

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

MAY 2, 2016 BOARD MEETING MINUTES

Board Members Present:	Jake Barrett, John P. Copanas, Khristopher A. Dodson, Scott Gerharz, Travis Glazier, Lee Klosowski, P.E., Donald Lawless, Andrew M. Maxwell, Jeanne Powers, Ravi Raman, P.E., Michael J. Reilly, CPA, Jeffrey T. Wright
Board Members Absent:	Jonathan Y. Kelley
Also Present:	
Guests:	

Mr. Reilly requested the Board members meet for an Executive Session Board Meeting including only OCRRA Board members. The May 2nd Board Meeting was called to order at 10:00 a.m.

Resolution # 2014 — **Resolution to go Into Executive Session for the Purpose of Discussing a Personnel Matter** was moved by M. Reilly and seconded by R. Raman. The Resolution was adopted unanimously.

Executive Session ended at 12:00 p.m at which time the Board Secretary was asked to join the meeting to take minutes and record the Board members votes for the following resolutions:

Resolution # 2011 – **Resolution Accepting Resignation of Agency’s Executive Director** was moved by R. Raman and seconded by J. Barrett. The Resolution was adopted: 12 ayes, 0 nays, 0 abstentions.

Resolution # 2012 — **Resolution Appointing Acting Executive Director** was moved by R. Raman and seconded by J. Barrett. The Resolution was adopted: 11 ayes, 0 nays, 1 abstention.

Resolution # 2013 — **Resolution Authorizing Agency Interim Executive Director to Enter Into Contract with Professional Search Firm** was moved by R. Raman and seconded by J. Barrett. The Resolution was adopted: 11 ayes, 0 nays, 1 abstention.

The Board Meeting adjourned at 12:05 p.m.

Board Minutes were taken by Beth Morison.

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

MAY 11, 2016 BOARD MEETING MINUTES

Board Members Present:	Jake Barrett, John P. Copanas, Khristopher A. Dodson, Scott Gerharz, Travis Glazier, Jonathan Y. Kelley, Lee Klosowski, P.E., Andrew M. Maxwell, Ravi Raman, P.E., Michael J. Reilly, CPA, Jeffrey T. Wright
Board Members Absent:	Jeanne C. Powers
Also Present:	Donald Lawless (Acting Executive Director), William J. Bulsiewicz, Esq., Mike Mokrzycki, Kevin Spillane, Andrew Radin, Amy Miller, Kristen Lawton, Maria Cirino, Greg Gelewski
Guests:	Wayne Goodell

The May 11th Board Meeting was called to order at 4:03 p.m.

The April 13, 2016 and May 2, 2016 Minutes of the Board were approved as presented and filed.

The TREASURER’S REPORT was presented by S. Gerharz. Copies of the report were distributed to Board Members and discussed. Mr. Gerharz continues to be optimistic at the financial direction OCRRA is going reflected by the report. Mr. Gerharz also complimented the Agency for keeping expenses in check.

After questions and discussion regarding the report, Mr. Lawless pointed out that the first quarter is historically bad for OCRRA as it is a seasonal business and by the second and third quarters we should see some improvements.

Mr. Raman noted that with a Board member being more involved, the Treasurer’s report has gotten better and better and Mr. Reilly agreed. Mr. Reilly suggested that Mr. Mokrzycki put together a forecast for the next Treasurer’s report.

The RECC AD HOC COMMITTEE report was presented by J. Copanas and copies of this report were distributed to the board. Mr. Copanas summarized the meeting which took place last month including meeting with Mark Wickham to discuss various strategies moving forward. It was agreed that the Executive Director would attempt to negotiate a Consulting Agreement with Mr. Wickham within the Executive Director’s spending authority.

The ADMINISTRATION COMMITTEE report was presented by R. Raman and copies of this report were distributed to the Board. An Ad Hoc committee has been created in order to select a new Executive Director. The Ad Hoc Search Committee consists of the following Board members: Lee Klosowski (Chair), John Copanas, Jon Kelley, Andrew Maxwell, Jeff Wright and Rick Smardon (non-member).

The RECYCLING COMMITTEE report was presented by K. Dodson and copies of this report were distributed to the board. Mr. Dodson requested an update regarding the tear discovered in the fabric of the structure covering the decomposing food waste at the compost site. Mr. Gelewski stated that we are still in the process of talking with the insurance company.

Mr. Dodson noted that the Shred-o-Rama event which took place on May 7, 2016 had unloaded over 2,500 vehicles and taken in over 80,000 lbs. of material. Over \$6,000.00 and about 1,000 lbs. of canned goods/unperishable items were collected from the Central New York Food Bank. The next Shred-o-Rama will be held in September.

The Earth Day Event included 7,200 volunteers and was a great success. Mr. Dodson commended the work of Kristen Lawton, Public Information Officer, for her efforts.

Waste 360 recognized Ann Fordock, Recycling Specialist II, for their 40 under 40 Award which recognizes successful and innovative industry professionals including recyclers, haulers, policy makers, and product suppliers.

Resolution # 2015 — **Resolution Authorizing Contract for Horizontal Grinder Repairs** was moved by K. Dodson and seconded by J. Wright. Mr. Raman suggested that a line item be added to the resolution brief indicating if the item is in the budget and if so, where in the budget. Mr. Mokrzycki noted that this cost will go to the Compost Equipment Maintenance and Part line item. The need for a new clutch was unexpected and should have lasted longer than it did. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

The OPERATIONS COMMITTEE report was presented by J. Wright and copies of this report were distributed to the board.

Mr. Reilly requested the Board go into Executive Session.

Resolution # 2016 — **Resolution to Go Into Executive Session for the Purpose of Contract Negotiation** was moved by M. Reilly and seconded by R. Raman. The Resolution was adopted unanimously.

Executive Session began at 4:40 p.m. and ended at 6:25 p.m.

The Board Meeting adjourned at 6:26 p.m.

Board Minutes were taken by Beth Morison.