

AUGUST 9th , 2017 BOARD MEETING MINUTES

Board Members Present:	J. Copanas, K. Dodson, T. Geiss, L. Klosowski, D. Lawless, J. Lyons, R. Raman, M. Reilly, J. Wright, B. Page
Board Members Absent:	T. Glazier, D. Lawless, J. Powers
Also Present:	D. Glance, J. Kelley, A. Maxwell, B. Bulsiewicz, M. Cirino, K. Lawton, A. Miller, M. Mokrzycki, A. Radin, K. Spillane, M. Farrell, R. Czerwiak
Guests:	

The August 9th Board Meeting was called to order at 4:00 p.m.

The June 14th, 2017 Minutes of the Board were approved as presented and filed.

The **EXECUTIVE DIRECTOR REPORT** was presented by D. Glance. Copies of the report were distributed and discussed.

Financially, OCRRA has had a very good beginning to August. D. Glance also commented on the Mercury and Prescription Medication take back event at Rock Cut Road on Monday, August 7, 2017. There were approximately 274 cars that attended the event. Approximately three hundred (300) pounds of medication, 304 thermometers, and 112 thermostats were collected between 7:30 am and 10:30 am. Covanta donated ten dollar (\$10) gift cards to LOWES as well as digital thermometer replacements for those that disposed of an old mercury thermometer.

D. Glance reported that MSW tonnage is up. D. Glance acknowledged the efforts of OCRRA’s Enforcement Officers as well as the Recycling Specialists for working to maintain the Agency’s level of high standards regarding recycling and the local solid waste system. Enforcement Officers, and Recycling Specialists work to make sure that businesses and haulers adhere to both the law, and their community expectations.

D. Glance recognized Dale Cocca, Recycling Specialist I, at his six (6) month anniversary with OCRRA. Some of his accomplishments being his exceptional drive to get OCRRA’s compost into retail locations, as well as educating the public on the benefits of compost. D. Glance also acknowledged Andrew Radin, Director of Recycling, for his Thoughtful Motivator Award from the NYS Product Stewardship Council.

BOARD SERVICE RECOGNITION D. Glance and Board Chair J. Copanas formally announced the retirement of Andrew Maxwell and Jon Kelley, for their many years of hard work and loyalty to the OCRRA Board. Their experience and dedication to OCRRA will be greatly missed. Also, formal introduction, and welcome of the newest Board member Blair Page, a Professor at Le Moyne College in Syracuse NY, appointed by the Town of Onondaga. B. Page has been a Biology Professor at Le Moyne College for eight (8) years. B. Page will also be on the Recycling and Operations Committee. OCRRA will only benefit from Blair’s knowledge, insight and experience, and looks forward to his involvement.

The **TREASURER’S REPORT** was presented by K. Dodson. Copies of the report were distributed to Board Members and discussed.

K. Dodson began by updating the Board on OCRRA’s June financial standings. Tipping fees exceeded budgeted projections, and metal revenues were up considerably due to positive market forces. Electricity revenues also exceeded budget projections. Although the rate is still low, strong electricity generation at full capacity are the driving forces for this positive month.

On the expense side, equipment rentals, increased disposal fees for ash and bypass waste, June expenses were over budget. August is the last month OCRRA will be renting equipment for the

WestRock contract, so the expenses moving forward will be reduced. Compost revenue is down, due in part to the rainy start to the summer.

R. Raman asked if the repair and maintenance line figure for June included all of OCRRA's sites, or just the transfer stations. M. Mokrzycki responded that the repair and maintenance line included only the transfer stations, and that the composting line included compost, repairs and maintenance. M. Reilly asked what OCRRA expects their projections to be for the future months, and upcoming year. M. Mokrzycki responded that the upcoming Recycling and Operations Committee will have the full year projections available to review.

The **RECYCLING/OPERATIONS REPORT** was presented by J. Wright. Copies of the report were distributed to Board members and discussed.

J. Wright, acknowledged A. Radin for his successful securement of the MRF contract.

OCRRA's Shredorama event is coming up on October 7th, 2017. OCRRA has secured the Brown Lot of the NYS Fair. This is a much larger venue and should give OCRRA the opportunity to streamline the event as well as be much more efficient at accommodating the public, who both attend, or are traveling on the street.

OCRRA has partnered with WEP for the Block Litter campaign.

J. Wright reported that under the Transfer Director, Kevin Spillane's leadership, attendance and employee overtime continues to improve.

OCRRA will be purchasing four (4) new SpecTec trailers.

Resolution #2091 – Resolution Authorizing Agency to Purchase Four (4) Additional Transfer Trailers was moved by J. Wright and seconded by J. Lyons.

The Board asked for clarification on the purchase timeline as well as how cost has varied in years past and why OCRRA is wanting to purchase all our (4) at once. In response to the purchase time line, OCRRA will make the purchase this current year. In response to varying cost, OCRRA has not purchased this type of trailer in many years, so the reference would not be helpful. In response to OCRRA's need to purchase all four (4) trailers, the proposal OCRRA received from Spector Manufacturing, Inc was very good. Originally OCRRA was to purchase two (2) this current year, and the remaining two (2) in 2018. The decision was made to purchase all now, and remove the two (2) from the 2018 budget. R. Raman asked why OCRRA was not purchasing from a local company. K. Spillane responded that an RFP was sent out to all local dealers. Spector had the lowest proposal, with the trailer that OCRRA would require.

The Resolution was adopted 8 ayes, 0 nays, 0 abstain.

Resolution #2092 – Resolution Authorizing Executive Director to Extend the Amended and Restated Contract for Materials Recovery Facility Services was moved by J. Wright and seconded by L. Klosowski. The Resolution was adopted 8 ayes, 0 nays, 0 abstain.

The **ADMINISTRATION COMMITTEE** was presented by R. Raman. Copies of the report were distributed to Board members and discussed.

D. Glance reported that the large Hauler that OCRRA had met with earlier in this month went well, and is in good standing at this time. K. Spillane responded to the question of the poly liner bulk purchase, and that OCRRA will be issuing a RFP for the liners in the near future. He will update the Recycling and Operations Committee at that time.

Resolution #2093 – Resolution to go Into Executive Session to Discuss a Personnel Issue was presented by J. Copanas, and began at 4:45 pm.

The meeting ended at 5:32 p.m. Board Minutes were taken by R. Czerwiak