

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

FEBRUARY 10, 2016 BOARD MEETING MINUTES

Board Members Present:	Jake Barrett, John P. Copanas, Khristopher A. Dodson, Travis Glazier, Jonathan Y. Kelley, Lee Klosowski, P.E., Donald Lawless, Andrew M. Maxwell, Ravi Raman, P.E., Michael J. Reilly, CPA, Jeffrey T. Wright
Board Members Absent:	Scott Gerharz
Also Present:	Mark Donnelly, William J. Bulsiewicz, Esq., Warren Simpson, Mike Mokrzycki, Amy Miller, Kristen Lawton, Maria Cirino
Guests:	Darren Brandt (Ley Creek), Wayne Goodell (Ley Creek)

The February 10th Board Meeting was called to order at 4:05 p.m.

The December 9, 2015 Minutes of the Board were approved as presented and filed.

The TREASURER'S REPORT was presented by W. Simpson. Copies of the report were distributed to Board Members.

The EXECUTIVE DIRECTOR'S REPORT was presented by M. Donnelly, and copies of this report were distributed to the Board.

The FINANCE COMMITTEE REPORT was presented by D. Lawless, and copies of this report were distributed to the Board.

Resolution # 1994 – Resolution Selecting Financial Institution for Agency Lease Purchase Financing

which was awarded to M&T Bank of Syracuse, N.Y., to provide municipal lease purchase financing for lease purchases for the period February 11, 2016 through February 10, 2017, for major equipment purchases was moved by D. Lawless and seconded by J. Kelley. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

Resolution # 1995 – Resolution Authorizing Lease Purchase Financing for Purchase of Agency Tractors and Transfer Trailers

which authorized lease purchase financing for the purchase of five Kenworth 2016 T880 tractors and five Titan Ash transfer trailers for a combined total not to exceed \$1,050,398.05 was moved by D. Lawless and seconded by J. Kelley.

Mr. Raman requested that Mr. Lawless explain that some of the procedures were not followed relating to lease purchase financing.

A discussion followed regarding lease purchase financing and Legal Counsel stated that there is no liability to the Agency for not following some of the procedures for lease purchase financing because the vendor's were notified after the fact and gave their permission for the lease purchase financing.

A discussion followed and the Executive Director stated that he would meet with Mike Reilly and Legal Counsel, review these concerns again, making sure everything is in order and to send out a summary note to the staff.

Donald Lawless clarified that with lease purchase financing, we need to notify the vendors in the requests for bids or quotes when we are contemplating lease purchase financing, the vendors need to have an opportunity to bid and an opportunity for the vendors to finance themselves. The procedure that we adopted called for six month quotes from banks and the RFP we wrote was for one year contracts. Since this was the first time the Agency had dealt with lease purchase financing, Mr. Lawless was confident that this would not happen again.

The Resolution was adopted: 9 ayes, 1 nay, 0 abstentions.

The ADMINISTRATION COMMITTEE report was presented by R. Raman, and copies of this report were distributed to the Board.

The office lease was discussed and it was agreed to be discussed further at the next Administration Committee Meeting where options would then be brought to the Board.

Resolution # 1996 — Resolution Approving Further Revisions to Agency Guidelines Regarding Disposition of Agency Real and Personal Property in which the Authority Budget Office has now suggested that an explanatory statement of the circumstances of a property disposal by negotiation include certain information was moved by R. Raman and seconded by J. Barrett. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

The AUDIT COMMITTEE REPORT was presented by Mr. Copanas, and copies of this report were distributed to the Board. The Ethics Training was moved to the end of the meeting.

The RECYCLING COMMITTEE report was presented by K. Dodson and discussed the proposed resolutions.

Resolution # 1997 — Resolution Authorizing Amendment to Battery Recycling Agreement which includes alkaline battery recycling at no cost was moved by K. Dodson and seconded by J. Wright. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

Resolution # 1998 — Resolution Expressing Support for New York State Department of Environmental Conservation's Beyond Waste Plan for Mandatory Organics Recovery was moved by K. Dodson and seconded by J. Wright. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

Resolution # 1999 — Resolution Authorizing Executive Director to Purchase a Loader Off State Contract was moved by K. Dodson and seconded by J. Wright. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

Mr. Reilly suggested we come up with a procedure in answer to Mr. Raman's concern about the Agency's spending practices with regards to reserves.

The OPERATIONS COMMITTEE: J. Wright noted that there was no Committee Meeting in January. No Report. Recycling and Operations are planning a combined committee meeting in two weeks.

Mr. Lawless inquired as to the status of the Site 31 Landfill permit. A. Miller assured Mr. Lawless that the renewal application for the Site 31 Landfill Permit and the Title 5 Air Permit for the Waste-to-Energy facility had been submitted last August.

Mr. Copanas inquired as to the Ley Creek property. Legal Counsel explained that we have a permanent easement that allows us entrance to the Ley Creek property. A. Miller explained that the land behind Ley Creek was not usable land at this point because of the wet land.

Mr. Reilly and Mr. Copanas emphasized the need for input from the Board for the RECC Ad Hoc Committee.

Ethics Training, conducted by Maria Cirino, CICCO, began at 4:55 p.m.
The Board Meeting adjourned at 5:28 p.m.

Board Minutes were taken by Beth Morison.