

# ONONDAGA COUNTY RESOURCE RECOVERY AGENCY

## SEPTEMBER 13<sup>TH</sup>, 2017 BOARD MEETING MINUTES

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| <b>Board Members Present:</b> | J. Copanas, K. Dodson, T. Geiss, T. Glazier, L. Klosowski, D. Lawless, J. Powers, B. Page, M. Reilly, J. Wright, |
| <b>Board Members Absent:</b>  | J. Lyons, R. Raman   |
| <b>Also Present:</b>          | B. Bulsiewicz, M. Cirino, D. Gance, K. Lawton, A. Miller, M. Mokrzycki, K. Spillane, M. Farrell, R. Czerwiak     |
| <b>Guests:</b>                |  |

The September 13<sup>th</sup> Board Meeting was called to order at 4:04 p.m.

The August 9th, 2017 Minutes of the Board were approved as presented and filed.

The **EXECUTIVE DIRECTOR REPORT** was presented by D. Gance. Copies of the report were distributed and discussed.

Looking back at the past year, and looking ahead to the future, D. Gance reflected on several key elements that have helped sustain OCRRA's success this year. She highlighted OCRRA's partnership with the Town of Camillus, who has executed an agreement to manage OCRRA construction and demolition debris that the Waste to Energy Plant cannot manage.

D. Gance also mentioned the importance of consolidating and modernizing the OCRRA transfer stations, as well as OCRRA's most recent award for Excellence in Municipal Composting from SWANA. Several of OCRRA's team members have been recognized throughout this year; Greg Gelewski, Ann Fordock, Theresa Evans, and Andrew Radin, all working tirelessly for the Agency's Compost and Recycling Program.

D. Gance concluded her report by giving thanks to the board members for their continued strategic direction and guidance and she is looking forward to another successful year.

The **TREASURER'S REPORT** was presented by K. Dodson. Copies of the report were distributed and discussed.

K. Dodson updated the Board on OCRRA's July financial standings, highlighting that the Agency is currently cash positive. The contract between WestRock and OCRRA is doing very well.

The **UPDATED BUDGET BRIEFING** was presented by M. Mokrzycki. Copies of the report were distributed and discussed.

M. Mokrzycki briefly mentioned that there is a budget workshop scheduled for September 14<sup>th</sup>, 2017. The workshop is open to anyone that is wanting to attend.

The **ADMINISTRATION COMMITTEE** report was presented by M. Reilly. Copies of the report were distributed and discussed.

**Resolution #2095 – Resolution Amending Agency Resolution No 2051 of December 7, 2016, Appointing a New Agency Secretary** was moved by M. Reilly and seconded by K. Dodson.

The Resolution was adopted 9 ayes, 0 nays, 0 abstain.

**Resolution #2096 – Resolution Approving One Time Retirement Incentive Option for Agency Employees** - was moved by M. Reilly and seconded by K. Dodson.

J. Powers asked if this was going to reduce OCRRA's workforce, or if those that chose to take advantage of this offer, would be replaced. J. Copanas responded that this program would not affect OCRRA financially. OCRRA would hold the vacancy, or eliminate a position in order to maintain a balanced budget. J. Wright asked that the board be updated in December with how many employees had taken the incentive and what that meant financially for the Agency. A report will be given at the first available meeting in December. M. Mokrzycki asked the board if they would consider an amendment to the Resolution. Specifically, to change the October 15, 2017, date to November 15<sup>th</sup>, 2017. The board also noted there was a typo in the last paragraph.

The Resolution was adopted 9 ayes, 0 nays, 0 abstain

**Resolution #2097 – Resolution Approving A Contract Amendment To The Labor Agreement With Local 158-C Of The International Union Of Operating Engineers Replacing And Eliminating The Recovery Incentive Program As Detailed In Appendix A** was moved by M. Reilly and seconded by J. Wright

J. Copanas updated the board that this was almost unanimously approved by the Union, as noted in the Brief.

The Resolution was adopted 9 ayes, 0 nays, 0 abstain

**Resolution # 2098 – Resolution Amending Resolution Nos. 2046 and 2047 of November 9, 2016, Regarding Financing for Horizontal Grinder and Roll Off Truck/System** was moved by M. Reilly and seconded by K. Dodson

The Resolution was adopted 9 ayes, 0 nays, 0 abstain

The **RECYCLING AND OPERATIONS COMMITTEE** was presented by J. Wright. Copies of the report were distributed and discussed.

J. Wright updated the board on the time change for future Recycling and Operations Committee meetings. The new time will be 4:30 PM, the 3<sup>rd</sup> Wednesday of each month.

He continued with updates on the proposed budget, mentioning that there are increases and decreases that have been added to the proposed budget to ensure that the Ley Creek, Rock Cut Road consolidation can be achieved as well as maintaining OCRRA's financial platform.

J. Wright informed the board that the unplanned leave, as well as overtime reports, remained steady. He commended K. Spillane for his efforts in keeping the seasonal overtime at a respectable rate.

J. Wright discussed the success of the August 2017 Mercury and Medication drop-off event.

J. Wright reviewed with the board A. Radin's report on the volatile recycling markets and China's intent to ban certain recycling imports. Noting that OCRRA will be vigilant, if and when these bans occur.

J. Copanas reminded the board that there will be a budget workshop on September 14, 2017. The meeting will focus on Compost and the fees that will be altered for 2018.

**Resolution #2099 - Resolution Extending Contract to Conduct Household Hazardous Waste Collection** was moved by J. Wright and seconded by T. Geiss

D. Glance informed the board that she, A. Radin and Ann Fordock (Operations Manager) had met, and toured Environmental Products facility recently. The facility has easy access for residents, the materials are brought in and removed from the site on a quick and consistent basis and the DEC show no violations. The contract is 'on demand', not an event based contract, and allows for a continual collection throughout the year.

The Resolution was adopted 8 ayes, 0 nays, 1 abstain.

**Resolution #2100 - Resolution Authorizing Addition of a Motor Equipment Operator II (MEO II) Position** was moved by J. Wright and seconded by M. Reilly

The Resolution was adopted 9 ayes, 0 nays, 0 abstain.

J. Copanas concluded the meeting by commending M. Mokrzycki and his team for their efforts in regards to the 2018 budget proposal. The Chairman, acknowledged Executive Director Dereth Glance for her exceptional efforts during her first official year with OCRRA. Finally, Maria Cirino was tasked to poll the Board for scheduling a Governance Meeting. The meeting will be held in October.

The meeting adjourned at 4:47 p.m. Board Minutes were taken by R. Czerwiak