

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

Final

MAY 10, 2017 BOARD MEETING MINUTES

Board Members Present:	Khristopher A. Dodson, Tony Geiss, Travis Glazier, Jonathan Y. Kelley, Lee Klosowski, P.E., Donald Lawless, Michael Reilly, Jeffrey Wright, J. Copanas
Board Members Absent:	J. Lyons, J. Powers, R. Raman
Also Present:	K. Lawton, A. Radin, A. Miller, K. Spillane, M. Mokrzycki, B. Bulsiewicz, D. Glance, M. Bromley, M. Farrell
Guests:	J. Heath, B. Smith - GHD

The May 10th Board Meeting was called to order at 4:00 p.m.

The April 12, 2017 Minutes of the Board were approved as presented and filed.

The **EXECUTIVE DIRECTOR REPORT** was presented by D.Glance, reflecting progress on optimizing operations in her first six months as Executive Director. She shared that the WestRock partnership continues to go well. D.Glance shared that Peter Moon, the President and Principal Engineer of O2 Compost visited Amboy to review site operations and offer recommendations to further optimize the site. D.Glance addressed ash disposal strategy and that the Agency was exploring options to enhance flexibility and build redundancy. Lastly, D.Glance commented that Earth Day was very successful and that the popularity of Sheddorama required it to be shut down early due to safety concerns with traffic.

The **TREASURER'S REPORT** was presented by K. Dodson. Copies of the report were distributed to Board Members and discussed.

K. Dodson stated that there was a 10% increase in tonnage coming in to the facility. Treasurer also mentions that OCCRA was \$150,000 in tipping revenue ahead of budget. Electricity rates were better than last month. OCCRA's April electric revenue is at \$228,000 with \$325,000 in budget. Metal and compost revenues staying strong. March expenses were \$30,000 above budget, and year to date reports OCCRA is \$125,000 below budgeted costs. Cash balance at the end of April was at \$6.4M in comparison to last year's \$6.55M.

Chair Copanas asked if due to electricity prices being so low, if OCCRA should consider options to offset any overages. Business Officer M. Mokrzycki responded by saying that the electricity market is very volatile and hard to forecast. Chair Copanas expressed his concern that for OCRRA to move ahead with the consolidated transfer station, OCRRA remain in the 'black' and not use reserves on operating costs. M. Mokrzycki also mentioning that the positive metal markets have helped offset any fluctuation in electricity pricing. The Board requested ongoing updates on current electricity rate information.

K. Dodson presented the income statement, specifically highlighting Compost expense being three times higher than budgeted. He explained that aeration trench maintenance expenses as well as fuel delivery, (which is brought in bulk loads) and hauling expenses were the primary drivers. A number of OCRRA's operating revenues are up from last year. Mr. Dodson also commending Management, Kevin Spillane and Recycling/Operations Chair, Jeffrey Wright for his oversight on planning and budget for operations and maintenance.

To date equipment received in 2017 relates to Resolutions passed in 2016.

Before ending the Treasurer's report M. Mokrzycki added that in approx. 2.5 weeks running, WestRock has brought in nearly 1600 tons of material at a revenue of \$44,000.

TIP – AD-HOC Committee Chair D. Lawless gave update on Transfer Infrastructure Planning Committee. Ley Creek is in need of many upgrades and maintenance to be brought into compliance. Next permit renewal is not for 6-7 years for Ley Creek. Fiscal Advisors reported that OCCRA could likely issue subordinate debt to our revenue bonds. Mr. Lawless noting that one significant condition is that OCRRA show fiscal responsibility as well as no deficits to the budget before marketing additional Bonds. Also noting that the Transfer Infrastructure Planning Committee unanimously agreed to recommend to the Board today to continue with Phase 2 of the feasibility study. Rough estimate cost between \$10-12mil is expected for consolidation. Board members questioned whether it would be more cost effective to invest in Ley Creek upgrades instead of consolidating properties. Committee agreed a high-level Engineering study be done in regards to the potential construction at Ley Creek. General consensus achieved to obtain a quote. Board agreed, by consensus to move to phase two, of the feasibility study. To access the debt markets in the future, B.Bulsiewicz advised that it will be likely that OCRRA will need to employ a Wall Street recognized legal firm.

The **ADMINISTRATION COMMITTEE** report was presented by D. Lawless. Update on Capital Plan previously approved by the Recycling / Operations Committee. M. Mokrzycki submitted his OCRRA quarterly investment report. M. Mokrzycki gave an update on metal marketing trials, and D. Glance added that all WestRock metals are going to Covanta for this first month and then the second month selling directly to Buffalo Fuels.

The **RECYCLING/OPERATIONS COMMITTEE** report was presented by J. Wright and copies of the report were distributed to the Board and discussed.

Chair Copanas acknowledged Michael Reilly for his hard work and leadership through the RECC Committee process, and the rest of the Board members for their recent efforts on RECC items.

The meeting ended at 5:06 p.m.

Board Minutes were taken by R. Czerwiak