

ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

APRIL 13, 2016 BOARD MEETING MINUTES

Board Members Present:	Jake Barrett, John P. Copanas, Khristopher A. Dodson, Scott Gerharz, Travis Glazier, Lee Klosowski, P.E., Donald Lawless, Andrew M. Maxwell, Ravi Raman, P.E., Michael J. Reilly, CPA, Jeffrey T. Wright
Board Members Absent:	Jonathan Y. Kelley
Also Present:	Mark Donnelly, William J. Bulsiewicz, Esq., Mike Mokrzycki, Kevin Spillane, Andrew Radin, Amy Miller, Kristen Lawton, Maria Cirino
Guests:	Carol Shoudy

The April 13th Board Meeting was called to order at 4:10 p.m.

The March 9, 2016 Minutes of the Board were approved as presented and filed.

The TREASURER'S REPORT was presented by S. Gerharz. Copies of the report were distributed to Board Members and discussed. Mr. Gerharz was optimistic regarding the future and also complemented OCRRA staff for keeping expenses in-line. Mr. Gerharz requested a further breakdown of costs and revenues from Mr. Mokrzycki. Mr. Reilly requested that he and Mr. Mokrzycki work together on the breakdown to be presented to the Treasurer and the Board.

The EXECUTIVE DIRECTOR'S REPORT was presented by M. Donnelly and copies of this report were distributed to the Board. Mr. Donnelly introduced Kevin Spillane, Transfer Director, to the Board and officially welcomed him to OCRRA. Mr. Donnelly discussed the key points in his report. Noting the need for repairs and upkeep of the transfer vehicles and also inviting the Board members to tour the facilities.

The RECC AD HOC COMMITTEE report was presented by J. Copanas and copies of this report were distributed to the board. Mr. Copanas summarized the meeting which took place previous to this board meeting including a report presented by Mark Wickham consisting of ideas for saving money as well as providing revenue strategies.

Mr. Reilly emphasized the need for a collective effort between the board, management and any consultants that are called upon to bring forth a positive outcome. Mr. Copanas concurred.

The ADMINISTRATION COMMITTEE report was presented by R. Raman and copies of this report were distributed to the Board. A summary of the resolutions to be presented was given by Mr. Raman.

Resolution # 2006 – Resolution Authorizing Executive Director to Enter into a Two Year Lease Extension for Agency Office Space was moved by R. Raman and seconded by J. Barrett. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

Resolution # 2007 — Resolution Authorizing Creation of Seven New Motor Equipment Operator II (MEO II) Positions and Abolishing Six Motor Equipment Operator I (MEO I) Positions was moved by R. Raman and seconded by J. Barrett. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

The RECYCLING COMMITTEE report was presented by K. Dodson and copies of this report were distributed to the board. A discussion regarding the tear discovered in the fabric of the structure covering the decomposing food waste at the compost site prompted a discussion regarding OCRRA insurance coverage and broker services. It was suggested that OCRRA properties, and all structures on those properties, be documented by M. Mokrzycki and in conjunction with the broker, verify that OCRRA insurance coverages are sufficient to protect all of OCRRA's current assets.

The OPERATIONS COMMITTEE report was presented by J. Wright and copies of this report were distributed to the board. Mr. Wright discussed the proposed resolutions and the need for possibly securing a consultant for the Ley Creek transfer station to determine options and costs in order make necessary improvements and upgrades to the facility.

M. Donnelly and K. Spillane gave the board an update of the new equipment and repairs of the OCRRA fleet.

Resolution # 2008 — **Resolution Authorizing Executive Director to Enter Into Contract for Repairs to Concrete Floor at Ley Creek Facility** was moved by J. Wright and seconded by L. Klosowski. A discussion followed regarding the concrete work to be performed at the Ley Creek Facility. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

Resolution # 2009 — **Resolution Authorizing Hiring of Temporary Laborers for Agency Transfer Stations** was moved by J. Wright and seconded by R. Raman. The need for the temporary laborers for the Agency transfer stations was discussed. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

Mr. Reilly requested the Board go into Executive Session.

Resolution # 2010 — **Resolution to go Into Executive Session for the Purpose of Discussing a Personnel Matter** was moved by M. Reilly and seconded by R. Raman. The Resolution was adopted unanimously.

Executive Session began at 5:10 p.m. and ended at 6:22 p.m.

The Board Meeting adjourned at 6:23 p.m.

Board Minutes were taken by Beth Morison.