaga County Resource Recovery Agency (OCRRA) is seeking sealed quotes for the purchase of loose corrugated cardboard collected at the Ley Creek and Rock Cut Road Transfer Stations. **Please provide a market driven variable rate per ton. (i.e. based on Buffalo high, domestic recovered paper prices)**

OCRRA will deliver the corrugated cardboard (OCC) in walking floor tractor trailers. General monthly tonnage is estimated at 20-30 tons. The materials to be sold are generated at OCRRA's two Transfer Stations. ***Each Transfer Station shall be quoted individually and may be awarded independently.*** Quotes will be evaluated not only on submitted price per ton FOB OCRRA's transfer station but also transportation costs to quoter's facility incurred by OCRRA. No guarantee is made as to the actual amounts of OCC. In 2016, 168 tons of OCC were produced at Ley Creek and 157 tons at Rock Cut Road.

SPECIFICATIONS

- 1) The Purchaser shall provide services in full compliance with all applicable federal, state and local laws, rules, regulations and orders of all governmental agencies.
- 2) All OCC accepted under this contract shall be recycled in some manner and shall not be landfilled.
- 3) At the end of every month, the Purchaser shall send to the attention of OCRRA, 100 Elwood Davis Road, N. Syracuse, NY 13212 the following:
 - a) Certification of the weight of OCC collected
 - b) Computation of the price to be paid to OCRRA showing the per ton price paid
- 4) All payments for OCC received each month must be submitted to OCRRA no later than 30 days after the last day of the month collected.

DURATION OF CONTRACT

It is the intent of the Agency to enter into a contract for a twelve (12) month period commencing April 1, 2017 through March 31, 2018. **There will be an option for OCRRA to extend the agreement through March 31, 2019, on the same terms and conditions.**

TERMINATION

The Agency will, under proposed contract, be allowed to terminate this contract, for just cause, at any time. Any such termination shall be by certified letter. Termination with just cause by OCRRA shall be effective thirty (30) days after receipt of said letter

SUBMISSION FORMAT AND SPECIFICATIONS

Quotes must be submitted as per the attached Quote Form by Friday, March 24, 2017, by 2:00 pm. Only sealed quotes will be accepted for loose corrugated cardboard pricing. Quotes shall be in sealed envelopes marked, "OCC Quote". No quotes will be accepted via e-mail, fax, or telephone. Late quotes will not be accepted. The Agency encourages the participation of Minority and Women-Owned Business Enterprises (MWBE). Such firms should clearly state their MWBE status on their submittal. Interested parties and their agents and representatives are directed not to contact or lobby members of the Board of Directors of OCRRA or OCRRA staff members regarding this invitation. The successful quoter must sign conflict of interest and non-collusion forms provided by OCRRA within five (5) days of being advised of the award of the contract.

Quote Sheet to Purchase Loose Corrugated Cardboard

Name of Company _____

Address where OCC must be delivered:

Contact Person: _____

Company Address: _____

Phone: _____ Fax: _____

Signed: _____ Date: _____

Business days and hours during which the paper may be delivered: _____

Are you a women or minority owned business? _____ (provide the proper certification).

Rock Cut Road

Price quoted per ton (variable rate; Buffalo high, domestic recovered paper prices) of OCC delivered:
\$ _____

This price will be in effect during the period April 1, 2017 through March 31, 2018 with an option for OCRRA to extend agreement thru March 31, 2019, on the same terms and conditions.

Ley Creek Transfer Station

Price quoted per ton (variable rate; Buffalo high, domestic recovered paper prices) of OCC delivered:
\$ _____

This price will be in effect during the period April 1, 2017 through March 31, 2018 with an option for OCRRA to extend agreement thru March 31, 2019, on the same terms and conditions.

Please submit to: OCC Quote
OCRRA
100 Elwood Davis Road
North Syracuse, NY 13212

Due Date: Friday, March 24, 2017, by 2:00 PM.