

**Onondaga County Resource Recovery Agency
Scrap Metal Sale
(Beginning October 1, 2017)**

GENERAL INFORMATION

The Onondaga County Resource Recovery Agency (OCRRA) is seeking sealed written bids from qualified firms or individuals in conjunction with facilitating the purchase, weighing and removal of scrap metal from its two Transfer Stations – Ley Creek and Rock Cut Road, and from its Compost Site - Amboy. **Bidders are to submit their bids by 2:00 pm sharp on Monday, September 25, 2017.**

The materials to be sold are generated at OCRRA's two Transfer Stations and OCRRA's Compost Site. *Each Site shall be bid individually and may be awarded independently.* No guarantee is made as to the actual amounts of recyclable scrap metal, which will be made available to the Purchaser, and the Purchaser agrees to purchase any and all actual amounts of metal available. The Agency will however, provide information about recent monthly scrap metal generation amounts to assist the proposed bidder in planning; but does not guarantee any such future generation amounts. Bids are expected to be awarded by Wednesday, September 27, 2017.

SPECIFICATIONS

The term of the contract may be three or six calendar months, at the discretion of the Agency for each transfer station and compost site, commencing October 1, 2017. The price per gross ton (2,240 lbs) paid to the Agency will be for each calendar month based on the “Scrap Price Bulletin Buffalo No. 2 Bundles” at the second published rate in each of the consecutive months and as modified by the proposal. The proposer has the option of picking up scrap on the last day of each month, *any pick-ups of scrap bridging both months will be paid to the Agency at the higher rate of the two months in question.* Should OCRRA award a “delivery” bid, OCRRA shall seek to deliver near the end of each month.

- 1) The Purchaser shall provide services in full compliance with all applicable federal, state and local laws, rules, regulations and orders of all governmental agencies.
- 2) The Purchaser shall provide references and experience in the business of recycling scrap metal.
- 3) All scrap metal accepted under this contract shall be recycled in some manner and shall not be landfilled.
- 4) The Purchaser is required to ensure that all recyclable scrap metal is properly secured to prevent spillage during transportation from the Transfer Stations and Compost Site and that the materials collected are being processed at a legitimate facility licensed and permitted to accept and process the material.
- 5) The Purchaser will be required to provide all labor, tools, materials, and equipment necessary for the removal and transportation of recyclable scrap metals from the site.

- 6) The removal of scrap metal shall take place at regular intervals or within one business day of notification by Transfer Station Personnel. The Purchaser will work within the same hours as the Transfer Stations & Compost Site when conducting removal or other work required for this bid.
- 7) At the end of every month, regardless of when pick-up commences, the Purchaser shall send to the attention of OCRRA, 100 Elwood Davis Road, N. Syracuse, NY 13212 the following:
 - a) Certification of the weight of metal collected
 - b) Computation of the price to be paid to OCRRA showing the per ton price paid
- 8) All payments for metal collected each month must be submitted to OCRRA no later than 30 days after the last day of the month collected.
- 9) All vehicles will be weighed in and out on OCRRA's scales. All scale transactions are video recorded.
- 10) Maximum container size at Rock Cut Road is 30 cubic yards – not less than TWO (2) containers at that Transfer Station to be available at that site at all times.
- 11) Minimum container size at Ley Creek is 60 cubic yards – not less than SIX (6) containers at that Transfer Station to be available at that site at all times.
- 12) Minimum container size at Amboy is 30 cubic yards – not less than TWO (2) containers at that Compost Site to be available at that site at all times.
- 13) Purchaser's vehicle will be properly insured with \$1 million single limit Commercial General Liability and \$50,000 property damages. Purchaser will hold the Agency harmless for any of its activities while on the OCRRA sites.
- 14) Purchaser must submit completed Conflict of Interest and Non-Collusion forms (attached) with bid.

DURATION OF CONTRACT

It is the intent of the Agency to enter into a contract period commencing October 1, 2017 for either three (3) months or six (6) months.

TERMINATION

The Agency or the Purchaser may, with just cause, terminate this contract at any time. Termination by either party shall be by USPS certified letter. Termination with just cause by OCRRA or the Purchaser shall be effective thirty (30) days after mailing of said letter.

SUBMISSION FORMAT AND SPECIFICATIONS

Bids must be submitted as per the attached Bid Form (*each Transfer Station and the Compost Site must be bid individually; contracts may be awarded independently*). Only Sealed bids will be accepted for scrap metal pricing. The sealed bids will be publicly opened on **Monday, September 25, 2017, at 2:00 pm**. In the OCRRA offices at 100 Elwood Davis Road, N. Syracuse, New York 13212. Bids must be mailed or hand-delivered to OCRRA's office at the above address. Bids shall be in sealed envelopes marked, "**Scrap Metal Bid**", and **all bids shall be received by 2:00 pm sharp on the day of the bid opening**. No bids will be accepted via e-mail, fax, or telephone. Late bids will not be considered. Please refer any questions to Cheri Zajac at (315) 453-2866.

**OCRRA SCRAP METAL
Rock Cut Road Transfer Station Bid Form**

*The price per Gross ton (2,240 lbs) will be for each calendar month based on the "Scrap Price Bulletin Buffalo No. 2 Bundles" at the upper level for the second published rate in each of the consecutive months as modified by the proposal.

Bid Period: Commencing October 1, 2017

Three Month Proposal

Scrap Price Bulletin Buffalo No. 2 Bundles Price per Gross Ton

Adjustment per Gross Ton Vendor Pick- up \$ _____

**Please specify Premium*

Six Month Proposal

Scrap Price Bulletin Buffalo No. 2 Bundles Price per Gross Ton

Adjustment per Gross Ton Vendor Pick-up \$ _____

**Please specify Premium*

**OCRRA SCRAP METAL
Ley Creek Transfer Station Bid Form**

*The price per Gross ton (2,240 lbs) will be for each calendar month based on the "Scrap Price Bulletin Buffalo No. 2 Bundles" at the upper level for the second published rate in each of the consecutive months as modified by the proposal.

Bid Period: Commencing October 1, 2017

Three Month Proposal

Scrap Price Bulletin Buffalo No. 2 Bundles Price per Gross Ton

Adjustment per Gross Ton Vendor Pick- up \$ _____

**Please specify Premium*

Six Month Proposal

Scrap Price Bulletin Buffalo No. 2 Bundles Price per Gross Ton

Adjustment per Gross Ton Vendor Pick- up \$ _____

**Please specify Premium*

**OCRRA SCRAP METAL
Amboy Compost Site Bid Form**

*The price per Gross ton (2,240 lbs) will be for each calendar month based on the “**Scrap Price Bulletin Buffalo No. 2 Bundles**” at the upper level for the second published rate in each of the consecutive months as modified by the proposal.

Bid Period: Commencing October 1, 2017

Three Month Proposal

Scrap Price Bulletin Buffalo No. 2 Bundles Price per Gross Ton

Adjustment per Gross Ton Vendor Pick- up \$ _____

**Please specify Premium*

Six Month Proposal

Scrap Price Bulletin Buffalo No. 2 Bundles Price per Gross Ton

Adjustment per Gross Ton Vendor Pick- up \$ _____

**Please specify Premium*

CERTIFICATE OF NON-COLLUSION

Non-collusive Certifications required of all bidders/proposers/quoters under Section 103-d of the General Municipal Law as amended by Chapter 751 of the Laws of 1965 and Chapter 675 of the Laws of 1966 effective September 1, 1966, is as follows:

By submission of this bid/proposal/quote, the bidder/proposer/quoter and each person signing on behalf of the bidder/proposer/quoter certifies, and in the case of a joint bid/proposal/quote each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid/proposal/quote have been arrived at independently without collusion, consultation, communications, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder/proposer/quoter or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid/proposal/quote have not been knowingly disclosed by the bidder/proposer/quoter and will not knowingly be disclosed by the bidder/proposer/quoter prior to opening, directly or indirectly, to any other bidder/proposer/quoter or to any competitor; and

(3) No attempt has been made or will be made by the bidder/proposer/quoter to induce any other person, partnership, or corporation to submit or not to submit a bid/proposal/quote for the purpose of restricting competition.

Legal Name of Bidder/Proposer/Quoter (Typed)

Address (Typed)

City State Zip

BY: _____
Signature

Name (Typed)

Dated _____, 20__

Title (Typed)

CONFLICT OF INTEREST

AFFIDAVIT

STATE OF _____)
) ss:
COUNTY OF _____)

_____, being duly sworn, deposes and says for
and on behalf of _____, that:

1. Our (my) firm _____, is an independent firm or company, and has this date submitted a bid, proposal, or quote to provide goods and/or services to the Onondaga County Resource Recovery Agency.
2. I certify on behalf of the bidder, proposer, or quoter that it and its employees have no interest, direct or indirect, which could conflict in any manner or degree with the performance or provision of these goods and/or services to the Onondaga County Resource Recovery Agency.
3. If awarded a contract my (our) firm agrees that in providing the goods or in the rendering of services to the Onondaga County Resource Recovery Agency, no persons having any such interest shall be employed by the firm. I assume full responsibility for knowing whether my (our) employees or agents have any such interest and hereby certify that no such interest exists.

Dated: _____, 20____ By: _____

For and on Behalf of: _____

Sworn before me this ____ day of
_____, 20____.

Notary Public